SPECIAL MEETING OF THE CITY COUNCIL
CITY OF LAKE ST CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA

DECEMBER 21, 2015
6:00 p.m.

SPECIAL CITY COUNCIL MEETING AGENDA

1. **CALL TO ORDER**

2. **2016 BUDGET**

3. **ADJOURNMENT**

December 17, 2015

Members of City Council

This is my recommendation for the 2016 final budget, I have spoken to most of you in reference to the budget and have taken into consideration all of your comments. The biggest change that I would like to point out is on line 44 which is the ROW maintenance that reflected $35,000.00 in the preliminary because we did not have any idea what the proposals would come in at, and I feel it safe to say that by decreasing it by $15000.00 we would be sitting very well, for I based this number on the actual highest quote received. I also heard from Councilmember Reiter that she would like to have seen the budget decrease with the City Attorney and the City Engineer, due to the fact that I, as the clerk/Administrator am able to send out the smaller requests for quotes such as street sweeping etc., and after much thought and by carefully looking at the last 5 or so years the city council has failed in budgeting enough to cover the basic services with the small increases that are and should be thought about regardless. We also talked at the preliminary budget meeting about the 3% cost of living increases that take place with all your basic services and feel comfortable with the numbers you have already agreed upon, I did go back into the preliminary budget and added 3% COLA to the clerk/administrator and deputy clerk, that added up to $3000.00 and the parks 3% COLA that added up to $150.00. That is leaving the city of Lake St Croix Beach at a final Levy in the amount of:

Final levy amount: $472,519.00

Final Budget amount: $606,846.00

If approved would leave a o%, (zero %) increase for 2016 which is a $12,850.00 actual decrease in the Approved proposed Levy

There were a lot of areas that were unforeseen in 2015, and were not budgeted for that include, the paying off of City Hall, Afton sewage debate, and the bluff stabilization projects to name a few, and also my being new to the city that affected us, so therefor there were some street projects that were pushed to the side. I feel that going into 2016 the city can get these projects back on task and we will be able to continue to make forward and productive progress.

Line item changes:

Items reduced line 44 (In Green) $15,000.00

Items added lines 41 and 103 (In Blue) $3,150.00

Thank You

Susan Schuler, City Clerk/Treasurer

2015
LAKE ST. CROIX BEACH
FINAL ADOPTED GENERAL FUND
BUDGET

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1														
2														
3		2011	2011	2012	2012	2013	2013	2014	2014	2015	2015	2016		Change
4		Adopted		Adopted		Adopted		Adopted		Adopted	YTD	Proposed		2016 minus
5		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	12/18/2015	Budget		2015
6	**REVENUES**													
7	Property Taxes	$ 487,549	$ 462,291	$ 487,458	$ 492,605	$ 495,999	$ 505,751	$ 466,500	$ 466,074.58	$ 471,478.22	$ 216,063.40	$ 472,519.00		
8	Business Licenses	900	1,025	900	1,050	900	2,399	900	$ 1,645.00	$ 900.00	$ 1,092.00	$ 900.00		
9	Liquor & Cigarette Licenses	1,525	1,512	1,525	1,524	1,525	-	1,525	$ 1,512.00	$ 1,525.00	$ 1,524.00	$ 1,525.00		
10	Animal Licenses & Fees	700	1,277	100	314	100	430	100	$ 156.00	$ 100.00	$ 425.00	$ 100.00		
11	Boat & Mooring Permits	6,000	6,241	6,000	5,751	5,800	5,914	5,800	$ 6,087.00	$ 6,000.00	$ 6,768.00	$ 6,500.00		
12	Park Permits & Fees	20,000	24,400	20,000	24,015	20,000	17,979	20,000	$ 20,172.64	$ 18,000.00	$ 31,660.31	$ 24,000.00		
13	Newsletter Sponsors	500	2,142	2,000	2,267	2,000	3,167	2,000	$ 2,824.33	$ 2,000.00	-	$ 2,000.00		
14	Assessment Searches	100	-	100	20	100	20	100	$ 60.00	$ 100.00	-	$ 100.00		
15	Applications: Zoning & Land Development	1,600	475	500	4,514	500	-	500	$ 15,757.25	$ 500.00	$ 3,245.00	$ 3,500.00		
16	Building Permit & Fees	2,000	2,049	1,000	2,329	1,000	5,464	1,000	$ 2,978.46	$ 1,000.00	$ 4,240.52	$ 2,000.00		
17	Court Fines & fees	2,000	2,386	2,000	1,498	2,000	3,038	2,000	$ 1,759.87	$ 2,000.00	$ 4,690.91	$ 2,000.00		
18	Investment Income	600	156	200	143	150	157	150	$ 51.02	$ 100.00	$ 19.55	$ 100.00		
19	Cleanup Day Fees	1,850	2,320	-		-	-		-		-	$ 2,000.00		
20	Miscellaneous	100	34,175	100	58	100	313	100	$ 476.28	$ 100.00	$ 3,077.45	$ 100.00		
21	Recycle Grants & Aids	3,450	6,936	3,200	3,468	2,500	-	2,500	$ 6,648.00	$ 4,200.00	-	$ 4,200.00		
22	Cable Commission Grants & Aids	4,000	7,080	5,000	6,714	6,000	9,295	6,000	$ 8,083.97	$ 7,000.00	$ 10,432.36	$ 10,000.00		
23	Pettitt Park Improvement Fund				1,000	400	1,800	2,000	$ 1,600.00		$ 2,400.00			
24	Pettitt Park Playground Slide Grants				4,431		-	-	-					
25	South Bluff Project Grant				4,691		-	-						
26	Other Grants/Rebates Received		440	-	5,151	-	1,200	-	$ 1,300.00					
27	Heritage Day Donations				220		120	200	$ 220.00	$ 150.00	$ 170.00	$ 150.00		
28	Insurance Dividend				2,682		1,751	-	$ 53.00	$ 1,169.00	$ 1,186.00	$ 1,169.00		
29	Other Reimbursements				1,229		19,164	-	$ 6,024.84		$ 8,192.80			
30	2014 Flood Expense Reimbursements				17,617		-	-						
31	PERA Aid	-	-	248	124	248	248	248	$ 248.00	$ 248.00	$ 11,046.00	$ 248.00		
32	Assessments, Retired Water Sys. Bonds	32,000	33,433	32,000	26,960	-	-	-	$ 1,079.29					
33	Local Government Aid/MVHC	53,950	23,146	4,200	4,400	25,673	25,673	66,315	$ 66,315.00	$ 72,198.00	$ 72,198.00	$ 73,735.00		
34	**TOTAL REVENUES**	**$ 618,824**	**$ 611,484**	**$ 566,531**	**$ 614,774**	**$ 564,995**	**$ 603,884**	**$ 577,938**	**$ 611,127**	**$ 588,768**		**$ 606,846**		$ 18,078

2015
LAKE ST. CROIX BEACH
FINAL ADOPTED GENERAL FUND
BUDGET

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1														
2														
3		2011	2011	2012	2012	2013	2013	2014	2014	2015	2015	2016		Change
4		Adopted		Adopted		Adopted		Adopted		Adopted	YTD	Proposed		2016 minus
5		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	12/18/2015	Budget		2015
35														
36	**EXPENDITURES**													
37	**GENERAL GOVERNMENT**													
38	Council Compensation:													
39	Includes Gross Wages, Withholdings, PERA	$ 615	$ 323	$ 615	$ 554	$ 3,855	$ 3,456	$ 4,200	$ 3,840.00	$ 8,786.70	$ 6,774.50	$ 8,787.00		
40	City Hall Staff Compensation:								$ -	$ -		$ -		
41	Inclues Gross Wages, Withholdings, Benefits	97,450	97,812	102,150	98,158	100,000	95,598	105,000	$ 100,694.65	$ 122,232.00	$ 114,356.16	$ 129,513.00		Added 3%=3000
42	Unemployment Compensation	-	10,368	5,000	2,092	-		-	$ 4,289.74	$ -	$ 770.63			
43	Flood		1,883		592			-	$ -	$ -		$ -		
44	ROW Issues	8,000	-	-	-	-	-	-	-	$ -		$ 20,000.00		subracted 15,
45	Elections	500	470	3,700	2,352	-	1,463	3,000	$ 3,357.05	$ 470.00	$ 300.00	$ 4,000.00		
46	Financial Audit	6,125	6,125	6,125	7,429	6,125	6,225	7,000	$ 6,515.00	$ 6,515.00	$ 6,515.00	$ 6,515.00		
47	Assessing Services	7,500	7,346	7,600	7,273	7,600	6,983	7,600	$ 6,968.81	$ 7,828.00	7,003	$ 7,150.00		
48	Office Supplies	4,500	6,493	6,100	4,934	6,100	6,008	5,100	$ 9,294.99	$ 5,700.00	$ 5,336.64	$ 5,700.00		
49	Office Equipment	1,000	-	1,000	1,050	1,000	959	1,000	$ 556.40	$ 1,000.00	$ -	$ 1,000.00		
50	Communication Equipment & Service	2,000	7,191	2,000	1,588	2,000	3,583	1,500	$ 2,129.79	$ 1,500.00	$ 960.00	$ 1,500.00		
51	IT Purchases	-	-	-	-	-	-	-	$ -	$ -	$ 2,111.63	$ -		
52	Mileage Reimbursement	500	505	500	251	500	487	500	$ 667.44	$ 1,000.00	$ 1,594.24	$ 1,500.00		
53	City Attorney	20,000	15,626	20,000	11,808	15,000	20,909	15,000	$ 30,493.04	$ 15,000.00	$ 33,275.99	$ 35,000.00		
54	Insurance	11,000	8,346	9,000	8,193	9,000	8,697	9,000	$ 8,479.00	$ 9,500.00	$ 9,723.00	$ 10,000.00		
55	Memberships	2,200	2,157	1,000	729	1,000	1,116	1,000	$ 2,713.80	$ 1,871.00	$ 1,366.39	$ 1,871.00		
56	Dues & Subscriptions	-	-	1,500	-	-	598	-	$ 1,153.00	$ 2,000.00	$ 2,555.00	$ 2,000.00		
57	Newsletter	3,000	5,846	7,000	6,358	7,000	6,168	7,000	$ 6,149.82	$ 7,000.00	$ 5,654.10	$ 7,000.00		
58	Publishing & Printing	1,000	1,094	1,000	1,119	1,000	822	1,000	$ 958.04	$ 1,000.00	$ 688.84	$ 1,500.00		
59	Engineering	14,000	21,314	15,000	29,121	15,000	31,022	20,000	$ 26,749.30	$ 15,000.00	$ 37,978.09	$ 35,000.00		
60	Payroll Service	2,000	2,486	2,000	2,700	2,500	3,344	2,500	$ 2,560.98	$ 1,750.00	$ 1,112.83	$ 1,750.00		
61	Park Improvements	-	-	-	4,037	-	3,443	-		$ -		$ 10,000.00		
62	Donations	-	-	-	500	1,000	-	1,000	$ 550.00	$ -	$ 2,750.00	$ 1,000.00		
63	Banking Fees & Charges	200	164	50	20	50	65	50	$ -	$ 50.00	-	$ 50.00		
64	Miscellaneous	100	929	100	-	100		100	$ 485.30	$ 100.00	$ 11,051.81	$ 500.00		
65	**Total General Government**	**$ 181,690**	**$ 196,478**	**$ 191,440**	**$ 190,858**	**$ 178,830**	**$ 200,944**	**$ 191,550**	**$ 218,606**	**$ 208,303**	**$ 251,878**	**$ 291,336**		$ 83,033

2015
LAKE ST. CROIX BEACH
FINAL ADOPTED GENERAL FUND
BUDGET

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4		Adopted		Adopted		Adopted		Adopted		Adopted	YTD	Proposed		2016 minus
5		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	12/18/2015	Budget		2015
66														
67	**GOVERNMENT BUILDINGS:**													
68	Maintenance & Utilities	$ 17,000	$ 10,725	$ 17,000	$ 18,607	$ 13,000	$ 13,324	$ 13,000	$ 25,535.33	$ 13,000.00	$ 9,294.24	$ 14,000.00		
69	City Hall Renovation	-	-	-	-	5,000	4,174	5,000	$ 260.00		-	$ 5,000.00		
70	City Hall Improvement - furnace/HVAC	-	-	-	-	-	-	-			-			
71	**Total Government Buildings**	**$ 17,000**	**$ 10,725**	**$ 17,000**	**$ 18,607**	**$ 18,000**	**$ 17,497**	**$ 18,000**	**$ 25,795**	**$ 13,000**	**$ 9,294**	**$ 19,000**		$ 6,000
72	**PUBLIC SAFETY:**													
73	Law Enforcement	$ 58,435	$ 58,760	$ 62,000	$ 58,402	$ 62,000	$ 59,501	$ 60,840	$ 60,661.29	$ 61,589.52	$ 61,148.76	$ 62,358.00		
74	Fire Protection	51,794	51,794	49,257	49,257	50,552	52,068	51,552	$ 51,694.00	$ 51,788.00	$ 51,788.00	$ 55,075.00		
75	Fireman's Retirement Fund Contribution	2,877	2,877	1,856	1,778	700	626	-	-	$ 500.00	-	-		
76	Fire Station Debt Service	14,993	14,993	14,452	14,452	14,143	14,143	13,874	$ 13,874.00	$ 13,640.00	13,640	$ 13,827.00		
77	Grants						1,051			$ -		$ -		
78	Animal Control	2,000	2,501	2,000	1,934	2,000	2,050	2,000	$ 1,587.72	$ 2,000.00	$ 1,401.13	$ 2,000.00		
79	Erosion & Flood Control	5,000	5,000	5,000	4,107	5,000	1,224	5,000	$ 4,091.38	$ 5,000.00	$ 17,655.50	$ 8,000.00		
80	**Total Public Safety**	**$ 135,099**	**$ 135,925**	**$ 134,565**	**$ 129,930**	**$ 134,395**	**$ 130,663**	**$ 133,266**	**$ 131,908**	**$ 134,518**	**$ 145,633**	**$ 141,260**		$ 6,742
81														
82	**STREETS:**													
83	Lighting	9,000	8,580	9,000	8,396	9,000	9,376	9,000	$ 8,393.34	$ 9,600.00	$ 8,020.85	$ 10,200.00		
84	Maintenance	25,000	26,740	25,000	22,307	20,000	6,800	22,500	$ 9,812.20	$ 20,000.00	$ 22,998.75	$ 25,000.00		
85	Snow Removal	25,000	13,801	20,000	7,756	15,000	22,691	25,000	$ 18,365.59	$ 20,000.00	$ 5,320.46	$ 20,000.00		
86	Street Drainage / Flooding	2,700	1,575	2,700	1,575	2,700	2,050	2,700	-	$ 2,700.00	1,400	$ 2,700.00		
87	Signs & Sign Inventory	1,500	57	500	607	5,000	973	5,000	$ 455.93	$ 5,000.00	908	$ 5,000.00		
88	Planned Use of Fund Balance	-	-	-	-	-	-							
89	**Total Streets**	**$ 63,200**	**$ 50,753**	**$ 57,200**	**$ 40,641**	**$ 51,700**	**$ 41,890**	**$ 64,200**	**$ 37,027**	**$ 57,300**	**$ 38,648**	**$ 62,900**		$ 5,600
90														
91	**SANITATION:**													
92	Weed Eradication	$ 1,000	-	$ 1,000	$ 1,210	$ 1,000	-	$ 1,000	-	$ 1,000.00	-	$ 1,000.00		
93	Tree Program	5,000	2,234	2,500	2,213	2,500	4,559	5,000	$ 3,880.00	$ 2,500.00	$ 1,185.00	$ 5,000.00		
94	Clean Up Day	5,000	4,556	-	-	-	-	-	-			$ 5,000.00		
95	Recycle	15,500	14,842	15,500	15,998	16,200	15,958	16,500	$ 22,367.67	$ 24,000.00	$ 21,517.52	$ 26,000.00		
96	**Total Sanitation**	**$ 26,500**	**$ 21,632**	**$ 19,000**	**$ 19,421**	**$ 19,700**	**$ 20,517**	**$ 22,500**	**$ 26,248**	**$ 27,500**	**$ 22,703**	**$ 37,000**		$ 9,500
97														
98	**WATER:**													
99	Watermain repairs								$ 18,563.66					$ -
100														
101	**RECREATION:**													
102	Park Maintenance & Supplies	$ 9,000	$ 9,113	$ 7,000	$ 18,356	$ 7,000	$ 9,902	$ 23,000	$ 32,482.88	$ 9,500.00	$ 10,365.47	$ 10,000.00		
103	Park Salary	9,250	9,623	9,250	9,900	9,300	7,285	4,700	$ 3,614.37	$ 4,700.00	$ 1,874.78	$ 4,850.00		added 3%=150.00
104	Mowing & Lawn Maintenance	15,000	14,323	12,000	13,536	12,000	13,138	12,000	$ 13,367.00	$ 12,000.00	$ 14,710.75	$ 15,000.00		
105	Pettitt Park Improvements						-		$ 1,850.00					
106	Bluffland Improvement & Maintenance	6,250	11,583	-	2,906	7,000	4,020	5,000	$ 32.20	$ 5,000.00	4,255	$ 5,000.00		
107	**Total Recreation**	**$ 39,500**	**$ 44,642**	**$ 28,250**	**$ 44,698**	**$ 35,300**	**$ 34,345**	**$ 44,700**	**$ 51,346**	**$ 31,200**	**$ 31,206**	**$ 34,850**		$ 3,650

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5		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	12/18/2015	Budget		2015
108														
109	CITY DEVELOPMENT:													
110	City Development/Heritage Day	$ 1,200	$ 769	$ 1,200	$ 577	$ 500	$ 521	$ 500	$ 421.61	$ -	$ 426.20	$ 500.00		
111	Training & Tuition	1,500	1,122	1,500	1,489	1,500	1,788	2,000	$ 505.00	$ -		$ 1,500.00		
112	Meeting Per Diem/Exp	3,000	3,000	3,000	970	3,000	3,040	2,500	$ 2,170.00	$ 2,750.00	$ 2,080.00	$ 2,750.00		
113	Codification									$ 5,000.00	$ 12,387.22	$ 5,000.00		
114	Water System Core Facility	22,500	22,500	22,500	22,500	-	-	-				$ 5,000.00		
115	Water Management. Organization	4,000	4,001	4,000	4,001	4,000	4,255	4,500	$ 4,254.71	$ 4,500.00	$ 2,127.35	$ 5,750.00		
116	**Total City Development**	**$ 32,200**	**$ 31,392**	**$ 32,200**	**$ 29,537**	**$ 9,000**	**$ 9,603**	**$ 9,500**	**$ 7,351**	**$ 12,250**	**$ 17,021**	**$ 20,500**		$ 8,250
117														
118							$ -							
119	Levee Maintenance											$ -		
120	**Total Reserve Fund Contributions**	$ -		$ -		$ -	$ -	$ -	$ -	$ -		$ -		$ -
121														
122	**TOTAL GENERAL FUND EXPENDITURES**	**$ 495,189**		**$ 479,655**		**$ 446,925**	**$ 455,460**	**$ 483,716**	**$ 516,846**	**$ 484,070**	**$ 516,382**	**$ 606,846**		

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4		Adopted		Adopted		Adopted		Adopted		Adopted	YTD	Proposed		2016 minus
5		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	12/18/2015	Budget		2015
123														
124	TSF													
125	CIP Streets - 10yr Plan	75,000	78,230	50,000	56,569	70,000	48,421	70,000	-	$ 72,198.00	-	$ 73,735.00		
126											-			
127	TSF to Bluffland Fund	$ 10,000	-	$ -	-	$ 10,000		$ 10,000		$ -	-	$ -		
128	TSF to Debt Service/City Hall Maintenance Fund	38,635	38,635	38,376	38,376	38,070	38,070	38,600	$ 38,692.50	$ 32,500.00	$ 171,990.02			
129														
130	Total TSF Out	123,635		88,376		118,070	86,491	118,600	38,693	104,698	171,990	-		$ (104,698)
131														
132	TOTAL GENERAL FUND EXPENDITURES W/TSF	618,824	-	568,031	-	564,995	541,951	602,316	555,539	588,768.22	688,371.95	606,846.00		$ 18,078
133														
134	Total Revenue Without Tax Levy	$ 131,275		$ 79,073		$ 68,996	$ 98,133	$ 111,438	$ 145,052	$ 117,290	$ 162,368	$ 134,327		$ 36,156
135	Gross Tax Levy	$ 487,549		$ 487,458		$ 495,999	$ 505,751	$ 466,500	$ 466,075	$ 471,478	$ 216,063	$ 472,519		$ 1,041
136	Revenues Less Expenses	0		-1500.25		0	61933.13	-24378	55588	0	-688371.95	0		
137	Proposed Levy Increase/Decrease			$ (91)		$ 8,541		$ (29,499)		$ 4,978		$ 1,041		
138	Levy Percentage Change			0%		2%		-6%		1%		0%		

REGULAR MEETING OF THE CITY COUNCIL
CITY OF LAKE ST CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA

December 21, 2015

AGENDA

7:00 P.M.

PUBLIC HEARING – TRUTH IN TAXATION

A. Open Public Hearing
B. Explanation of Proposed City Budget for 2016
C. Receive Comments from the Public/Read Written Comments
D. Close Hearing

REGULAR CITY COUNCIL MEETING

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVE AGENDA**

4. **CONSENT AGENDA** Roll Call Vote. *(Consent Agenda items, listed on the following page, are defined as routine business, not requiring discussion and approved by a roll call vote. Councilmembers may elect to pull a Consent Agenda item(s) for discussion and/or separate action)*

5. **OPEN COMMENTS FROM THE PUBLIC**

   Visitors may share their comments or concerns on **any issue** that is a responsibility or function of the City Council of Lake St. Croix Beach, not an issue as listed on this agenda. Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff. The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

   PUBLIC COMMENTS (Agenda Items)

   Visitors may share their comments or concerns on any **agenda item listed** that is a responsibility or function of the City Council of Lake St. Croix Beach. Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff. The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

6. **PUBLIC SAFETY REPORTS**

   A. Law Enforcement
   B. Animal Control
   C. Emergency Response and Fire
   D. Code Enforcement

7. **CITY STAFF REPORTS**
   A. City Engineer Parotti
   B. City Attorney Sandstrom
   C. City Clerk-Administrator Schuler
   D. Deputy Clerk-Treasurer Truhlar
      1. December Claims
      2. Approve Additional Invoices Through December 31, 2015

8. **NEW BUSINESS**
   A. 2016 Regular City Council Meeting Dates
   B. 2016 City Levy & Budget
      - Resolution 2015-23, A Resolution Approving the 2016 City Tax Levy
      - Resolution 2015-24, A Resolution Approving the 2016 City Budget

9. **UNFINISHED BUSINESS**

10. **OTHER BUSINESS**
    A. Cable Commission *(Joint Powers Agreement Attached)*

11. **COUNCIL/STAFF REPORTS**
    A. Councilmember Brown
       - Cable Commission
    B. Councilmember Kline
       - Park Commission
    C. Councilmember Reiter
       - Middle St. Croix Water Management Organization
       - Lower St. Croix Valley Partnership Team
       - Planning Commission
       - Environmental Advisory Commission
    D. Councilmember Unker
       - Afton Wastewater Treatment System
    E. Mayor McCarthy
       - Veterans Memorial
       - Sentenced-To-Service (STS)

12. **ADJOURNMENT**

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5. **CONSENT AGENDA ITEMS**
   A. Approve the minutes of the Regular City Council Meeting on November 16, 2015 as presented. *(Copy attached)*
   B. Approve the following licenses for 2016:
      - Maroney Sanitation, Inc.: General Corporation – garbage hauling
      - Waste Management of Minnesota: General Corporation – garbage and recycle hauling
      - Highland Sanitation: General Corporation – garbage hauling
      - Beach Bar: liquor on sale, liquor off sale, liquor on sale Sunday, and optional liquor 2:00 a.m., cigarette
      - Freedom Station (Erickson Oil Products): cigarette

   C. Approve a City Council Worksession to be held on January 9, 2016 at 9:00 a.m.

Consent Agenda

CITY OF LAKE ST. CROIX BEACH
16455 20TH STREET SOUTH
WASHINGTON COUNTY, MINNESOTA

CITY COUNCIL MEETING

November 16, 2015

MEMBERS PRESENT:	Tom McCarthy, Charles W. Brown, Michelle Kline, Cindie Reiter, Jim Unker
STAFF PRESENT:	John Parotti, Kevin Sandstrom, Susan Schuler, Amy Truhlar
OTHERS PRESENT:	Mary Parr, Dolly Burns, Jon Place, Bill Glampe, Curt Hanson, Lyle Sorenson, Curt Hanson, Jim Golden, Karen Riley, Crystal Howard, Tammy Landsberger

CALL TO ORDER by Mayor McCarthy at 7:04 p.m.

PLEDGE OF ALLEGIANCE was said.

APPROVE AGENDA Agenda Item 3

Mayor McCarthy asked to insert New Business Item 8B, Curt Hanson Property, and move each subsequent item under New Business down.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE AGENDA AS AMENDED. MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA Agenda Item 4

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KLINE – AYE, BROWN – AYE, MCCARTHY – AYE.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON OCTOBER 19, 2015 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING/WORKSESSION ON NOVEMBER 9, 2015 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO ACCEPT THE GAMBLING DONATION

FROM BAYPORT AMERICAN LEGION POST 491. MOTION PASSED UNANIMOUSLY.

PUBLIC COMMENTS Agenda Item 5

Jim Golden, 1920 Quarry Avenue South, submitted a letter he had written to Rachel Olmanson of the Minnesota Pollution Control Agency (MPCA) for the City Council's review and for the record. He then read another letter, which he also submitted for the record, to Ms. Olmanson from Ryan J. Howell, Tribal Historic Preservation Officer for the Prairie Island Indian Community. This letter stated that the Prairie Island Indian Community Tribal Historic Preservation Office felt that there was a high probability that Dakota-related cultural resources, archaeological sites, or human burials may be present in the Valley Branch Watershed. Therefore they were requesting to be a stakeholder and as a consulting partner under the auspices of Section 106. They also requested a public informational meeting regarding the Watershed Restoration and Protection Strategies Report (WRAPS) with the MPCA Commissioner.

Tamra Landsberger, 1380 Riviera Avenue South, felt that separating the parking lots of the Beach Bar and Pettitt Park, would separate the community. She noted that the parking lot is a gathering area for Pettitt Park and for the Beach Bar. There have been no accidents. She pointed out that cutting the parking lots off from each other will cause a lack of parking for events at the Beach Bar, such as the walleye tournament, and events at Pettitt Park, such as baseball games. Ms. Landsberger suggested alternatives to address safety concerns such as speed limit signs or signs saying children at play. She also stated that the city should lead by example and should obtain building permits like any resident would need to. She stated that many residents are unhappy with recent events.

Jon Place, owner of the Beach Bar, stated that he tries to listen to everyone and address all concerns. He noted that guests use both parking lots all the time for their trailers and snowmobiles. Delivery trucks also make use of the two entrances for safer deliveries. If the parking lots are separated, the delivery trucks will need to back out onto CSAH 18 (St. Croix Trail) or stop on CSAH 18 and back into the parking lot. Mr. Place noted that years ago, there was a plan to eliminate the entrance/exit into Petttitt Park, which he fought against for the same reasons. He asked everyone to consider all issues regarding this plan.

PUBLIC SAFETY REPORTS Agenda Item 6

Councilmember Brown reported 32 calls to law enforcement in the month of October. There were no citations issued. The animal report for October listed 4 lost dogs, 1 lost cat, 1 dog found, and 1 cat found.

Councilmember Reiter added that there were 4 calls to law enforcement regarding ordinance violations. She asked why there was a reference to Mr. Glasgow signing a release for checks to the cities from the Cable Commission and why this was being reported at the fire district meeting. Councilmember Unker stated he was interested in that answer as well.

Mayor McCarthy reported that the fire department and law enforcement representatives were on a call and would give their report when they returned.

CITY STAFF REPORTS Agenda Item 7

CITY ENGINEER PAROTTI (7A)

John Parotti, City Engineer with SEH, reported that the fall street sweeping was completed in early November. The invoice was for the same amount as the quote, which is the same cost as the past several years.

Drainage structure cleaning has been completed. Engineer Parotti performed some spot checks to confirm the work was completed.

Regarding the 21st Street Levy easement issue, staff has been successful in locating some easement documents for the property, and they are now trying to determine if the drawings resulted in legal documents and easements recorded with Washington County.

Zappa Brothers has been working on the Bluff Repair Site #2. They are doing the seeding now, but have been stopped by weather a few times. Weather permitting, they expect to be done with the work by November 23, 2015. The city received a matching grant for the work, and they must have the work completed by November 30, 2015. The invoice will be presented at the December City Council meeting. Councilmember Brown noted that Stairway #8, the pathway, has been covered over during the repair work and asked whether that would be uncovered. City Engineer Parotti explained that it was not part of the bid to reopen that path, and he would not recommend using it.

Mayor McCarthy noted that he had seen many of the city's French drains with white circles painted on them. Engineer Parotti stated that this meant that the contractor had been there and presumably had cleaned them. He added that the paint will fade quickly.

CITY ATTORNEY SANDSTROM (7B)

City Attorney Kevin Sandstrom stated that he was going to provide a status update regarding Mr. Curt Hanson's criminal prosecution, but since the item has been added to the agenda, he would give his report at that time.

CITY CLERK-ADMINISTRATOR SCHULER (7C)

City Clerk-Administrator Susan Schuler reported that she obtained a quote for alarms from CWS Security. The city is not currently under contract with Trans-Alarm, and the city owns the equipment. She noted there were two quotes: one for service with new and updated equipment, and one for service with the current equipment. CWS recommended new equipment as that will provide better service. Even with new equipment, there will be approximately $900 of savings each year. With new equipment, employees will not need to reset the alarm with every light flicker or surge. Councilmember Unker noted that with this system, there was redundancy and stated the city may be able to eliminate the need for the landline that is only used for the alarm system with the new service provider.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER REITER, TO ACCEPT THE PROPOSAL FROM CWS SECURITY TO REPLACE THE EXISTING ALARM EQUIPMENT AND ADD A CELLULAR UNIT AT A COST OF $358.75 AND A $31 PER MONTH MONITORING RATE. MOTION PASSED UNANIMOUSLY.

City Clerk-Administrator Schuler reported that the city has switched from using CenturyLink to Comcast for phone service, saving approximately $1,200 per year. No equipment is being rented.

The draft ordinance from the Middle St. Croix Water Management Organization (WMO) incorporating Minimal Impact Design Standards (MIDS) has been received. City Clerk-Administrator Schuler has sent a copy to City Attorney Sandstrom and City

Engineer Parotti for review. Copies of the ordinance are available at City Hall for anyone interested in seeing it.

The city has also switched copier service companies from Loffler to Metro Sales. Metro Sales will buy out the remaining contract the city has with Loffler. Metro Sales has sent a check to the city for the buy-out cost, and the city will then pay Loffler.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER REITER, TO ISSUE A CHECK TO LOFFLER IN THE AMOUNT OF $3,524.31 TO BUY OUT THE REMAINING CONTRACT WITH LOFFLER FOR THE PRINTER/COPIER. MOTION PASSED UNANIMOUSLY.

City Clerk-Administrator Schuler explained that she had spoken with Ben Thurmes from Tri-County about a bid for trimming trees in the right-of-way (ROW). He asked for more time, and the bid will be submitted before the December City Council meeting. She also obtained the Tri-County contracts for services with the City of Lakeland and the City of Afton.

The application for the credit card has been signed at the bank. It is expected that it will be processed soon.

Sentenced-To-Service (STS) crews were at City Hall on Thursday, November 12. They removed and replaced some outside lightbulbs at City Hall, cleaned gutters, and began winterizing City Hall. They will complete the winterizing of windows, replacing lightbulbs, and painting when they are in the city again on Thursday, November 19. Mayor McCarthy asked that they move the flower pots outside the front doors into the garage and remove the dead plants. Councilmember Reiter asked that they remove the Siberian Elm growing west of the parking curbs in front of the Old City Hall and along the south side of 19th Street South east of CSAH 18.

City Clerk-Administrator Schuler reminded everyone that the Truth-In-Taxation Public Hearing will be held at the start of the December City Council meeting, December 21, 2015. There was discussion regarding having another budget workshop before the December City Council meeting when the final budget will be approved. One additional budget workshop will be held at 6:00 p.m. on December 21, 2015. Staff will send the City Council the preliminary budget, and the City Councilmembers should review and bring any changes to the worksession.

Metro Cities will be hosting a meeting regarding Legislative Policies on Wednesday, November 18, 2015. City Clerk-Administrator Schuler will be attending this meeting to vote on the policies. She will be out of the office the entire day.

The Park Commission is hosting a League of Minnesota Cities Loss Control presentation "Crime Prevention Through Environmental Design" on Wednesday, November 18, 2015 at 7:00 p.m. at City Hall. Everyone is welcome and encouraged to attend.

Councilmember Unker asked whether the check from the Cable Commission with the memo "Fire Hall Sign" had been returned and whether a response had been received. Ms. Schuler reported that the check had been returned, but she had heard nothing further.

PUBLIC SAFETY REPORTS

Jim Stanley, Deputy Fire Chief of the Lower St. Croix Valley Fire Department, reported there were 363 runs in October, 6 of which were in Lake St. Croix Beach. City Clerk-Administrator Schuler noted that there has been miscommunication regarding the fire department's role in the conditional use permit (CUP) inspections. It is the business's responsibility to contact the fire department to schedule that inspection, which is required for the CUP renewal. Mr. Stanley explained that he can not go unannounced for the inspections, so none of the CUP locations have been inspected at this time. Mr. Stanley stated that he is willing to contact businesses to schedule the inspections.

Councilmember Reiter noted that the minutes from the September Fire District meeting reported that Mr. Glasgow stated that he had signed a release for the cable commission disbursements to the cities. Mr. Stanley stated this was just an announcement. He stated that the report was about donating money to the fire department for the sign, but the fire department is not related to the Cable Commission.

CITY STAFF REPORTS Agenda Item 7

DEPUTY CLERK-TREASURER TRUHLAR (7D)

Deputy Clerk-Treasurer Amy Truhlar presented the bills for the month totaling $26,255.64. She was not aware of any unusual end-of-year payments.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF $26,255.64. MOTION PASSED UNANIMOUSLY.

Deputy Clerk-Treasurer Truhlar asked the City Council to consider when they would like to schedule the January and February City Council meetings in 2016 as the third Mondays of the month were holidays. Last year, the City Council held their meetings on the Tuesday following the third Monday, but in previous years, the City Council held their meetings on the second Mondays of January and February. This will be on the agenda for the December City Council meeting.

NEW BUSINESS Agenda Item 8

LED ILLUMINATED SIGN AT FIRE DEPARTMENT (8A)

City Clerk-Administrator Schuler explained that the Planning Commission held a Public Hearing regarding an LED sign at the Fire Department on November 4, 2015. The current sign is 11 feet X 5 feet, and the proposed sign is 10 feet X 5 feet. She noted that a concern of the Planning Commission and many others is the brightness of the sign. At night, a brighter sign is harder to read, so the brightness will be turned down at night for easier reading as well as to be less intrusive. The Planning Commission recommended that the City retain the right to monitor the brightness of the sign.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER BROWN, TO AMEND THE LOWER ST. CROIX VALLEY FIRE PROTECTION DISTRICT CONDITIONAL USE PERMIT TO ALLOW AN ILLUMINATED SIGN WITH THE CONDITIONS THAT THE SIGN BRIGHTNESS BE CONTROLLABLE, THAT THE NEW SIGN BE THE SAME OR SIMLAR IN SIZE TO THE CURRENT SIGN, AND

THAT THE SIGN ONLY BE USED FOR PUBLIC SERVICE ANNOUNCEMENTS.

City Clerk-Administrator Schuler noted that the Planning Commission also discussed allowing no other signs and not allowing anything offensive to be displayed on the sign. Councilmember Reiter stated that she was not in favor of the sign, but asked the City Council to consider a condition that initially, the sign be set at the lowest intensity from sunset to sunrise. She also asked the City Council to consider a condition that the City of Lake St. Croix Beach have first option of information on the sign since it is in Lake St. Croix Beach. The other City Councilmembers were against that condition since the sign will belong to the Fire Department, not the city. Mr. Stanley stated that the ambient lighting can be adjusted to cut down on the intensity, and there are over 100 settings for the lumen brightness. The words can either be scrolling or set in a block. The letters will only be in one color – red. There was discussion regarding what color was the easiest to read and which color allowed for the best retention.

MOTION PASSED, 4 AYES, 1 NAY (REITER).

<u>CURT HANSON PROPERTY</u> (8B)

City Attorney Sandstrom provided an update regarding Mr. Curt Hanson and the criminal prosecution process for addressing the code violation on his property. A guilty plea was entered for the misdemeanor charge, but the sentence hearing will not take place until late January, 2016. He noted that the ultimate goal of the city was compliance, not necessarily jail time if the property is in compliance. There are still items being stored on the property, which is an otherwise vacant lot, so the property is still not in compliance.

Curt Hanson expressed his opinion that the ordinance violation being discussed now is not what he was charged with and is being held over his head. He stated that he felt that the City Council was trying to take his property away from him so he can not use it. He asked why he was being threatened with jail time and a large fine for storing items on his property. Mayor McCarthy pointed out that ordinances require a principle structure on the property in order to store items there, and Mr. Hanson's property has no structure. Mr. Hanson asked for the ordinance number for this requirement.

Jim Gasperini, Curt Hanson's attorney, asked if there was any compromise that could be reached to allow the items to be stored on the property such as a barrier to block the items from view. Mayor McCarthy stated that this is not allowed on other properties. Mr. Hanson stated that the items have always been there, including when the property was owned by the same owners as the property directly to the west. He stated that this use should be grandfathered because of this. He asked why a CUP could not be issued or a variance approved. Mr. Gasperini asked if Mr. Hanson could build an attractive fence with a gate on the east and north side of the property, which would block the items from view.

City Attorney Sandstrom stated that the storage of items on an otherwise vacant lot is a use that is not allowed. A variance, by statute, can not be granted for a use that is otherwise not allowed. Councilmember Reiter pointed out that the City Council recently approved a use that was not allowed and noted that she expressed concern at that time about allowing a use that was not permitted. She stated that in her opinion, Mr. Hanson was asking for the same consideration. Councilmember Unker disagreed, stating that

each property is unique in its own way, and Mr. Hanson had been living on the property in a tent, which is what started the whole thing. Mr. Gasperini pointed out that Mr. Hanson is no longer living on the property, and he is now asking for a way to use the property.

Councilmember Reiter asked if he could submit an application. City Attorney Sandstrom stated that Mr. Hanson could submit an application for a variance or a CUP if he wished to do so. Mr. Hanson asked if he could get a portable shed large enough to store everything. Mayor McCarthy noted that the property is not a storage space. Mr. Gasperini asked if he could apply for a variance to build a home on the property. Mayor McCarthy pointed out that there is no water stop at the property and it is too small to meet all the setbacks. Mr. Gasperini asked if there were any other suggestions. Councilmember Unker stated he would take advice from the city attorney.

Mayor McCarthy stated he would agree to allow a shed holding other items if the car and boats were removed, but he did not know how the rest of the City Council felt about the issue. Mr. Hanson told him that Mitch Berg, Interim City Clerk-Administrator told him he could keep the car and boats on the property as long as they were licensed. Mayor McCarthy noted that Mr. Berg was not in attendance to defend or explain his statements. Mr. Gasperini stated they would be back at the January City Council meeting with a proposal. City Attorney Sandstrom suggested submitting a proposal in writing with an application. The city is required to process an application within 60 days for a land use application.

ANNUAL RENEWAL OF CONDITIONAL USE PERMITS AND CERTIFICATE OF COMPLIANCE (8C)

Lower St. Croix Valley Fire Department

City Clerk-Administrator Schuler explained that this CUP needed to be amended because the size of the sign was wrong.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR THE LOWER ST. CROIX VALLEY FIRE PROTECTION DISTRICT AS AMENDED (WITH CORRECTED SIGN SIZE). MOTION PASSED UNANIMOUSLY.

1770 St. Croix Trail South

City Clerk-Administrator Schuler reviewed some changes the Planning Commission had recommended including the title of the permit, the general description, and the requirement of a landscaping plan.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR 1770 ST. CROIX TRAIL SOUTH AS AMENDED.

There was discussion that the CUP renewals should be contingent upon each location passing the fire inspection.

FRIENDLY AMENDMENT BY COUNCILMEMBER REITER, AGREED TO BY COUNCILMEMBER BROWN, TO AMEND THE MOTION TO INCLUDE THE CONTINGENCY OF PASSING THE FIRE INSPECTION. AMENDMENT APPROVED UNANIMOUSLY.

MOTION PASSED UNANIMOUSLY.

Beach Bar

City Clerk-Administrator Schuler explained that the Planning Commission had recommended adding the premise description to the CUP. After considering the issue, she now recommended that the premise description should be in the license, not the CUP. Councilmember Unker asked why the description would not also be on the CUP, she noted that premise descriptions are on most liquor licenses. Councilmember Unker suggested that the premise description should also be on the CUP as it is a city document, while the liquor license is a state document. City Attorney Sandstrom stated that it would not be harmful for the city if the description was on the CUP or if it was not on the CUP.

Mayor McCarthy asked whether drinking alcohol was supposed to be a certain distance from a property line or from a park. City Attorney Sandstrom was not aware of any restrictions of this kind. Mr. Place stated that it must be 1,000 feet from a church or from a school.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER UNKER, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR THE BEACH BAR AS AMENDED (WITH THE PREMISE DESCRIPTION).

Mayor McCarthy noted that the premise description says 12 feet from the back deck. He stated that this is city property. It was explained that the drinking was allowed on the back deck, not 12 feet from the deck. Mr. Place stated he was not making modifications to the building or remodeling.

MOTION PASSED, 4 AYES, 1 NAY (MCCARTHY).

Birdseye Properties d/b/a Wood Wonders Supply and Design, Inc.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR WOOD WONDERS SUPPLY AND DESIGN, INC. CONTINGENT UPON A SATISFACTORY FIRE INSPECTION, WHICH IS A CONTINGENCY FOR ALL CONDITIONAL USE PERMITS. MOTION PASSED UNANIMOUSLY.

City of Lake St. Croix Beach

City Clerk-Administrator Schuler noted that some changes were made to the City's CUP but not discussed at the Planning Commission. These changes included fencing replacements at Pettitt Park, bluff repairs on Site #1 and Site #2, and the Veterans Memorial.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR THE CITY OF LAKE ST. CROIX BEACH, CONTINGENT UPON THE CHANGES FOR PETTITT PARK, THE BLUFF REPAIRS, AND THE VETERANS MEMORIAL AND CONTINGENT UPON A SATISFACTORY FIRE INSPECTION. MOTION PASSED UNANIMOUSLY.

Duplex, 1936 Racine Avenue South

City Clerk-Administrator Schuler reported that she has not received the paperwork or fee from the owner of the duplex at 1936 Racine Avenue South.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER UNKER, TO TABLE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR 1936 RACINE AVENUE SOUTH UNTIL THE PAPERWORK AND FEES HAVE BEEN SUBMITTED. MOTION PASSED UNANIMOUSLY.

Duplex, 16360 – 13670 18th Street South

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR THE DUPLEX LOCATION AT 16360-16370 18TH STREET SOUTH CONTINGENT UPON A SATISFACTORY FIRE INSPECTION. MOTION PASSED UNANIMOUSLY.

Erickson Oil d/b/a Freedom

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER REITER, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR FREEDOM CONTINGENT UPON A SATISFACTORY FIRE INSPECTION.

Councilmember Unker stated he was concerned about the fumes inside the building and asked whether commercial properties needed to have their septic systems pumped every three years like residential properties. Councilmember Reiter suggested that Washington County should be asked about this.

MOTION PASSED, 4 AYES, 1 NAY (UNKER).

Kopp Sign Service

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR KOPP SIGN SERVICE CONTINGENT UPON A SATISFACTORY FIRE INSPECTION.

Councilmember Unker asked if a CUP could be approved for an owner who was deceased. City Attorney Sandstrom pointed out that a CUP is for the property and not a particular person. Staff will update the CUP to the current owner.

MOTION PASSED UNANIMOUSLY.

Nails, Etc.

City Clerk-Administrator Schuler reported that she has not received any paperwork or fees for Nails, Etc.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO TABLE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR NAILS, ETC. UNTIL THE PAPERWORK AND FEES HAVE BEEN SUBMITTED.

Mayor McCarthy asked if all the CUP applicants had submitted paperwork and fees last year. City Clerk-Administrator Schuler reported that they had all paid last year. Only two had not paid this year.

MOTION PASSED UNANIMOUSLY.

Old Fire Barn

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR THE OLD FIRE BARN CONTINGENT UPON A SATISFACTORY FIRE INSPECTION. MOTION PASSED UNANIMOUSLY.

Scenic Hills Alternative Care

City Clerk-Administrator Schuler explained that the Planning Commission had asked her to confirm there were no violations reported for Scenic Hills Alternative Care. She had checked with Washington County, and there were no violations.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR SCENIC HILLS ALTERNATIVE CARE CONTINGEN UPON A SATISFACTORY FIRE INSPECTION.

Councilmember Reiter suggested they check on the maples, which have started sprouting from the bottom, before they create a line-of-sight issue.

MOTION PASSED UNANIMOUSLY.

Church of St. Francis of Assisi

City Clerk-Administrator Schuler reported she had made some changes as recommended by the Planning Commission, including red tiles on the roof and the addition of the storage shed.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE ANNUAL RENEWAL

OF THE CERTIFICATE OF COMPLIANCE FOR THE CHURCH OF ST. FRANCIS OF ASSIS CONTINGENT UPON A SATISFACTORY FIRE INSPECTION.

Councilmember Unker asked that the approval of the variance for the shed be added to the CUP.

MOTION PASSED UNANIMOUSLY.

Boat Art

City Clerk-Administrator Schuler reported that the Interim City Clerk-Administrator had not changed the CUP for this property when the use and IUP were approved.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO TABLE THE ANNUAL RENEWAL OF THE CONDITIONAL USE PERMIT FOR BOAT ART UNTIL THE PAPERWORK HAS BEEN UPDATED. MOTION PASSED UNANIMOUSLY.

PETTITT PARK PARKING LOT PROPOSAL (8D)

Councilmember Reiter suggested tabling this issue or denying the proposal because they were provided updated information to consider right before the meeting.

MOTION BY COUNCILMEMBER UNKER, SECONDED BY COUNCILMEMBER REITER, TO DECLINE THE PROPOSAL FOR THE PETTITT PARK PARKING LOT FROM THE PARK COMMISSION.

Lyle Sorenson, Chair of the Park Commission, reported that this proposal was made because it was a recommendation from the League of Minnesota Cities Loss Control Representative. The Park Commission was concerned only with safety in the parking lot. He noted that speed bumps were originally proposed, but the City Council had denied that recommendation. Parents have expressed concerns about the safety of children in the parking lot. Therefore, the Park Commission felt a responsibility to respond to those safety concerns. Park Commission Chair Sorenson stated that the discussion at the Park Commission was always in regards to safety; there was no finger-pointing.

Mr. Place stated that he has owned the bar for 10 years, and there has never been an accident in that parking lot. He noted that this was just a recommendation, not a requirement to do anything. Councilmember Reiter pointed out that this issue has been discussed in the past, as a concern from the League of Minnesota Cities, and there was more concern regarding safety from cars pulling out from the county ROW than from the parking lot.

City Clerk-Administrator Schuler suggested a survey to determine where property lines end in the parking lot. Councilmember Unker expressed concern about possible easements on this land.

MOTION FAILED, 2 AYES, 3 NAYS (BROWN, KLINE, MCCARTHY).

There was discussion regarding different sizes of speed bumps.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER BROWN, TO INSTALL ONE ROW OF LOW PROFILE SPEED BUMPS IN SPRING 2016 (MEMORIAL DAY) THE SAME TIME THE SPEED BUMPS ARE INSTALLED AT RIVERFRONT PARK, INSTALL A SIGN THAT SAYS CHILDREN AT PLAY, AND A SIGN THAT SAYS SPEED BUMPS FOR A TRIAL PERIOD OF ONE YEAR AND SPEND UP TO $800. MOTION PASSED, 3 AYES, 2 NAYS (REITER, UNKER).

REMNANT PRAIRIE BURN (8E)

City Clerk-Administrator Schuler explained that the cost for the remnant prairie burn will be $1,500. There are no grants available from Great River Greening for this burn. She is researching other possible grant sources. It was noted that this was included in the preliminary budget, but it could not be remembered how much was budgeted.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY MAYOR MCCARTHY, TO TABLE THIS ISSUE UNTIL SPRING 2016.

Councilmember Reiter stated she would like a report on the remnant prairie plants that are growing in the area.

MOTION PASSED UNANIMOUSLY.

1300 RIVIERA AVENUE SOUTH ACCESSORY STRUCTURE PROJECT (8F)

City Clerk-Administrator Schuler explained that earlier in the year, the City Council approved a variance for a garage at 1300 Riviera Avenue South. The garage was to be built within one year. Mr. and Mrs. Riley have asked for a one-year extension for the building of the garage due to the discovery of a water line and utility easement running in the property where the garage had been planned. The water line and easement have made the original plan not feasible, so they need further time for research.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE RESOLUTION 2015-22, A RESOLUTION GRANTING EXTENSION TO VARIANCE 2015-06 TO BUILD A NEW GARAGE AND ALLOWING FOR A SECOND DRIVEWAY ACCESS AT 1300 RIVIERA AVENUE SOUTH.

Mayor McCarthy asked whether the fee could be waived if Mr. and Mrs. Riley needed to apply for a new variance for a new plan. Councilmember Reiter stated she would agree to waiving the fee, but not the expenses for mailings or if the city attorney and city engineer needed to be consulted.

Karen Riley reported that they discovered late that the water line ran crooked on the property and was under the location they had planned to build the garage. She asked if they could skip a second public hearing if they kept the same location but smaller dimensions to avoid the easement. They would still meet the same conditions. If their plan becomes substantially different, then they would re-apply. The City Council agreed

that using the same space, but smaller footprint to avoid the easement would not be a substantial difference, and Mr. and Mrs. Riley would not need to re-apply for a variance.

THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KLINE – AYE, BROWN – AYE, MCCARTHY – AYE.

Councilmember Unker asked that the Joint Powers Agreement for the Cable Commission be printed and have the issue on the December City Council meeting agenda.

COUNCIL/STAFF REPORTS Agenda Item 11

COUNCILMEMBER BROWN (11A)
Nothing further to report.

COUNCILMEMBER KLINE (11B)
Nothing further to report.

COUNCILMEMBER REITER (11C)
The WMO reviewed the Minimal Impact Design Standards (MIDS) ordinance. In 2016, they will be holding their meetings on the second Thursday of the month at 6:00 p.m.

COUNCILMEMBER UNKER (11D)
Jim Golden asked whether City Attorney Sandstrom could draft a letter inquiring about the status of meetings following Section 106. After a discussion regarding attorney fees, Councilmember Unker stated he would write a letter himself.

MAYOR MCCARTHY (11E)
Nothing further to report.

ADJOURNMENT Agenda Item 12

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER UNKER, TO ADJOURN THE CITY COUNCIL MEETING AT 9:45 P.M. MOTION PASSED UNANIMOUSLY.

Thomas McCarthy, Mayor

Susan Schuler, City Clerk-Administrator

Public Safety Reports

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for LAKE ST CROIX BEACH
For the Period 11/01/15 To 11/30/15

Date	Time	ICR #	ID#	Street Name	Complaint	
11/01/15	5:28:26	115036470	1202	SAINT CROIX TR	CAR VS DEER	
11/01/15	17:21:50	115036529	0142	19TH ST	OUT OF CONTROL MALE	
11/03/15	11:26:38	115036729	0067	RACINE AV	INFORMATION/ASSIST	
11/03/15	14:34:48	115036753	0187	RACINE AV	PUBLIC ASSIST	
11/04/15	9:57:29	115036827	0087	RACINE AV	SUICIDAL MALE	
11/04/15	9:57:29	115624711	0100	RACINE AV	SUICIDAL MALE	
11/04/15	12:44:22	115036853	0160	QUEENS AV	MEDICAL LEVEL 1	
11/05/15	10:06:27	115036954	0081	19TH ST	PUBLIC ASSIST	
11/05/15	14:54:51	115037009	0081	QUINLAN AV	REPORT	
11/05/15	22:35:08	115037046	0176	SAINT CROIX TR	VEHICLE VS DEER	DRIVER WI/L
11/07/15	14:21:46	115037260	0160	QUINLAN AV CT	911 ABAN	
11/07/15	22:54:33	115037297	1202	18TH ST	NOISE COMPLAINT	*RSTK LO
11/08/15	14:30:44	115037366	0160	QUENTIN AV	DRIVING COMPLAINT	
11/09/15	12:57:46	115037476	0130	QUINLAN AV	ILLEGAL HUNTING	
11/09/15	21:47:32	115037546	0067	SAINT CROIX TR	DRIVING COMPLAINT	
11/10/15	8:20:49	115037576	0187	SAINT CROIX TR	TRAFFIC/NO MN DL	
11/10/15	14:19:40	115037637	0130	18TH ST	INFORMATIONAL	
11/10/15	15:41:35	115037645	0139	19TH ST	PUBLIC EVENT	
11/10/15	16:58:02	115037663	0061	17TH ST	HARASSMENT	**RESTACK--13
11/11/15	1:05:12	115037688	0198	QUENTIN AV	EXTRA PATROL	
11/11/15	10:54:37	115037710	0130	13TH ST	ACCIDENT	
11/11/15	12:23:30	115037720	0130	QUEENS AV	MEDICAL LEVEL 1	
11/12/15	23:07:57	115037915	0080	QUARRY AV	CHECK THE WELFARE	
11/13/15	15:38:02	115038016	0176	QUINLAN AV	PROPERTY RETRIEVAL	
11/13/15	15:40:35	115038017	0187	18TH ST	CIVIL PROCESS CASE	
11/13/15	16:37:34	115038033	0176	QUARRY AV	MEDICAL - LEVEL 1	
11/13/15	19:09:50	115038044	0176	SAINT CROIX TR	CAR V DEER	
11/14/15	10:37:45	115038083	0160	UPPER 12TH ST	DAMAGE TO PROPERTY	
11/16/15	0:26:18	115038200	0098	QUANT AV	ALARM SOUNDING	
11/16/15	1:59:20	115038204	1204	QUENTIN AV	MEDICAL ALARM	
11/16/15	8:29:16	115038227	0115	13TH ST	DISOBEYED STOP SIGN	
11/17/15	19:33:39	115038476	0061	QUINLAN AV	SUSPICOUS VEHICLE	
11/18/15	19:52:00	115038597	0096	17TH ST	OHH VIOLATION	**C
11/19/15	18:53:26	115038727	0139	17TH ST	EXTRA PATROL	
11/20/15	16:15:36	115038863	0090	QUEENS AV	CIVIL ASSIST	
11/22/15	22:23:34	115039035	0176	SAINT CROIX TR	UNKNOWN SITUATION	
11/22/15	23:39:25	115039038	0123	QUINLAN AV CIR	DISTURBANCE	
11/25/15	12:57:46	115039387	0189	19TH ST	TRAFFIC: NO INS	
11/28/15	18:56:29	115039621	0080	18TH ST	RUNAWAY	

11/30/15 8:45:42 115039756 0091 QUANT AV INFORMATION

Total ICRs Processed: 40

** END OF REPORT **

Washington County Sheriff's Office
CITATIONS BY CITY REPORT

City Selected: LAKE ST CROIX BEACH

From Date: 11/01/2015 To: 11/30/2015

LAKE ST CROIX BEACH

Offense Date	Offense Time	Location	Citation #
11/10/2015	0820	SAINT CROIX TR	CT8221111
Statute 171	02 1	NO MN DL	
11/16/2015	0829	13TH ST / ST CROIX TR	CT8215157
Statute 169	30 B	DISOBEY STOP SIGN	
11/25/2015	1257	19TH ST / QUARRY AV	CT8224024
Statute 169	791 2	NO PROOF OF INSURANCE	

Total for City: LAKE ST CROIX BEACH 3

** END OF REPORT **

Lower St Croix Valley Fire Protection District

October 14, 2015

Present: Joe Freesmeier, Dick Glasgow, Peter Granat, Don James, Randy Nelson, Jim Stanton, Sally Thompson, Gary Williams, Tom Wilson.
Also present: Tom Niedzwiecki, Kris Peterson, Jim Stanley, Mike Pofahl, Jennifer Melchior, Tom McCarthy.

1. **Call to Order**. Chair Jim Stanton called meeting to order at 7:05 pm.
2. **Agenda Approval**. Chair Stanton approved Agenda as presented.
3. **Meeting Minutes Approval**. Motion by Don James, seconded by Gary Williams to approve Minutes of September 9, 2015 as presented. M/C by unanimous vote.
4. **Treasure/Accountant Report** – Tom Niedzwiecki. *Monthly Financials*. Accountant Tom Niedzwiecki reviewed Financial Reports September 2015 with the Board. Chair Stanton approved Financial Reports September 2015 as presented. *Monthly Bills*. Motion by Gary Williams, seconded by Sally Thompson to approve Checks #12873-12964 and electronic payments #201510001-201510029 totaling $71,449.61. M/C by unanimous vote. *2014 Annual Audit* – Mike Pofahl CPA. Mike Pofahl, Certified Public Accountant, reviewed Annual Audit for the Year Ended December 31, 2014 with the Board. Auditors also have to be audited and he presented a copy of his audit to the Board. He referred to an analysis by cities in Minnesota as to how much each paid for fire protection. Mr. Pofahl will make a copy and get it to Tom Wilson.
5. **Finance Committee** – Tom Wilson. New truck will cost $592,689. Financing is through US Bank at 2.61% for 10 years. We hope to get $60-65K for sale of old truck, which will go back into the fund. $250K due on chassis delivery in February 2017. Delivery of truck is due end of April 2017. New rescue tool cost is $25-30K depending on attachments and will be paid in full. New sign will cost $12,500 including shipping. Still need permit from Lake St Croix Beach and contributions from the Cities. Ambulance will require a new Defibrillator in 2016.
6. **Operations Committee** – Don James.
7. **Ambulance Committee** – Sally Thompson. No report. Waiting on survey.
8. **Fire Department Report** – Kris Peterson. *Monthly Run Report*. 30 Runs. Afton (10), Bayport (1), Hudson (1), I94 (1), Lakeland (5), Lakeland Shores (3), Lake St Croix Beach (7), St Mary's Point (1), Woodbury (1). Year to Date - 350 Runs. *District Concerns*. Lakeland has a new building inspector. If there is anything affecting fire he will need to be involved in the conversation as he will be the enforcer.

9. **Old Business**. *I94 Legislation.* Nothing new. *LSCVFD Exterior Sign.* Will be discussed at next Finance Meeting. All five cities should have their checks from the Cable Commission. Some cities will not be contributing to sign.
10. **New Business**. *Lower St Croix Valley Alliance Meeting Approval 4:30-6:00pm November 23, 2015.* Motion by Dick Glasgow, seconded by Don James to approve meeting of LSCVA on November 23, 2015 from 4:30-6:00pm at Fire Department. M/C by unanimous vote.
11. **Adjourn**. Motion by Tom Wilson, seconded by Sally Thompson to adjourn. M/C by unanimous vote.

Respectfully yours,

Sally Thompson
Secretary

LOWER ST. CROIX VALLEY FIRE DEPARTMENT
1560 St. Croix Trail South
Mailing Address: P.O. Box 234 - Lakeland, MN 55043
(651) 436-7033 • FAX (651) 436-1682

December 9, 2015

City of Lake St. Croix Beach

Dear Mayor and City Council:

On behalf of the members of the Lower St. Croix Valley Fire Department and also the residents of our community, I would like to express our most sincere THANK YOU for your support of the Lower St Croix Valley Fire Department again this past year. We are proud of the cities we serve and know that we couldn't do our job with you!

I did want to send you a quick update that the fire department has recently been approved for a Conditional Use Permit for an electronic backlit sign to be placed in the monuments in front of our station. This is a project that we have been fundraising for a number of years. The sign will be owned and managed by the fire department and its use is for fire department announcements and safety messages first and foremost. The sign will be available for secondary use for the cities for announcements as time allows. We are seeking the final push to get to our goal for this $12,500 purchase. If your city could help in any amount, it would be most appreciated!

If you should have any questions, please feel free to give me a call anytime. Best wishes for a Happy Holiday Season.

Regards,

Jim Stanley
Deputy Fire Chief
Cell: 651-248-5103

Providing Fire and Ambulance Service for the Communities of:
Afton – Lakeland – Lakeland Shores – Lake St. Croix Beach – St. Mary's Point

Month/Year November 2015
City Lake St. Croix Beach

ANIMAL CONTROL REPORT

Humane Animal Control Service
Kathi Pelnar CVT, ACO
Wildlife - Domestics - Exotics

Date	Time	Caller	Location	Description of Animal	Collar / Tag	Dry Run	Overnight	Fee	Milage	Total
1/1/15		No Calls Out This Month								
										-
										-
		No Warning Letters Sent This Month								-
										-
										-
		Lost Reports 2Dogs/1Cat	Found Reports 0							-
										-
										-
										-
										-
								-	-	-
Total										

Date	Time	Caller	Location	Description of Animal	Collar / Tag	Dry Run	Overnight	Fee	Milage	Total
										-
										-
										-

Kathi Pelnar
634-6th St. N
Hudson, WI 54016

Here is the list from September 1st to December 7, 2015

ADDRESS	SCOPE OF WORK
1950 Quinlan Ave S	Reroof
1445 Ramada Ave S	Basement Finish
1575 Quasar Ave S	Reroof
1405 Quasar Ave S	Window Replacement
1420 Quinlan Ave S	Window Replacement
16611 19th St S	Reroof
2020 St Croix Tr. S	Reroof
1265 Quinlan Ave S	Fence
1941 Quentin Ave S	Door Replacement
16625 20th St S	Furnace & Air
2020 St Croix Tr. S	Roof Top Unit
1530 Queens Ave S	New Garage

LAKE ST CROIX BEACH

Receipts List

Date range: 11/17/2015 to 12/18/2015

Remitter	Date	Receipt #	Total	Description	Deposit ID	Void	Account #	Detail
Guests	12/17/2015	12313065	$19.60	Faxes, copies	(12/17/2015) -	No	100-36240	$19.60
Herzog, Mike	12/17/2015	12313066	$25.00	Dog License	(12/17/2015) -	No	100-32240	$25.00
Mertz. June	12/17/2015	12313067	$10.00	Dog License	(12/17/2015) -	No	100-32240	$10.00
Contractor	12/17/2015	12313068	$100.00	Building Permit - 1405 Quasar	(12/17/2015) -	No	100-34105	$100.00
Kohl, Kricket	12/17/2015	12313069	$10.00	Dog License	(12/17/2015) -	No	100-32240	$10.00
Maroney's Sanitation	12/17/2015	12313070	$50.00	Annual Hauler License - 2016	(12/17/2015) -	No	100-32100	$50.00
Morris, Cheryl	12/17/2015	12313071	$10.00	Dog License	(12/17/2015) -	No	100-32240	$10.00
Throndsen, Eric & Nicki	12/17/2015	12313072	$135.00	Boat Permit	(12/17/2015) -	No	100-34710	$135.00
LSCV Cable Commission	12/17/2015	12313073	$300.00	2nd Qtr 2015	(12/17/2015) -	No	100-33650	$300.00
Animal Humane Society	12/17/2015	12313074	$50.00	2nd Qtr Impound	(12/17/2015) -	No	100-32240	$50.00
American Legion Post 491 Bayport	12/17/2015	12313075	$326.38	2nd Qtr 10% 2015	(12/17/2015) -	No	206-36270	$326.38
Hieghts All Area Mechanical	12/17/2015	12313076	$80.00	Building Permit - 16625 20th Street	(12/17/2015) -	No	100-34105	$80.00
Erickson Oil	12/17/2015	12313077	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
Kopp, Cheryl	12/17/2015	12313078	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
River Valley Catering	12/17/2015	12313079	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
Church of St. Francis of Assisi	12/17/2015	12313080	$80.00	Annual CC Renewal	(12/17/2015) -	No	100-32100	$80.00
American Legion Post 491 Bayport	12/17/2015	12313081	$547.05	3rd Qtr 10% 2015	(12/17/2015) -	No	206-36270	$547.05
Holslin, Paul	12/17/2015	12313082	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
Edgell Homes	12/17/2015	12313083	$104.85	Building Permit	(12/17/2015) -	No	100-34105	$104.85
Scenic Hills Alternative Care	12/17/2015	12313084	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00

LAKE ST CROIX BEACH

Receipts List

Remitter	Date	Receipt #	Total	Description	Deposit ID	Void	Account #	Detail
Johnson, Steven & Dardis, Erin	12/17/2015	12313085	$20.00	Dog Licenses	(12/17/2015) -	No	100-32240	$20.00
Hansen, Brett	12/17/2015	12313086	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Woodbeck, David & Suzanne	12/17/2015	12313087	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Primoli, Craig & Stephanie	12/17/2015	12313088	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Herrmann, Alexander	12/17/2015	12313089	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Bulera, Dawn	12/17/2015	12313090	$110.00	Boat Permit	(12/17/2015) -	No	100-34710	$110.00
Perea, Jennifer & Myriam	12/17/2015	12313091	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Benson, Paul	12/17/2015	12313092	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Day, Jacquelyn	12/17/2015	12313093	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
St. Claire, Nicholas & Clarissa	12/17/2015	12313094	$24.00	Building Permit - 16580 17th Street	(12/17/2015) -	No	100-34105	$24.00
Birdseye Properties	12/17/2015	12313095	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
Buzzco	12/17/2015	12313096	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
Beedle, Jack & Kathy	12/17/2015	12313097	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
Unker, Jim	12/17/2015	12313098	$125.10	Building Permit	(12/17/2015) -	No	100-34105	$125.10
Antonsen Construction	12/17/2015	12313099	$320.99	Building Permit - 1445 Ramada	(12/17/2015) -	No	100-34105	$320.99
Window World	12/17/2015	12313100	$140.67	Building Permit	(12/17/2015) -	No	100-34105	$140.67
Streeter, William Todd	12/17/2015	12313101	$110.00	Boat Permit	(12/17/2015) -	No	100-34710	$110.00
O'Connell Funeral Homes	12/17/2015	12313102	$20.00	Heritage Day Donation	(12/17/2015) -	No	100-36260	$20.00
Bartel, Emily	12/17/2015	12313103	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Mulligan, Christine	12/17/2015	12313104	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Brown, Michelle	12/17/2015	12313105	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Pinky's Environmental Sewer Service	12/17/2015	12313106	$50.00	Heritage Day Donation	(12/17/2015) -	No	100-36260	$50.00
Mays, Natalie	12/17/2015	12313107	$20.00	Parking Citation	(12/17/2015) -	No		

LAKE ST CROIX BEACH

Receipts List

Remitter	Date	Receipt #	Total	Description	Deposit ID	Void	Account #	Detail
Detviler, Daniel	12/17/2015	12313108	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Tollefson, Ty	12/17/2015	12313109	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Anders, Craig & Nancy	12/17/2015	12313110	$110.00	Boat Permit	(12/17/2015) -	No	100-34710	$110.00
Peterson, Roy & Tatyana	12/17/2015	12313111	$6.00	Beach Parking	(12/17/2015) -	No	100-34720	$6.00
Pakkala, Kaitlin	12/17/2015	12313112	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Rucci, Marie	12/17/2015	12313113	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Schell, Susan & Dean	12/17/2015	12313114	$20.00	Parking Citation	(12/17/2015) -	No	100-34720	$20.00
Guests	12/17/2015	12313115	$50.00	Beach Parking	(12/17/2015) -	No	100-34720	$50.00
Smith, Linda	12/17/2015	12313116	$40.00	Parking Citations	(12/17/2015) -	No	100-34720	$40.00
Bellcourt, Sharon	12/17/2015	12313117	$25.00	Pavilion Reservation Fee	(12/17/2015) -	No	100-36240	$25.00
J. G. Hause Construction	12/17/2015	12313118	$278.00	Building Permit	(12/17/2015) -	No	100-34105	$278.00
Meyer Sewer Service	12/17/2015	12313119	$100.00	Heritage Day Donation	(12/17/2015) -	No	100-36260	$100.00
Burns, Alberta	12/17/2015	12313120	$10.00	Dog License	(12/17/2015) -	No	100-32240	$10.00
City of Lakeland	12/17/2015	12313121	$835.50	2nd Qtr Bldg Dist	(12/17/2015) -	No	100-34105	$835.50
White, Nancy	12/17/2015	12313122	$50.00	Building Permit	(12/17/2015) -	No	100-34105	$50.00
City of Lakeland	12/17/2015	12313123	$410.28	3rd Qtr Bldg Dist	(12/17/2015) -	No	100-34105	$410.28
Patten Roofing	12/17/2015	12313124	$318.75	Building Permit	(12/17/2015) -	No	100-34105	$318.75
Waste Management	12/17/2015	12313125	$50.00	Annual Hauler Permit	(12/17/2015) -	No	100-32100	$50.00
Doerr, Dennis & Shelly	12/17/2015	12313126	$10.00	Dog License	(12/17/2015) -	No	100-32240	$10.00
Vielhaber, Paul	12/17/2015	12313127	$10.00	Dog License	(12/17/2015) -	No	100-32240	$10.00
Rieter, Cindie & Roberts, Don	12/17/2015	12313128	$45.00	Dog Licenses	(12/17/2015) -	No	100-32240	$45.00
Adams, Ann	12/17/2015	12313129	$594.60	Building Permit	(12/17/2015) -	No	100-34105	$594.60
Bohnhoff, John	12/17/2015	12313130	$80.00	Annual CUP Renewal	(12/17/2015) -	No	100-32100	$80.00
LSCV Cable Commission	12/17/2015	12313131	$300.00	3rd Qtr 2015	(12/17/2015) -	No	100-33650	$300.00

LAKE ST CROIX BEACH

Receipts List

Remitter	Date	Receipt #	Total	Description	Deposit ID	Void	Account #	Detail
River Valley Catering	12/17/2015	12313132	$1,512.00	Annaul Alcohol, Cig Lisence	(12/17/2015) -	No	100-32100	$1,512.00
Davis, Roberta	12/17/2015	12313133	$35.00	Dog Licenses	(12/17/2015) -	No	100-32240	$35.00
Fireside Hearth & Home	12/17/2015	12313134	$80.00	Building Permit	(12/17/2015) -	No	100-34105	$80.00
W S & D Permit Service	12/17/2015	12313135	$125.47	Building Permit	(12/17/2015) -	No	100-34105	$125.47
Kohl, Kricket	12/17/2015	12313136	$37.50	Building Permit	(12/17/2015) -	No	100-34105	$37.50
Ludwig, Peter & Ann	12/17/2015	12313137	$25.00	Building Permit	(12/17/2015) -	No	100-34105	$25.00
Benck Mechanical	12/17/2015	12313138	$112.00	Building Permit	(12/17/2015) -	No	100-34105	$112.00
LMC	12/17/2015	12313139	$44.00	Return Premium Check	(12/17/2015) -	No	100-36245	$44.00
Metro Sales	12/17/2015	12313140	$2,800.00	Loffler Contract Termination	(12/17/2015) -	No	100-36245	$2,800.00
Metro Sales	12/17/2015	12313141	$724.31	Loffler Contract Termination	(12/17/2015) -	No	100-36245	$724.31
CenturyLink	12/17/2015	12313142	$1.40	Reimburse phone payment	(12/17/2015) -	No	100-36245	$1.40
CenturyLink	12/17/2015	12313143	$103.15	Reimburse Phone Payment	(12/17/2015) -	No	100-36245	$103.15
Total For Selected Receipts			**$12,651.60**					**$12,651.60**

LAKE ST CROIX BEACH

Disbursements List

12/18/2015

Date range: 11/17/2015 to 12/18/2015

Vendor	Date	Check #	Total	Description	Void	Account #	Detail
PUBLIC EMPLOYEES RETIREMENT ASSOCIA	11/24/2015	PERA112415	$533.26	Staff Retirement - PPE 10/31/2015	No		
						100-41400-105	$248.03
						100-41400-121	$285.23
Schuler, Susan	11/30/2015	DD25590	$1,556.81	Payroll - PPE 11/15/2015	No		
						100-41400-100	$1,556.81
TRUHLAR, AMY	11/30/2015	DD25591	$1,104.41	Payroll - PPE 11/15/2015	No		
						100-41400-100	$1,104.41
COMMISSIONER OF REVENUE	11/30/2015	FED111515	$898.05	Staff Fed & Fica W/H PPE 11/15/15	No		
						100-49200-106	$227.12
						100-49200-107	$53.11
						100-49200-109	$337.58
						100-49200-122	$227.12
						100-49200-123	$53.12
MINNESOTA DEPARTMENT OF REVENUE	11/30/2015	MN111515	$143.35	Staff WH PPE 11/15/2015	No		
						100-49200-108	$143.35
PUBLIC EMPLOYEES RETIREMENT ASSOCIA	12/09/2015	PERA120915	$518.84	Staff Retirement - PPE 11/15/2015	No		
						100-41400-105	$240.89
						100-41400-121	$277.95
PAYCHEX	12/10/2015	PYCX121015	$116.02	Payroll Service Fee - November 2015	No		
						100-49210-310	$116.02
Schuler, Susan	12/15/2015	DD25592	$1,556.80	Payroll - PPE 11/30/2015	No		
						100-41400-100	$1,556.80
TRUHLAR, AMY	12/15/2015	DD25593	$1,156.61	Payroll - PPE 11/30/2015	No		
						100-41400-100	$1,156.61
Brown, Charles	12/15/2015	DD25594	$110.96	City Council Wages - November 2015	No		
						100-41110-100	$110.96
Kline, Michelle	12/15/2015	DD25595	$115.44	CIty Council Wages - November 2015	No		
						100-41110-100	$115.44
REITER CINDIE	12/15/2015	DD25596	$109.19	City Council Wages - November 2015	No		
						100-41110-100	$109.19
Unker, Jim	12/15/2015	DD25597	$115.44	City Council Wages - November 2015	No		
						100-41110-100	$115.44
COMMISSIONER OF REVENUE	12/15/2015	FED113015	$1,023.32	Staff Fed & Fica W/H PPE 11/30/15	No		
						100-49200-106	$272.26
						100-49200-107	$63.68
						100-49200-109	$351.45
						100-49200-122	$272.26
						100-49200-123	$63.67

LAKE ST CROIX BEACH

Disbursements List

Vendor	Date	Check #	Total	Description	Void	Account #	Detail
MINNESOTA DEPARTMENT OF REVENUE	12/15/2015	MN113015	$148.82	Staff WH PPE 11/30/2015	No	100-49200-108	$148.82
McCARTHY, THOMAS	12/15/2015	RCX00459	$138.52	City Council Wages - November 2015	No	100-41110-100	$138.52
LOFFLER COMPANIES	12/17/2015	17001	$3,524.31	Contract Copier Payout	No	100-41570-200	$3,524.31
WASHINGTON COUNTY	12/17/2015	17002	$368.00	Recording Fees	No	100-41570-200	$368.00
Total For Selected Checks			**$13,238.15**				**$13,238.15**

LAKE ST CROIX BEACH

Claims List for Approval

12/18/2015

Date range: 11/17/2015 to 12/18/2015

Date	Vendor	Description	Claim #	Total	Account #	Detail
12/18/2015	RAVEN LEONA	Cleaning - November	9835	$60.00	100-41940-310	$60.00
12/18/2015	US Postal Service	Newsletter Postage	9836	$295.16	100-41570-200	$295.16
12/18/2015	LAKELAND WATER UTILITY	Water Service	9837	$18.78	100-41940-380	$18.78
12/18/2015	FIXMER, DON	Video Taping Services	9838	$90.00	100-41575-300	$90.00
12/18/2015	University of Minnesota	Minnesota Shade Tree Short Course - Dave Witzel	9839	$95.00	100-43270-300	$95.00
12/18/2015	Kline, Michelle	2015 Per Diem	9840	$250.00	100-46199-110	$250.00
12/18/2015	Wood, Kelly	2015 Per Diem	9841	$30.00	100-46199-110	$30.00
12/18/2015	ALBRECHT BRUCE	2015 Per Diem	9842	$90.00	100-46199-110	$90.00
12/18/2015	SIEBENALER MARILYN	2015 Per Diem	9843	$50.00	100-46199-110	$50.00
12/18/2015	Sorenson, Lyle	2015 Per Diem	9844	$110.00	100-46199-110	$110.00
12/18/2015	MARONEYS SANITATION INC	Sanitation Services	9845	$27.96	100-41940-380	$27.96
12/18/2015	River Valley Printing	Newsletter- December	9846	$248.00	100-41920-350	$248.00
12/18/2015	XCEL ENERGY	Street Lights & City Hall Electric	9847	$1,459.68	100-43160-380 100-43160-380 100-41940-380	$702.59 $527.85 $229.24
12/18/2015	Telephone Warehouse	Phone Rewiring and Setup	9848	$1,065.65	100-41940-380 100-41940-380	$784.42 $281.23
12/18/2015	PUBLIC EMPLOYEES INSURANCE PROGRAM	Staff Insurance Premium	9849	$695.53	100-41400-104 100-41400-131	$85.46 $610.07
12/18/2015	Madison National Life Ins Co, Inc	Disability Insurance	9850	$106.81	100-41400-131	$106.81
12/18/2015	ECKBERG LAMMERS BRIGGS	City Attorney Fees	9851	$2,621.24	100-41600-310	$2,621.24
12/18/2015	CENTERPOINT	Monthly Service - Acct 7711653-1&7711657-2 & 7711657-0	9852	$102.13	100-41940-380 100-41940-380 100-41940-380	$16.98 $21.01 $64.14
12/18/2015	U.S. Bank Equipment Finance	Copier Lease	9853	$378.00	100-41570-200	$378.00
12/18/2015	ERICKSON OIL PRODUCTS, INC.	Water, Coffee	9854	$10.38		

LAKE ST CROIX BEACH

Claims List for Approval

12/18/2015

Date	Vendor	Description	Claim #	Total	Account #	Detail
12/18/2015	MENARDS	office supplies	9855	$533.60	100-41570-200	$10.38
					100-41570-200	$148.83
					100-41570-200	$58.93
					100-41570-200	$168.89
					100-41570-200	$156.95
12/18/2015	COMCAST	Phone Lines and Setup	9856	$467.54	100-41940-380	$467.54
12/18/2015	Zigan, Steve	2015 Per Diem	9857	$50.00	100-46199-110	$50.00
12/18/2015	WASTE MANAGEMENT OF MINNESOTA	Monthly Recycling Bill	9858	$1,963.90	100-43245-310	$1,963.90
12/18/2015	Winkel Enterprises	Replace fencing at Pettitt Park	9859	$3,012.50	205-49860-210	$3,012.50
12/18/2015	Heidi Tumberg (MN Govt Fin Off Assn	Membership Application - Sue	9860	$60.00	100-41911-308	$60.00
12/18/2015	LOWER ST CROIX VALLEY FIRE DISTRICT	Fire Hall Building	9861	$13,640.00	100-42201-520	$13,640.00
12/18/2015	Glampe, William	2015 Per Diem	9862	$100.00	100-46199-110	$100.00
12/18/2015	SHORT ELLIOTT HENDRICKSON	City Engineer Services	9863	$3,260.48	100-43122-300	$3,260.48
12/18/2015	QUILL OFFICE SUPPLIES	Office Supplies	9864	$886.64	100-41570-200	$615.03
					100-41570-200	$15.00
					100-41570-200	$7.84
					100-41570-200	$168.17
					100-41570-200	$14.36
					100-41570-200	$10.08
					100-41570-200	$56.16
12/18/2015	Minnesota Women in City Government	Membership Fee - Susan Schuler	9865	$25.00	100-41911-430	$25.00
12/18/2015	McCARTHY, THOMAS	2015 Per Diem	9866	$770.00	100-46199-110	$770.00
12/18/2015	YANCHAR MARY	2015 Per Diem	9867	$50.00	100-46199-110	$50.00
Total For Selected Claims				**$32,623.98**		**$32,623.98**

Approved _____ Date _____

2016 Regular City Council Meeting Dates

January 11, 2016 (2nd Monday) or January 19, 2016 (3rd Tuesday)

February 8, 2016 (2nd Monday) or February 16, 2016 (3rd Tuesday)

March 21, 2016

April 18, 2016

May 16, 2016

June 20, 2016

July 18, 2016

August 15, 2016

September 19, 2016

October 17, 2016

November 21, 2016

December 19, 2016

Councilmember _____ moved the following:

RESOLUTION NO. 2015-23

CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE
2016 CITY TAX LEVY

BE IT RESOLVED by the City Council of the City of Lake St. Croix Beach, Washington County, Minnesota, the following sums of money be levied for the current year, collectable in 2016, upon the taxable property in said Lake St. Croix Beach for the following purposes:

PROPOSED GENERAL FUND
AND ADMINISTRATION $_____

The City Clerk is hereby instructed to transmit a certified copy of this Resolution to the Auditor of Washington County.

The Motion for the adoption of the foregoing Resolution was duly seconded by Councilmember _____. The following vote was taken:

Councilmember Kline _____
Councilmember Unker _____
Councilmember Brown _____
Councilmember Reiter _____
Mayor McCarthy _____

WHEREUPON, said Resolution was declared duly passed and adopted.

Passed by the City Council of the City of Lake St. Croix Beach this 21st day of December, 2015.

_____
Thomas McCarthy, Mayor

_____
Susan Schuler, City Clerk-Administrator

Councilmember _____ moved the following:

RESOLUTION NO. 2015-24

CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION APPROVING THE
2016 CITY BUDGET

BE IT RESOLVED by the City Council of the City of Lake St. Croix Beach, Washington County, Minnesota, hereby approves the 2016 City budget as follows:

PROPOSED GENERAL FUND
AND ADMINISTRATION $_____ (Copy Attached)

The City Clerk is hereby instructed to transmit a certified copy of this Resolution to the Auditor of Washington County.

The Motion for the adoption of the foregoing Resolution was duly seconded by Councilmember _____. The following vote was taken:

Councilmember Kline _____
Councilmember Unker _____
Councilmember Brown _____
Councilmember Reiter _____
Mayor McCarthy _____

WHEREUPON, said Resolution was declared duly passed and adopted.

Passed by the City Council of the City of Lake St. Croix Beach this 21st day of December, 2015.

_____
Thomas McCarthy, Mayor

_____
Susan Schuler, City Clerk-Administrator

JOINT AND COOPERATIVE AGREEMENT

LOWER ST. CROIX VALLEY JOINT CABLE COMMUNICATION COMMISSION

The parties to this agreement are governmental units of the State of Minnesota. This agreement is made pursuant to Minnesota Statutes 238.01 et seq and 471.59.

I. PURPOSE

The general purpose of this agreement is to establish an organization to administer and enforce a single non-exclusive cable communications franchise, and establish rates thereunder, in regular member municipalities in the Lower St. Croix Valley of Washington County, Minnesota. In order to carry out the purpose of this agreement, the parties shall appoint a commission which shall be representative of all regular municipalities. it is not the purpose of this agreement to restrict or otherwise preempt that authority which the regular member municipalities hereof possess individually to grant and issue non-exclusive franchises.

II. NAME

The organization created by this agreement shall be known as the "Lower St. Croix Valley Joint Cable Communications Commission".

III. DEFINITIONS

For purposes of this agreement, the terms defined in this article shall have the meanings given to them.

SECTION 1. "ASSOCIATE MEMBERS" means a governmental unit in the State of Minnesota which has entered into this agreement and is, at the time involved, a party in good standing.

Associate Members shall have only all those powers and responsibilities as are set forth in Roman Numeral V. hereof.

SECTION 2. "Commission" means the organization created pursuant to this agreement.

SECTION 3. "Representative" means the person appointed by a regular member municipalities' City Council to be its representative on the Commission.

SECTION 4. "Regular Member Municipality" means a city which enters into this agreement and is, at the time involved, a regular member municipality in good standing.

IV. REGULAR MEMBER MUNICIPALITIES

SECTION 1. Eligibility. Other governmental units which desire to follow the activities of the Commission and receive and contribute information about the development of a cable communications system, for the purpose of coordinating intergovernmental relationships, may affiliate with the Commission as "associate members".

SECTION 2. Application. A governmental unit desiring to become an associate member may do so in the manner applicable to become a regular member municipality, except as otherwise provided in this article. The Commission may reject an application for associate membership by a governmental unit.

SECTION 3. Associate Representatives. An associate member may appoint an associate representative and an alternative associate representative to the Commission, but these individuals shall not have voting power, shall not be eligible to serve as an officer and shall not be counted for quorum purposes.

SECTION 4. Charges. The Commission may establish the charges to be paid by associate members and, for that purpose, it may classify associate members in accordance with their varying circumstances.

SECTION 5. Withdrawal. An associate member may discontinue its association with the Commission at any time by giving thirty days written notice of its withdrawal to the Secretary of the Commission. Withdrawal shall not relieve that associate member from its obligations to pay any charges which it has incurred up to the time of withdrawal nor shall withdrawal affect the ability of the Commission to establish rates for subscribers within the associate members' geographic territory.

VI. REPRESENTATIVES

SECTION 1. Qualifications/Appointment. The City Council of each regular member municipality shall appoint two primary representatives, at least one of whom shall be a member of that council. The other representative may also be a member of that council but in any event must be a qualified voter residing within that city. When the council of a regular member municipality appoints its first two primary representatives, it shall give notice of their appointments to the City Clerk of the other regular member municipalities. Notice of a successor primary representative shall be given to the Secretary of the Commission. Notices shall include the name and mailing address of the appointee which shall be deemed to be the official name and address of that appointee for the purpose of giving any notice required under this agreement.

SECTION 2. Alternate Representative. Each regular member municipality shall appoint an alternate representative in the same manner and with the same condition as stated in Section 1. Alternate representatives shall be considered as primary representatives in the event a primary representative is unable to attend a meeting as defined in Section VIII.

SECTION 3. Term. The terms of the first primary representatives shall begin on the effective date of this agreement and one representative designated from each city shall serve a two year term and other a three year term. Thereafter, each primary representative shall serve for a term of two years. Irrespective of the terms assigned to each representative or regular member municipality, that representative shall serve at the will of his or her municipality and can be removed at any time with or without cause by that regular member municipality upon that municipality providing a notice of that event to the City Clerks of the other regular member municipalities and to the secretary of the Commission.

SECTION 4. Voting. Each primary representative shall have one vote. There shall be no voting by proxy, however, in the event a primary representative is not in attendance, the alternate representative shall have his/her one vote.

SECTION 5. Compensation. Representatives shall serve without compensation from the Commission, but this shall not prevent a regular member municipality from compensating its representatives if compensation by that regular member municipality is otherwise authorized by law.

VII. OFFICERS

SECTION 1. Number/Election. The officers of the Commission shall consist of a Chairman, a Vice Chairman, a Treasurer, and a Secretary, all of whom shall be a primary representative and shall be elected at the first meeting of the Commission and at the annual meeting of the Commission held on the 3rd Monday of February of each year. New officers shall take office at the adjournment of the annual meeting of the Commission at which they are elected.

SECTION 2. Chairman/Vice Chairman. The Chairman or his designee shall preside at all meetings of the Commission and shall perform all duties incident to the office of the Chairman, and such other duties as may be prescribed by the Commission. The Vice Chairman shall act as Chairman in the absence of the Chairman.

SECTION 3. Secretary. The Secretary shall be responsible for keeping a record of all the proceedings of the Commission and giving notice of the meetings.

SECTION 4. Treasurer. The Treasurer shall have custody of the Commission's funds, pay its bills, keep its financial records and generally conduct its financial affairs. All checks drawn upon the Commission's bank account shall require the signatures of the Treasurer and the Chairman or Vice Chairman. The Treasurer shall post a fidelity bond or carry an insurance policy in an amount approved by the Commission, covering all persons authorized to handle Commission funds. The Commission

shall pay the cost of the bond or policy. The Commission's financial books and records shall be audited on or before July 1st each year, or at such other time as the Commission may direct, by an independent auditor designated and approved by the Commission.

VIII. MEETINGS

SECTION 1. Regular Meetings. Regular meetings of the Commission shall be held once each month. A regular meeting or meetings may be canceled by the Chairman for good cause shown provided that notice has been given to all representatives pursuant to Section 2, hereof.

SECTION 2. Special Meetings. Special meetings of the Commission may be called by the Secretary upon the written request of a majority of the representatives provided that the majority must consist of at least one representative of each member City.

SECTION 3. Notice. Notice of regular meetings of the Commission shall be given to the representatives by the Secretary at least five days in advance and, when feasible, the agenda for such meetings shall accompany the notice. However, business at regular meetings of the Commission need not be limited to matters set forth in the agenda.

SECTION 4. Location. All public meetings or hearings by or before the Commission, the Executive Committee, or any subcommittee shall be held within Washington County. Regular Meetings shall be held within one of the regular member municipalities unless a resolution establishing a different site has been duly passed by the Commission and filed with the City Clerk of each member.

SECTION 5. Publication of Notices. All public notices required to be published by this agreement, the franchise ordinance, the Minnesota Cable Communications Act or by the rules of the MCCB or the FCC shall be published in the official newspaper of the Commission which shall be established annually by resolution of the Commission.

SECTION 6. Documents. All documents required to be made available at the Commission for public inspection by this agreement, the franchise ordinance, the Minnesota Cable Communications Act or by the rules of the MCCB or the FCC shall be deposited and made available at the City Hall or offices of each of the regular member municipalities to this agreement.

SECTION 7. By-laws. At the first meeting, or as soon thereafter as it reasonably may be done, the Commission shall adopt by-laws governing its procedures, including the time and place of its regular meetings. The by-laws may be amended from time to time by a majority vote of the representatives present and voting.

SECTION 8. Voting/Quorum. Unless otherwise provided in this agreement, no business shall be done unless voted for by a majority of the representatives present and voting at a Commission meeting, except that less than a majority may adjourn. A majority of the number of representatives appointed at any one time shall constitute a quorum of the Commission.

IX. POWERS, RIGHTS AND DUTIES OF COMMISSION

The powers, rights and duties of the Commission shall include those set forth in this Article.

SECTION 1. Franchising Authority. It shall act as the cable communications franchising authority for the members to this agreement.

SECTION 2. Grant of Franchise. It shall prepare, adopt and grant a cable communications franchise pursuant to the Minnesota Cable Communications Act, Minnesota Statutes Chapter 238, the rules of the MCCB and the FCC, and according to the following procedure:

a. Needs Assessment Report. It shall compile, make publicly available and approve a Needs Assessment Report.

b. Request for Proposals. It shall prepare and adopt after a public hearing a Request for Proposals. The adoption of the Request shall be by a unanimous vote of the representatives of the Commission present and voting. If a request is not unanimously adopted on the initial vote of the representatives, additional votes shall be taken until either (i) a request is adopted by unanimous vote of the representatives or (ii) the hearing is adjourned in which case the Commission may schedule and hold additional public meetings to adopt a request for proposals.

c. Designation of Company by Resolution. After receipt and review of all proposals submitted to the Commission by cable communications companies, it shall select after a public hearing by resolution one cable communications company to which it may grant a franchise. The adoption of this resolution shall be by a unanimous vote of the representatives present and voting. If

a cable communications company is not unanimously selected on the initial vote of the representatives, additional votes shall be taken until either (i) one company is selected by unanimous vote of the representatives or (ii) the hearing is adjourned in which case the Commission may schedule and hold additional public meetings to select a company in accordance with this paragraph.

d. Adoption of Franchise Ordinance. It shall prepare and adopt an authorization known hereafter as a "franchise ordinance" and, by that franchise ordinance, grant to one cable communications company a non-exclusive franchise, not exceeding fifteen years, to construct, maintain, operate, or manage a cable communications system encompassing all of the territory of the regular member municipalities. The introduction of the franchise ordinance and the grant of the franchise shall be after a public hearing and no sooner than 27 days after the hearing is closed, by a unanimous vote of the representatives present and voting, provided however, that the franchising process shall cease if a cable communications company is not granted the franchise by ordinance approved unanimously by representatives in accordance with this paragraph. If the franchise ordinance is not adopted and the franchise is not granted unanimously on the initial vote of the representatives, additional votes shall be taken until either (i) the franchise ordinance is adopted and the franchise granted by unanimous vote of the representatives or (ii) the hearing is adjourned in which case the Commission may schedule and hold additional public meetings to adopt the franchise ordinance

and grant the franchise in accordance with this paragraph. In the event the franchising process ceases in accordance with this paragraph, the Commission shall promptly recommend the franchising process in accordance with this paragraph.

e. Withdrawal. A member may withdraw from the Commission 18 months after sending a written Notice of Withdrawal to the Commission's Secretary, as hereafter set forth.

(1) Notice of Withdrawal. A member withdrawing from the Commission shall send to the MCCB and the Commission's Secretary, a written Notice of Withdrawal specifying the effective date of withdrawal and containing a copy of the City Council's unanimous action approving its withdrawal. A member's withdrawal shall be effective 18 months after that member sends its Notice of Withdrawal, unless it specifies a later date in its Notice. A Notice of Withdrawal may be rescinded at any time by a member.

(2) Effectiveness of Ordinance After Withdrawal. The franchise ordinance adopted by the Commission shall provide that it is effective and enforceable within the territorial limits of a city which has withdrawn from the Commission and a city which withdraws from the Commission under these Articles shall be bound by the terms of any cable communications franchise ordinance previously adopted and any franchise previously granted by the Commission. A city which has withdrawn shall be the exclusive authority to administer and enforce the cable franchise ordinance of that city.

(3) Cooperation. The Commission and a city which withdraws under this Article shall cooperate with each other and the cable communications operator and shall use their best efforts to achieve an orderly and efficient transfer to that city any of the assets of that city, and the administrative and enforcement authority over the cable communications system established within it.

SECTION 3. Public Hearings/Notice. It shall hold at least one public hearing before it adopts a request for proposals under Section 2 (b), designates a company by resolution in accordance with Section 2 (c), adopts a franchise ordinance in accordance with Section 2 (d), amends that ordinance in accordance with Section 2 (g), or establishes subscriber rates in accordance with Section 5. At least ten days before each such public hearing, it shall publish in the official newspaper provided pursuant to Article VIII, Section 5, a notice of that hearing. It shall comply with all notice and hearing requirements set forth in 4 MCAR, Section 4.140.

SECTION 4. Administration/Enforcement. It shall administer and enforce the cable communications franchise ordinance; provided that the franchise ordinance may permit the enforcement and administration of certain of its provisions by regular member municipalities to this agreement, for which services the Commission shall pay or reimburse its regular member municipalities.

SECTION 5. Rates. By two-thirds vote of the representatives present and voting, it shall establish or approve

changes in rates charged subscribed by the cable communications company to the extent authorized by law. It shall inform the City Council of each member of proposed changes in rates charged subscribers under Section 13 below.

SECTION 6. Legislative Activities. It may submit written comments on rules, regulations or legislation regarding cable communications proposed by or pending before the MCCB, the FCC, the Minnesota Legislature, or Congress, or it may direct its representatives to appear and testify on cable communications before these governmental bodies.

SECTION 7. Investigation. It may investigate the operation of cable communications systems in other cities in Minnesota or elsewhere, and the expense of traveling and subsistence of representatives in making any such investigations shall be borne by the Commission.

SECTION 8. Gifts/Grants. It may accept gifts, apply for and use grants and may enter into agreements required in connection therewith and it may hold, use and dispose of money or property received as a gift or grant in accordance with the terms hereof.

SECTION 9. Contracts. It may enter into any contracts deemed necessary by the Commission to carry out its powers and duties, subject to the provisions of this agreement. Contracts shall be let and purchases shall be made in accordance with the legal requirements applicable to contracts and purchases by Minnesota statutory cities.

SECTION 10. Advisory Bodies. It may appoint advisory bodies to make recommendations to it on cable communications.

SECTION 11. Consultants. It may act or cause others to act in any manner regarding (i) the study of cable communications, (ii) the preparation of a franchise ordinance and other documents required to grant such a franchise, (iii) the evaluation of applications, (iv) the administration and enforcement of a cable communications franchise, and (v) the establishment of rates thereunder.

SECTION 12. Ex-Officio Members. It may appoint ex-officio members to serve at the pleasure of the Commission, said ex-officio member shall serve without compensation and without the right to vote.

SECTION 13. Amendments and Agreement. It shall recommend for enactment by its regular member municipalities' amendments to this agreement which will facilitate the administration and enforcement of the franchise ordinance adopted and the franchise granted by it, and the establishment of rates thereunder.

SECTION 14. Reports to Members. It shall report all proposed amendments of the franchise ordinance and changes in subscriber's rates to the City Council of each regular member municipality at least twenty-nine days before the public hearing on those matters.

SECTION 15. Other Actions. It shall take such action as it deems necessary and appropriate to accomplish the general

purposes of the Commission and it may exercise any other power necessary and incidental to the implementation of its powers and duties.

SECTION 16. Additional Powers.

a. To employ administrative or other personnel, legal counsel, engineers, consultants, or other qualified persons who may be paid for other services by hourly wages or by such fees as may be agreed upon.

b. To cause reports, plans, studies and recommendations to be prepared.

c. To release or purchase equipment and supplies necessary to carry out the purposes of this agreement.

d. To institute, carry forward, and diligently prosecute administrative procedures and lawsuits deemed advisable to accomplish the purposes of this agreement.

SECTION 17. Alternative Franchising Procedures. To utilize alternative franchising procedures set forth in MCAR 2310.1000 et seq, if applicable, and if applicable, the provisions of Section 2 above are hereby modified to conform to the alternative franchising procedures as set forth in said regulations as provided.

SECTION 18. Other Cable Commissions/CST. As may be allowed by law, to directly negotiate with any other cable commission for the purpose of joining that organization and/or making extensions to and from that commission and its cable service territory. All agreements to join another cable

commission and/or extend services to or from another commission and its cable service territory shall require the ratification and approval of the individual members.

SECTION 19. Other Laws and Regulations. This agreement, all Commission activities, and any franchise ordinance adopted or franchise granted by the Commission shall be subject to all local, state and federal laws and regulations.

X. FINANCIAL MATTERS

SECTION 1. Contributions: Pre-Award. Pre-award expenses of the Commission shall be paid from contributions from each city. Contributions shall be made on an equal or pro-rata basis depending upon the nature or purpose of the expense which shall be agreed upon by the regular member municipalities before the expense is incurred. Any contributions made or expense incurred, such as franchise referendum costs, by a regular member municipality per this section shall be reimbursed to the regular member municipality from any fees or non-refundable deposits received from prospective and/or successful cable communication operators.

SECTION 2. Contributions: Post Award. Post award contributions shall be assessed on equal or pro-rata basis depending on the nature or purpose of the expense, or in such other way as the regular member municipality shall agree.

SECTION 3. Budget Process: 1985. A proposed budget for the year 1985 shall be formulated by the Commission and submitted to the regular member municipalities within sixty days

after the effective date of this agreement. The budget shall be effective only if approved by a two-thirds majority after is submission to them. If the budget is not approved by a two-thirds majority of the regular member municipalities, the Commission shall promptly formulate a revised budget and submit it to the regular member municipalities for their review and approval.

SECTION 4. Budget Process: Subsequent Years. A proposed budget for the year 1985 and all succeeding years shall be formulated by the Commission and submitted to its regular member municipalities on or before August 1 of each year beginning in 1985. A budget shall be effective only if approved by a two-thirds majority of the regular member municipalities, before October 15 of each year. If the budget is not approved by a two-thirds majority of the regular member municipalities, the Commission shall promptly formulate a revised budget and submit it to the remaining regular member municipalities for their review and approval.

SECTION 5. Expenditures. Provisions of Minnesota Statutes which govern the expenditures of funds by statutory cities shall apply to the Commission. The Commission shall not have power to levy taxes.

SECTION 6. Annual Audit. The annual audit of the Commission's books and records required by Article VII, Section 4, shall be reported to the regular member municipalities. The Commission's books and records shall be available for and open to examination by the regular member municipalities and the general public at reasonable times.

SECTION 7. Franchise Fees. The franchise ordinance adopted by the Commission shall provide that the Commission shall collect all franchise fees paid by the cable communications company to which a franchise has been granted.

XI. DISSOLUTION

SECTION 1. Method. The Commission shall be dissolved upon the affirmative vote of all the regular member municipalities of the Commission.

SECTION 2. Distribution of Assets. Upon dissolution, the remaining assets of the Commission, after payment of all obligations, shall be distributed among the regular member municipalities in proportion to their contributions, or in such other way as those regular member municipalities may agree.

SECTION 3. Necessary Measures. In the event of a dissolution, the Commission shall determine the measures necessary to effect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit and subject to the terms of this agreement.

SECTION 4. Effectiveness of Ordinance After Dissolution. The franchise ordinance adopted by the Commission shall provide that it is effective and enforceable within the territorial limits of all cities which were regular member municipalities prior to the dissolution of the Commission, and those cities shall be bound by the terms of any cable communications franchise ordinance previously adopted and any franchise previously granted by the Commission.

XII. EFFECTIVE DATE

SECTION 1. Execution of Agreement. A regular member municipality entering into this agreement shall do so by the duly authorized execution of a copy of this agreement by its proper officers. Thereafter, the Clerk or other appropriate officer of that regular member municipality shall file a duly executed copy of this agreement, together with a certified copy of the authorizing resolution required by Article X with the City Clerk of the City of Lake St. Croix Beach.

SECTION 2. Effective Date. This agreement shall become effective when (a) it has been authorized by all of the four eligible cities and (b) all appropriate documents have been filed as provided above.

SECTION 3. Previous Agreement Superseded. This agreement, when effective under Section 2 above, supersedes all previous agreements between the regular member municipalities hereto establishing a joint cable communications commission.

XIII. DURATION AND ENFORCEMENT

This agreement shall continue in effect during the term of any franchise agreement and all terms and conditions of this agreement shall be enforceable in any court of competent jurisdiction.

IN WITNESS WHEREOF, the undersigned municipality has caused this agreement to be signed on its behalf this 1st day of April, 1985.

IN PRESENCE OF:

Edward G. Minty

Elaine L. Anderson

CITY OF LAKELAND

By Rodney G. Scott

and Ruth Ann Brunckhorst

IN PRESENCE OF:

Charles Eishacker

Allan A. Schiring

CITY OF LAKELAND SHORES

By Leonard A. Boesel

and Patricia Nixon, Clerk

IN PRESENCE OF:

Wallace Spreeman

Kim Lawler

CITY OF LAKE ST. CROIX BEACH

By Thomas W. Bulera

and Dorothy M. Lloyd

IN PRESENCE OF:

C M Phillips

Sanford Cobb

CITY OF ST. MARY'S POINT

By Leonard G. Jonsen Mayor

and Kenneth L. Simmons Clerk

Filed in the office of the City Clerk of the City of Lake St. Croix Beach this 1st day of April, 1985.

MEMORANDUM OF UNDERSTANDING

The Joint and Cooperative Agreement executed by the cities of Lakeland, Lakeland Shores, Lake St. Croix Beach and St. Mary's Point, for the establishment of a lower St. Croix Valley joint Cable Communication Commission, requesting that each city separately execute the Agreement. Since this was done in each city at a different time, it is necessary that the cities agree that a common date be chosen for the effective date at which the Agreement becomes effective. It is, therefore, understood and agreed that the effective date of the Joint and Cooperative Agreement as set forth in XII Effective Date of the Agreement as approved heretofore by the four cities, shall be in all ways the first of April , 1985, and any acts that are now done that apply to the time when they should have been done shall be effective "nunc pro tunc" and the acts shall have the same effect as if regularly done.

IN WITNESS WHEREOF, the undersigned municipality has caused this Agreement to be signed on its behalf this 1st day of April, 1985.

IN PRESENCE OF:

Edward A. Martyn

Elaine L. Anderson

CITY OF LAKELAND

By Rodney G. Bent

and Ruth Ann Brunckhorst

IN PRESENCE OF:

Charles Eichacker

Allan A. Schinney

CITY OF LAKELAND SHORES

By Leonard A. Boesel

and Patricia Perron, Clerk

IN PRESENCE OF:

Wallace Spreeman

Kim Lauber

CITY OF LAKE ST. CROIX BEACH

By Thomas W. Bulera

and Stanley M. Lloyd Clerk

IN PRESENCE OF:

C M Phillips

Sofred Cobb Jr

CITY OF ST. MARY'S POINT

By Leonard G. Lorrie Mayor

and Kenneth L. Simmons Clerk

AMENDMENT NO. 1

JOINT AND COOPERATIVE AGREEMENT

LOWER SAINT CROIX VALLEY JOINT CABLE COMMUNICATIONS COMMISSION

APRIL 1, 1985

WHEREAS, the City of Afton has applied to become a regular member municipality of the Lower Saint Croix Valley Joint Cable Communications Commission as established by the Joint and Cooperative Agreement of the cities of Lakeland, Lake St. Croix Beach, St. Mary's Point and Lakeland Shores dated April 1, 1985; and

WHEREAS, the City of Afton has already been admitted as an associate member of the Lower Saint Croix Valley Joint Cable Communications Commission; and

WHEREAS, the City of Afton has agreed to be bound by all of the terms and conditions of the Joint and Cooperative Agreement establishing the Lower Saint Croix Valley Joint Cable Communications Commission dated April 1, 1985; and

WHEREAS, the cities of Lakeland, Lake St. Croix Beach, St. Mary's Point and Lakeland Shores agree to admit the City of Afton as a regular member municipality.

NOW, THEREFORE, BE IT AGREED by and between the parties hereto, that the City of Afton is hereby admitted as a regular member municipality to the Lower Saint Croix Valley Joint Cable Communications Commission subject to all of the terms and conditions of that Joint and Cooperative Agreement establishing the Lower Saint Croix Valley Joint Cable Communications Commission dated April 1, 1985.

BE IT FURTHER AGREED that the admission of the City of Afton as a regular member municipality shall be effective September 1, 1985, and that the City of Afton ratifies and approves of all of the past acts of the Lower Saint Croix Valley Joint Cable Communications Commission.

IN WITNESS WHEREOF, each of the undersigned municipalities has caused this agreement to be signed on its behalf.

IN PRESENCE OF:

E. Roy Weimer

E. A. Bud Montys

CITY OF LAKELAND

By Sidney G. Burt
Mayor

and Ruth Ann Brunckhorst
Clerk

IN PRESENCE OF:

CITY OF LAKELAND SHORES

By _____
Mayor

and _____
Clerk

IN PRESENCE OF:

CITY OF LAKE ST. CROIX BEACH

By _____
Mayor

and _____
Clerk

IN PRESENCE OF:

CITY OF ST. MARY'S POINT

By _____
Mayor

and _____
Clerk

IN PRESENCE OF:

CITY OF AFTON

By _____
Mayor

and _____
Clerk

Filed in the office of the City Clerk of the City of Lake St. Croix Beach this ____ day of _____, 1985.

AMENDMENT NO. 2
JOINT AND COOPERATIVE AGREEMENT
LOWER SAINT CROIX VALLEY JOINT
CABLE COMMUNICATIONS COMMISSION

April 1, 1989

WHEREAS, the Lower Saint Croix Valley Joint Cable Communications Commission as created by its member cities on April 1, 1985 has recommended to the member cities that the quorum requirements for meetings held by the Lower Saint Croix Valley Joint Cable Communications be amended; and

WHEREAS, the quorum requirements within the original agreement, which presently control quorum for purposes of meetings of the commission is set forth within Article VIII, Section 8 providing as follows:

> Section 8: Voting/Quorum.
>
> "Unless otherwise provided in this agreement, no business shall be done unless voted for by majority of the representatives present voting at a commission meeting, except that less than a majority may adjourn. A majority of the number of representatives appointed at any one time shall constitute a quorum of the commission."

and

WHEREAS, it is recommended by the commission that the quorum requirements be altered or amended to provide as follows:

> Section 8: Voting/Quorum.
>
> "No official action of the Commission shall be recorded as such without a quorum being present and voting. A quorum shall be declared at any meeting where at least three or more member cities are represented by a regular or alternate representative who has been appointed at any time to the Commission (i.e., any meeting where at least three member cities are represented). Associate representatives shall not be counted towards a quorum."

and

WHEREAS, the cities of Lakeland, Lake St. Croix Beach, St. Mary's Point, Lakeland Shores and Afton agree to the amendment as to the issue of quorum and voting.

NOW THEREFORE, be it agreed by and between the parties hereto that Section 8 of Article VIII of the Joint and Cooperative Agreement of the Lower Saint Croix Valley Joint Cable Communication Commission be and the same is hereby amended to read as follows:

> "No official action of the commission shall be recorded as such without a quorum being present and voting. A quorum shall be declared at any meeting where at least three or more member cities are represented by a regular or alternate representative who has been appointed at any time to the Commission (i.e,. any meeting where at least three member cities are represented). Associate representatives shall not be counted towards a quorum."

BE IT FURTHER RESOLVED, that the Lower Saint Croix Valley Joint Cable Communications Commissions may amend its bylaws to conform to this amendment.

IN WITNESS WHEREOF, each of the undersigned municipalities has caused this agreement to be executed on its behalf.

CITY OF LAKELAND

Ruth Ann Brunckhorst, Clerk

E. Craig Morris, Mayor

CITY OF AFTON

Lutanna Gunning, Clerk

Kenneth Kopitzke, Mayor

CITY OF LAKELAND SHORES

Patricia Thron, Clerk

Leonard Boesel, Mayor

CITY OF ST. MARY'S POINT

Margaret Zanmiller, Clerk

Leonard Forciea, Mayor

CITY OF LAKE ST. CROIX BEACH

Linda O'Donnell, Clerk

John Jansen, Mayor

JOINT AND COOPERATIVE AGREEMENT

LOWER ST. CROIX VALLEY JOINT CABLE COMMUNICATION COMMISSION

The parties to this agreement are governmental units of the State of Minnesota. This agreement is made pursuant to Minnesota Statutes 238.01 et seq and 471.59.

I. PURPOSE

The general purpose of this agreement is to establish an organization to administer and enforce a single non-exclusive cable communications franchise, and establish rates thereunder, in regular member municipalities in the Lower St. Croix Valley of Washington County, Minnesota. In order to carry out the purpose of this agreement, the parties shall appoint a commission which shall be representative of all regular municipalities. it is not the purpose of this agreement to restrict or otherwise preempt that authority which the regular member municipalities hereof possess individually to grant and issue non-exclusive franchises.

II. NAME

The organization created by this agreement shall be known as the "Lower St. Croix Valley Joint Cable Communications Commission".

III. DEFINITIONS

For purposes of this agreement, the terms defined in this article shall have the meanings given to them.

SECTION 1. "ASSOCIATE MEMBERS" means a governmental unit in the State of Minnesota which has entered into this agreement and is, at the time involved, a party in good standing.

and grant the franchise in accordance with this paragraph. In the event the franchising process ceases in accordance with this paragraph, the Commission shall promptly recommend the franchising process in accordance with this paragraph.

e. Withdrawal. A member may withdraw from the Commission 18 months after sending a written Notice of Withdrawal to the Commission's Secretary, as hereafter set forth.

(1) Notice of Withdrawal. A member withdrawing from the Commission shall send to the MCCB and the Commission's Secretary, a written Notice of Withdrawal specifying the effective date of withdrawal and containing a copy of the City Council's unanimous action approving its withdrawal. A member's withdrawal shall be effective 18 months after that member sends its Notice of Withdrawal, unless it specifies a later date in its Notice. A Notice of Withdrawal may be rescinded at any time by a member.

(2) Effectiveness of Ordinance After Withdrawal. The franchise ordinance adopted by the Commission shall provide that it is effective and enforceable within the territorial limits of a city which has withdrawn from the Commission and a city which withdraws from the Commission under these Articles shall be bound by the terms of any cable communications franchise ordinance previously adopted and any franchise previously granted by the Commission. A city which has withdrawn shall be the exclusive authority to administer and enforce the cable franchise ordinance of that city.

Mayor, Tom McCarthy
Councilmember, Charles W. Brown
Councilmember, Michelle Kline
Councilmember, Cindie J. Reiter
Councilmember, Jim Unker

Staff:
City Clerk-Administrator:
Susan Schuler
Deputy Clerk-Treasurer
Amy Truhlar

City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

October 21, 2015

LSCVJCC
POI Box 152
Lakeland, MN 55043

Dear Lower St Croix Valley Joint Cable Commission members:

The City of Lake St Croix Beach City Council met on Monday October 19, 2015 and discussed the check dated 9-16-15, from the commission, written to the city in the amount of $1681.64 with a memo stating "For Fire Sign", (please refer to the check sent back with this letter). It was by a unanimous decision that they voted to have me write you a letter and in this letter mail you the check back unaccepted, and request, that we are instead paid our remaining quarterly contracted amounts in full. The council voted to not accept this check given the wording in the memo. The Council feels that this was an inappropriate letter and check written to the city. The Cable Commission does not have the authority to delegate what and where the individual cities spend their monies on for technology. Our Council liaison also stated during our meeting that the commission has not met in months, and so, the city therefore is asking with whom this decision was based from if indeed it did not come from the entire commission as a whole.

Would you please have someone look into this and offer the city some sort of an explanation as to who made this decision, how it was recommended, and when the meeting was held that the approval of this check occurred.

The city council members expressed their disappointed that this check and assumption was made and mailed to the cities. You may either mail me the Clerk/Administrator the Commissions explanation or delegate commission members to attend our next scheduled meeting on November 16, 2015 at 7:00 PM at the City Hall to discuss it further.

Thank you for your immediate attention to this matter.

Sincerely
Susan Schuler
Clerk/Administrator
City of Lake St Croix Beach

17-2-910

1808

LOWER ST. CROIX VALLEY JOINT CABLE COMMISSION
P.O. BOX 152
LAKELAND, MN 55043

DATE 9-16-15

PAY TO THE ORDER OF CITY OF LAKE ST CROIX BEACH $ 1,681 64

One Thousand, Six Hundred Eighty One and 64/100 DOLLARS

usbank. All of us serving you

MEMO For Fire Sign

:091000022: 0054525321 01808

y Sign at the Fire Station

Distributions

						2015 Special	2015 Fire Sign	2013
Afton	$10,985.17	20.06%	$10,125.77	19.17%	$0.00	$1,605.15	$1,404.51	$5,266.74
Lakeland	$21,256.97	38.83%	$20,864.92	39.51%	$0.00	$3,106.06	$2,717.81	$10,852.51
Lakeland Shores	$4,726.95	8.63%	$4,420.43	8.37%	$0.00	$690.70	$604.36	$2,299.21
Lake St Croix Beach	$13,152.74	24.02%	$13,235.04	25.06%	$0.00	$1,921.88	$1,681.64	$6,883.97
St Mary's Point	$4,627.76	8.45%	$4,169.30	7.89%	$0.00	$676.21	$591.68	$2,168.59
Total	$54,749.59	100.00%	$52,815.46	100.00%	$0.00	$8,000.00	$7,000.00	$27,471.01

This special distribution ($7,000 in total) was approved with the intent that it be used for the purchase of a new Community Sign at the Fire Station. Please pass on this distribution to:

Lower St Croix Valley Fire Protection District
PO Box 234
Lakeland, MN 55043

Thank you

Prepared by Thomas H. Niedzwiecki, Treasurer

C:\Users\tnmjb\Documents\Cable Commission\Cable 2015\Cable Financial Report 2015.xlsm 2015 Special Distribution 9/20/2015

LSCV Cable
2015 Special Distribution for Community Sign at the Fire Station

City	Franchise Fees 2014 $	2014 %	2013 $	2013 %	Distributions 2015 Regular	2015 Special	2015 Fire Sign	2013
Afton	$10,985.17	20.06%	$10,125.77	19.17%	$0.00	$1,605.15	$1,404.51	$5,266.74
Lakeland	$21,256.97	38.83%	$20,864.92	39.51%	$0.00	$3,106.06	$2,717.81	$10,852.51
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Lower St Croix Valley Fire Protection District
PO Box 234
Lakeland, MN 55043

Thank you

Prepared by Thomas H. Niedzwiecki, Treasurer

C:\Users\tnmjb\Documents\Cable Commission\Cable 2015\Cable Financial Report 2015.xlsm 2015 Special Distribution 9/20/2015