

**CITY OF LAKE ST. CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

CITY COUNCIL WORKSHOP

January 9, 2016

MEMBERS PRESENT: Tom McCarthy, Charles Brown, Michelle Kline, Cindie Reiter

MEMBERS ABSENT: Jim Unker

STAFF PRESENT: Susan Schuler, Amy Truhlar

OTHERS PRESENT: Jon Place

CALL TO ORDER by Mayor McCarthy at 9:08 a.m.

PLEDGE OF ALLEGIANCE was said

LEGAL ISSUES Agenda Item 3

City Clerk-Administrator Susan Schuler presented a memo from City Attorney Kevin Sandstrom, who was not in attendance at the worksession. The memo reviewed Open Meeting Law, the Data Practices Act, the Gift Law, Contracts With the City, and Code Enforcement. She stated that she would be giving this information to all commission/committee members as this applies to them as well. It was noted that any notes that a City Councilmember takes at meetings are subject to the Data Practices Act. A Code of Conduct for the City Council and Protocols for running the City Council meetings will be discussed at the February City Council meeting. Economic Development Authority officers will be appointed at the February City Council meeting. Washington County Housing Redevelopment Authority will be attending the February City Council meeting to discuss Washington County EDA.

CITY COUNCIL DUTIES AND RESPONSIBILITIES AND COMMITTEE AND COMMISSION APPOINTMENTS Agenda Item 4 and Agenda Item 5

The City Council discussed the duties and responsibilities that Mayor McCarthy had suggested for each Councilmember and what duties and responsibilities each Councilmember would prefer. The City Council also discussed the appointments Mayor McCarthy was suggesting for the other commissions and committees. Councilmember Reiter requested that minutes from every meeting be included in the City Council packets each month.

2016 CITY FEES Agenda Item 6

The City Council discussed 2016 City Fees. No changes to the fee schedule were made. The costs for copies of code sections were removed. If copies of the code are requested, they will be charged on a per page basis.

LEAGUE OF MINNESOTA CITIES CONFERENCE Agenda Item 7

None of the City Councilmembers decided to attend the League of Minnesota Cities Conference for Experienced Officials.

ADJOURNMENT Agenda Item 8

The City Council adjourned the City Council Workshop at 10:48 a.m.

Tom McCarthy, Mayor

Susan Schuler, City Clerk-Administrator