

**REGULAR MEETING OF THE CITY COUNCIL
CITY OF LAKE ST CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

March 21, 2016

AGENDA

7:00 P.M.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVE AGENDA**

4. **CONSENT AGENDA** Roll Call Vote. *(Consent Agenda items, listed on the following page, are defined as routine business, not requiring discussion and approved by a roll call vote. Councilmembers may elect to pull a Consent Agenda item(s) for discussion and/or separate action)*

5. **OPEN COMMENTS FROM THE PUBLIC**

Visitors may share their comments or concerns on **any issue** that is a responsibility or function of the City Council of Lake St. Croix Beach, not an issue as listed on this agenda. Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff. The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

PUBLIC COMMENTS (Agenda Items)

Visitors may share their comments or concerns on any **agenda item listed** that is a responsibility or function of the City Council of Lake St. Croix Beach. Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff. The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

6. **PUBLIC SAFETY REPORTS**

- A. Law Enforcement
- B. Animal Control
- C. Emergency Response and Fire
- D. Code Enforcement

7. **CITY STAFF REPORTS**

- A. City Engineer Parotti
 - 1. Street Sweeping Bids
- B. City Attorney Sandstrom

- C. City Clerk-Administrator Schuler
- D. Deputy Clerk-Treasurer Truhlar
 - 1. March Claims

8. **NEW BUSINESS**

- A. Audit Presentation
- B. New Water Fountain/Foot Wash and Reroof City Garage (*Park Board Recommendation Attached*)
- C. Playground Committee Use of Pettitt Park for Flea Market/Car Show (*Park Board Recommendation Attached*)
- D. Playground Fund (*Park Board Recommendation Attached*)
- E. Approval to Order Class 5 Rock (Mayor McCarthy)

9. **UNFINISHED BUSINESS**

- A. Cable Commission

10. **OTHER BUSINESS**

- A.

11. **COUNCIL/STAFF REPORTS**

- A. Councilmember Brown
 - Cable Commission
- B. Councilmember Kline
 - Park Commission
- C. Councilmember Reiter
 - Environmental Advisory Commission
- D. Councilmember Unker
 - Afton Wastewater Treatment System
- E. Mayor McCarthy
 - Veterans Memorial
 - Sentenced-To-Service (STS)
 - Planning Commission
 - Middle St. Croix Water Management Organization
 - Lower St. Croix Valley Partnership Team

12. **ADJOURNMENT**

4. **CONSENT AGENDA ITEMS**

- A. Approve the minutes of the Economic Development Authority meeting on February 8, 2016 as presented. (*Copy attached*)
- B. Approve the minutes of the Regular City Council Meeting on February 8, 2016 as presented. (*Copy attached*)
- C. Approve the 2016 Shoreland Park Subcommittee Appointment List.

Consent Agenda

**CITY OF LAKE ST. CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

ECONOMIC DEVELOPMENT AUTHORITY MEETING

February 8, 2016

MEMBERS PRESENT: Tom McCarthy, Charles W. Brown, Michelle Kline, Jim Unker
MEMBERS ABSENT: Cindie Reiter
STAFF PRESENT: John Parotti, Susan Schuler
OTHERS PRESENT: Mary Parr, Barb Kopp, Dolly Burns, Jennifer Sorenson

CALL TO ORDER by Mayor McCarthy at 7:10 p.m.

PLEDGE OF ALLEGIANCE was said

APPROVE AGENDA

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

NEW BUSINESS

RESOLUTION EDA 2016-01

The City Council discussed which members would perform the duties of the EDA officers.

President	Thomas McCarthy
Vice-President	Charles W. Brown
Secretary	Michelle Kline
Treasurer	Jim Unker
Assistant Treasurer	Susan Schuler

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE RESOLUTION EDA 2016-01, A RESOLUTION APPOINTING OFFICERS OF THE ECONOMIC DEVELOPMENT AUTHORITY FOR 2016. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – ABSENT, KLINE – AYE, BROWN – AYE, MCCARTHY – AYE.

PRESENTATION, MELISSA TAPHORN, DEPUTY EXECUTIVE DIRECTOR WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (HRA)

Melissa Taphorn, Deputy Executive Director Washington County Housing and Redevelopment Authority (HRA), requested that the City consider adopting a resolution in support of a bill that Washington County and the HRA are planning to propose at the 2016 Minnesota Legislative Session. The bill would add economic development authority powers to the county HRA. The cities in Washington County have asked the county to play a larger role in economic development by connecting the planning process to the creation of an economic development plan.

The plan was adopted in 2014 and identified overall desired outcomes such as

obtaining a premier quality of life throughout Washington County, expanding the tax base and the number of jobs, and introducing the county as a value-added partner in the field of economic development. The plan included six guiding principles: the private sector is the lead that drives the economy; the county will not duplicate or replace the work of cities and other public agencies; the county supports a strong collaborative approach to economic development; business attraction and business retention are essential policy objectives; the diversity of the county requires an adaptable and open-minded approach, and a deliberate, purposeful and strategic plan is required.

Ms. Taphorn pointed out that the Washington County HRA is a separate entity from Washington County. The HRA Board is appointed by the Washington County Commissioners, but the HRA operates on a separate budget. They are not housed with the rest of the County offices in Stillwater; the HRA offices are in Woodbury. The HRA was chosen for economic development because many of their duties are similar to duties that an economic development department would need to perform. The levy comprises \$4.6 million of the HRA's \$20 million budget. Lake St. Croix Beach's portion of the levy is \$13,600. Residents of the city have made use of the HRA home ownership counseling services, pre-purchase counseling, pre-purchase education, and foreclosure prevention counseling. The foreclosure prevention counseling has assisted 11 residents in Lake St. Croix Beach, and 70% of those cases have been resolved without foreclosure. One home improvement loan has been given to a resident in Lake St. Croix Beach, and two septic system loans have been given in the two years that service has been available. The HRA was also the bond issuer on the Lower St. Croix Valley Fire District Fire Hall. The HRA can also be a resource for city staff.

Although Lake St. Croix Beach does not have a large business community, the HRA's economic development priorities can help with small business expertise, entrepreneurship, and tourism. The HRA can also be an advocate at the Legislature as needed. \$215,000 of the HRA budget is line-item for economic development.

The HRA was created in 1980 under a special enabling law. In order to add economic development powers to the HRA, the enabling law must be amended. The proposed bill will add to the HRA the powers of an economic development authority and will formally establish the Washington County Community Development Agency (CDA). She reviewed the goals and benefits of the proposed bill. The city can choose to designate the Washington County CDA as the city's HRA or EDA. The county would still need to get City Council approval before beginning any economic development activity.

Washington County HRA is asking for resolutions of support from all cities in Washington County with EDAs. If this passes through the Legislature, a resolution from the County Board will be required before the CDA can be put into place. The County could limit the powers of the CDA in that resolution. Taxes will not be increased if this is enacted. Ms. Taphorn stated the HRA will keep the city updated on the progress as the process of enacting this moves forward.

ADJOURNMENT

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO ADJOURN THE ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 7:40 P.M. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

Thomas McCarthy, Mayor

Susan Schuler, City Clerk-Administrator

**CITY OF LAKE ST. CROIX BEACH
16455 20TH STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

CITY COUNCIL MEETING

February 8, 2016

MEMBERS PRESENT: Tom McCarthy, Charles W. Brown, Michelle Kline, Jim Unker

MEMBERS ABSENT: Cindie Reiter

STAFF PRESENT: John Parotti, Kevin Sandstrom, Susan Schuler

OTHERS PRESENT: Mary Parr, Barb Kopp, Dolly Burns, Jennifer Sorenson

CALL TO ORDER by Mayor McCarthy at 7:40 p.m.

PLEDGE OF ALLEGIANCE was said at the Economic Development Authority meeting.

APPROVE AGENDA Agenda Item 3

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

CONSENT AGENDA Agenda Item 4

MOTION BY COUNCILMEMBER KLINE, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, KLINE – AYE, BROWN – AYE, REITER – ABSENT, MCCARTHY – AYE.

MOTION BY COUNCILMEMBER KLINE, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE MINUTES OF THE CITY COUNCIL WORKSESSION ON JANUARY 9, 2016 AS PRESENTED. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

MOTION BY COUNCILMEMBER KLINE, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON JANUARY 11, 2016 AS PRESENTED. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

MOTION BY COUNCILMEMBER KLINE, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE EXPENDITURE OF \$485 FOR DEPUTY CLERK-TREASURER AMY TRUHLAR AND CITY CLERK-ADMINISTRATOR SUSAN SCHULER TO ATTEND THE MCFOA ANNUAL CONFERENCE (MARCH 15-18, 2016 IN ST. CLOUD) AND THE EXPENDITURE FOR THE

COST OF HOTEL ACCOMODATIONS. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

MOTION BY COUNCILMEMBER KLINE, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE DONATION FROM AMERICAN LEGION POST 491 BAYPORT FOR GAMBLIND PROCEEDS IN THE AMOUNT OF \$444.19. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

PUBLIC COMMENTS Agenda Item 5

Jennifer Sorenson, area hydrologist for the Department of Natural Resources (DNR), noted that as part of her duties, she works with the St. Croix Riverway Land Use Program. She explained that she is a source of information, and a support for city staff to work with through variance applications and coordination of events. The DNR does conduct water monitoring projects, but they are not running the nitrate monitoring in Washington County. She suggested this could be the conservation or watershed district, and Washington County may be involved in monitoring the ground water. The local governmental units make the final determinations regarding land use, but the DNR's role is to comment and help the cities follow their ordinances.

PUBLIC SAFETY REPORTS Agenda Item 6

Councilmember Brown reported there were 29 calls to law enforcement in the month of January, and no citations were issued. The animal control report for January listed no calls and no warning letters sent. 4 dogs were reported lost, and 2 cats were reported found.

Jim Stanley, Deputy Chief of the Lower St. Croix Valley Fire Department, reported 31 calls in January. In 2015, Lake St. Croix Beach had 74 calls. 80% of those calls were medical calls, which is the national average. The Mason Trust was donated by an individual in Afton for education. Any surplus is to be used for unbudgeted items, and using this surplus, the fire department was able to purchase a battery-powered rescue tool (a battery-powered jaws of life). The current tool is operated with a hydraulic pump.

Mr. Stanley reported that the Washington County HRA helped them through the entire process of financing the new fire hall. With the help of the HRA, the fire department was able to secure a lower interest rate, saving approximately \$85,000 in interest over the life of the loan.

CITY STAFF REPORTS Agenda Item 7

CITY ENGINEER PAROTTI (7A)

John Parotti, City Engineer with SEH, reported that he met with city staff to review existing easement documents for the work that must be performed on the levees. They were able to locate draft easement documents from the 1990's. However, they were never fully executed or recorded. He also met with staff and representatives from Xcel Energy regarding utility pole relocation. Indications are that Xcel Energy will be willing to replace the poles due to the age of them. When replacing the poles, they will relocate them to the other side of the street. They will report back to the city by the end of February with a plan for relocation, an approximate cost, and how Xcel proposes those costs to be shared. Councilmembers expressed concern that the lights located on the east side of Riviera Avenue South help with the safety of the beach. It was noted that the poles that must be relocated are only on the Riviera Avenue levee (17th Street South to 19th Street South). There was discussion regarding underground lines. This option, however, can be quite costly. Overhead lines are easier to inspect, maintain, and replace.

City Engineer Parotti reminded the City Council of the Streets Capital Improvement Plan (CIP). He reported that St. Mary's Point is interested in reconstructing the roads that Lake St. Croix Beach has scheduled for reconstruction in 2016. These roads are shared with St. Mary's Point. If Lake St. Croix Beach is interested in reconstruction, St. Mary's Point is also ready to move forward. Lakeland Shores also has some reconstruction work planned, and the work could be bid together to obtain a better price because it will be a larger project. Mr. Parotti asked the City Council to provide him direction as to whether they would like to move forward with the reconstruction projects scheduled for 2016. Estimated cost is \$134,000. City Clerk-Administrator Susan Schuler noted that although the total amount in the Streets CIP fund will not be known until after the audit is performed, the City Council should make a decision on whether to obtain bids, as they can always decline to perform the work if the funds are not available. City Engineer Parotti explained that if the City Council authorized him to move forward, they would be authorizing approximately \$20,000 - \$25,000 in surveying work to be performed. The surveying would be done after the snow has melted. Even if the projects are combined, each city will be billed separately for the work done on their portion of the streets.

MOTION BY COUNCILMEMBER KLINE, SECONDED BY COUNCILMEMBER BROWN, TO AUTHORIZE SEH TO PROCEED WITH SURVEYS AND BID DOCUMENT PREPARATION FOR THE 2016 AND 2017 STREETS CAPITAL IMPROVEMENT PLAN PROJECTS. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

City Engineer Parotti stated he would provide regular updates as the project moved forward. He noted that there will be several times the City Council will be able to stop work or decide not to move forward.

The Valley Branch Watershed District has been working on the process of making adjustments to their hydrologic and jurisdictional boundaries. They have been coordinating with the Middle St. Croix Water Management Organization (WMO). The Valley Branch Watershed District has finalized their hydrologic boundary and agreed to this with the adjacent watershed districts and WMOs. They will use the hydrologic boundary to define and agree to the legal boundaries. The process will take several more months to complete.

CITY ATTORNEY SANDSTROM (7B)

City Attorney Kevin Sandstrom apologized for his tardiness. The criminal prosecution case of Mr. Curtis Hanson is wrapped up. Mr. Hanson is essentially on probation at this time. A court order is in place requiring him to remain code-compliant and law-abiding as part of his sentence. City Attorney Sandstrom will make contact with Mr. Hanson's attorney to ensure compliance.

CITY CLERK-ADMINISTRATOR SCHULER (7C)

City Clerk-Administrator Schuler reported that the tree trimming in the right-of-ways has been started. Line-of-sight issues are being addressed first. The work will continue as weather permits. She reviewed some goals that she has established for 2016 including completion of bluff restoration site #2, completion of recodification, lower the community rating system point total for the city (which will lower residents' flood

insurance rates), information packets for new residents, a complete inventory of city-owned items, update property files, and identify and apply for grants for various items for the city. The Planning Commission has been sworn in and will hold a workshop on Wednesday, February 17, 2016 at 5:00 p.m. to discuss the Riverway ordinance. A worksession will be held on Monday, February 29, 2016 with the City Council and Planning Commission at 5:00 p.m. to discuss the proposed minimal impact design standards (MIDS) ordinance amendments.

City Clerk/Administrator Schuler asked to have a worksession with the City Council and the Cable Commission to discuss the proposed channel changes and get City Councilmember questions answered. Councilmember Kline suggested that if members had questions for the Cable Commission, they should attend the meeting rather than hold a worksession here. If people are unable to attend the meeting, she suggested they put the questions in writing and submit them to the Cable Commission. Councilmember Brown stated he could take the questions to the Cable Commission.

City Clerk-Administrator Schuler requested a worksession for the City Council to review all the Joint Powers Agreements (JPAs) in which the city is involved. This will help all City Councilmembers understand the city's responsibility in each JPA. She suggested possibly April or May for this worksession.

There was discussion regarding the fire inspection for the conditional use permits (CUPs), and the CUP for 1936 Racine Avenue South. There has been no communication from the property owner regarding the CUP. City Attorney Sandstrom pointed out that generally a CUP remains in place unless there is a violation causing the city to revoke it. Since the city requires properties to be inspected every year, it could be considered not in compliance, but formal action would need to be taken to revoke the CUP.

Mayor McCarthy stated that there is no business operating at Nails, Etc. (1980 Quasar Avenue South), but the sign is still there, and vehicles are being parked at the property. He asked whether this was still allowed. City Attorney Sandstrom cited a court case concerning a business with a sign that was allowed by variance, a CUP, and was grandfathered. The business closed for a period of time, and the court needed to determine whether that sign could continue being used because of the business closure. Mayor McCarthy stated he was not concerned with the main business sign, but he wondered if the city could require the temporary banners on the property to be removed.

MOTION BY COUNCILMEMBER UNKER, SECONDED BY COUNCILMEMBER KLINE, TO REVOKE THE CONDITIONAL USE PERMIT FOR 1936 RACINE AVENUE SOUTH DUE TO NON-COMPLIANCE WITH THE CITY'S FIRE INSPECTION REQUIREMENTS. MOTION PASSED, 3 AYES, 1 NAY (BROWN), 1 ABSENT (REITER).

DEPUTY CLERK-TREASURER TRUHLAR (7D)

Deputy Clerk-Treasurer Amy Truhlar was not in attendance at the meeting due to an out-of-town funeral of a family member. City Clerk-Administrator Schuler gave the treasurer report in her absence. The disbursements for February totaled \$57,090.30. This total included \$13,768.75 for fire protection services for the first quarter of 2016 and \$31,033.92 for law enforcement services for July – December of 2015. City Hall will be closed Monday, February 15, 2016 in observance of Presidents' Day.

Councilmember Unker noted that there was a claim for a locksmith and asked what that was for. City Clerk-Administrator Schuler explained that a key was found for her office in the City Council chambers. Therefore, the lock was rekeyed. All other locks were rekeyed when she started.

Councilmember Unker stated that he had spoken with someone from the League of Minnesota Cities because he had a general concern about a person becoming injured while volunteering for the city. The city's insurance coverage does now cover that type of injury so the city is not liable if someone were to be injured while performing volunteer work for the city.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE BILLS AS PRESENTED IN THE AMOUNT OF \$57,090.30. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

NEW BUSINESS Agenda Item 8

RESOLUTION 2016-04, A RESOLUTION SUPPORTING PROPOSED LEGISLATION TO AUTHORIZE THE COUNTY OF WASHINGTON TO CONFER ECONOMIC DEVELOPMENT POWERS UPON THE WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (8A)

MOTION BY COUNCILMEMBER BROWN, SECONDED BY MAYOR MCCARTHY, TO APPROVE RESOLUTION 2016-04, A RESOLUTION SUPPORTING PROPOSED LEGISLATION TO AUTHORIZE THE COUNTY OF WASHINGTON TO CONFER ECONOMIC DEVELOPMENT POWERS UPON THE WASHINGTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, KLINE – AYE, BROWN – AYE, REITER – ABSENT, MCCARTHY – AYE.

AGREEMENT BETWEEN WASHINGTON CONSERVATION DISTRICT AND THE CITY OF LAKE ST. CROIX BEACH (8B)

City Clerk-Administrator Schuler explained that some additional funding is coming from a grant for the bluffland. Mike Isensee, administrator for the WMO, suggested creating a betterment and maintenance plan for planting on the bluff. The agreement sets forth the work to be performed under the plan. The source of the funding is also laid out in the agreement.

MOTION BY COUNCILMEMBER KLINE, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE AGREEMENT BETWEEN THE WASHINGTON CONSERVATION DISTRICT AND THE CITY OF LAKE ST. CROIX BEACH TO MAINTAIN NATIVE VEGETATION ON THE LAKE ST. CROIX BEACH SHORELINE STABILIZATION AND RESTORATION PROJECT. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

CITY COUNCIL MEETING PROTOCOL AND CITY COUNCIL CODE OF CONDUCT (8C & 8D)

MOTION BY COUNCILMEMBER BROWN, SECONDED BY MAYOR MCCARTHY, TO TABLE THE CITY COUNCIL MEETING PROTOCOL AND CITY COUNCIL CODE OF CONDUCT UNTIL A WORKSHOP CAN BE HELD TO DISCUSS THESE ITEMS. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

UNFINISHED BUSINESS Agenda Item 9

CABLE COMMISSION (9A)

Councilmember Unker noted that the city received information requested from the Cable Commission. He stated that it was reassuring to hear that the Cable Commission is holding meetings again, but it was not reassuring that not everyone was notified of the meetings. He echoed Councilmember Reiter's suggestion that all committee/commission minutes be submitted for the City Council packets. It was reported that the next meeting will be held on March 2, 2016 at 6:00 p.m. at Lakeland City Hall.

MOTION BY COUNCILMEMBER UNKER, SECONDED BY MAYOR MCCARTHY, TO TABLE THIS AGENDA ITEM UNTIL THE NEXT MEETING. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

COUNCIL/STAFF REPORTS Agenda Item 11

COUNCILMEMBER BROWN (11A)

Councilmember Brown attended the Cable Commission on February 3, 2016. The Cable Commission has come up with four options for the 4 cable channels currently operating: cancel the agreement saving the five cities \$16,000 - \$21,000 per year; continue with the agreement costing \$16,000 - \$21,000 per year; institute a peg fee of approximately \$1.50 per cable subscriber per month which would cover the \$16,000 - \$21,000 per year; or attempt to negotiate a lower agreement fee. Nothing has been decided at this time.

COUNCILMEMBER KLINE (11B)

The Park Commission will meet on Tuesday, February 9, 2016.

COUNCILMEMBER REITER (11C)

Absent.

COUNCILMEMBER UNKER (11D)

Nothing further to report.

MAYOR MCCARTHY (11E)

There is enough money saved from donations to purchase another flagpole for the Veterans' Memorial. Sentenced-To-Service (STS) shoveled out all the fire hydrants last week when they were here. He attended the Planning Commission meeting and the January WMO meeting.

Mary Parr, representative to the Yellow Ribbon Alliance of the Lower Sr. Croix Valley, reported that the Yellow Ribbon Alliance is trying to get their own non-profit

status from the Internal Revenue Service (IRS). In order to use any donated funds at this time, the donation must come through Washington County Yellow Ribbon. The first step in the process has been completed. Their next meeting will be held on Tuesday, February 9, 2016.

ADJOURNMENT Agenda Item 12

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO ADJOURN THE CITY COUNCIL MEETING AT 9:20 P.M. MOTION PASSED, 4 AYES, 1 ABSENT (REITER).

Thomas McCarthy, Mayor

Susan Schuler, City Clerk-Administrator

Shoreland Park Committee Structure/ Subcommittees 2016

City Council
Tom McCarthy Mayor
Charles Brown
Michelle Kline
Cindie Reiter
Jim Unker

Park Board
Nick Welsch, Chair
Bill Glampe
Colter Manley
Joe Riley
Tom Runge

—————→ **Park Technical Committee**
*This sub-committee assists
The Park Commission with day-to-day
Work by providing site reviews, mooring
And docking facility inspections,
And other work as directed.*
Joe Riley
Tom Runge
Bill Glampe

*Park Technical Committee members are appointed by
The Mayor and, the Chair of the Park Commission.
City Code No. 204*

↓

Steering Committee
*Comprised of the Chairs of the following three sub-committees
These sub-committees meet occasionally as directed by the Park Commission and City Council.*

↓ ↓ ↓

Design
*Studies and makes
recommendations on issues
of structure design and
placement.*
Joe Riley
Tom Runge
Scott Prater

Management
*Studies and makes
recommendations on issues
for managing the City's
boat and structure
guidelines.*
Joe Riley
Jim Cowley
Linda O'Donnell

Permit & Legal
*Studies and makes
recommendations on issues
dealing with rules for
managing the boats and
structures.*
Nancy Truax
Nicole Runge
Karen Riley
Kevin Sandstrom
Linda O'Donnell-Alternate

Public Safety Reports

Washington County Sheriff's Office
 CONTRACT ICR's
 Contract Report for LAKE ST CROIX BEACH
 For the Period 2/01/16 To 2/29/16

Date	Time	ICR #	ID#	Street Name	Complaint
2/02/16	13:54:46	116003933	0096	SAINT CROIX TR	ACCIDENT POSSIBLE INJURIES
2/02/16	15:17:25	116003950	0104	QUINLAN AV	CHILD CUSTODY ISSUE
2/03/16	15:18:24	116004129	0151	SAINT CROIX TR	SNOWMOBILE VIOLATION X2
2/04/16	11:26:48	116004252	0083	QUARTZ AV	RECEIPT# 160000644
2/05/16	7:23:56	116004322	0077	QUANT AV	911 CALL
2/05/16	15:48:52	116004423	0079	19TH ST	UNWANTED MALE
2/09/16	17:26:31	116004855	0186	RIVIERA AV	RESTRAINING ORDER VIOLATION *R
2/10/16	17:30:56	116004981	1264	18TH ST	SCAM REPORT
2/12/16	6:59:50	116005138	0088	18TH ST	PUBLIC ASSIST/WATER LEAK
2/12/16	15:53:06	116005239		18TH ST	CIVIL PROCESS CASE
2/13/16	8:39:56	116005298	0115	QUINLAN AV CT	MEDICAL ***LEVEL 1***
2/13/16	16:16:45	116005330	0139	QUINLAN AV	UNWANTED MALE
2/14/16	18:27:05	116005410	0100	QUANT AV	MEDICAL LEVEL 1
2/17/16	9:32:16	116005684	0160	QUASAR CT	MEDICAL LEVEL 3
2/17/16	21:48:03	116005797	1264	QUENTIN AV	LIFT ASSIST **START RESCUE P
2/18/16	9:52:46	116005836	0063	SAINT CROIX TR	ALARM
2/19/16	14:55:35	116006060	0093	SAINT CROIX TR	TRESPASSING ISSUE
2/20/16	11:35:53	116006143	0160	RACINE AV	BURGLARY
2/21/16	23:44:47	116006254	0089	UPPER 22ND ST	WELFARE CONCERN - SEE ICR 1160
2/23/16	1:33:00	116006415	0067	QUINLAN AV	AOA-HUDSON PD
2/23/16	10:25:09	116006460	0063	QUANT AV	SUSPICIOUS PHONE CALL/EXTRA PA
2/23/16	12:23:32	116006488	0063	QUANT AV	SCAM REPORT
2/23/16	18:05:42	116006532	0174	QUENTIN AV	SUSPICIOUS VEHICLE
2/24/16	9:46:20	116006580	0162	RACINE AV	IDENTITY THEFT REPORT
2/24/16	16:17:09	116006649	0100	QUEENS AV	OFFICERS INFO
2/24/16	16:37:16	116006654	0091	QUENTIN AV	SUSPICIOUS VEH *RSTK COMP CALL
2/25/16	2:59:14	116006686	1208	RACINE AV	CO ALARM
2/25/16	16:23:56	116006822	0100	QUINLAN CT	OFFICER INFO
2/25/16	18:10:52	116006834	0091	QUINLAN AV	MEDICAL LEVEL 1
2/27/16	15:14:24	116007085	0061	QUEENS AV	ANIMAL COMPLAINT
2/29/16	12:18:23	116007291	0063	QUEBEC AV	WELFARE CHECK/SUICIDAL FEMALE
2/29/16	13:51:46	116007305		RAMADA AV	RECEIPT# 160001180
2/29/16	17:50:26	116007341	0174	19TH ST	UNWANTED MALE

Total ICRs Processed: 33

** END OF REPORT **

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PF Citations by City Rpt

QIJS Page 1
3/01/16 5:33:39

Washington County Sheriff's Office
CITATIONS BY CITY REPORT

City Selected: LAKE ST CROIX BEACH

From Date: 2/01/2016 To: 2/29/2016

** END OF REPORT **



Minnesota Department of Transportation

Office of Materials & Road Research
1400 Gervais Avenue
Maplewood, MN 55109-2044

Office phone: 651-366-5592
Fax: 651-366-5461

SEASONAL LOAD LIMIT NOTIFICATION

Date: February 25, 2016

Subject: ENDING DATE for Winter Load Increases in the CENTRAL FROST ZONE and STARTING DATE for Spring Load Restrictions in the SOUTHEAST, METRO and CENTRAL FROST ZONES

POSTING UPDATE

The ENDING DATE for Winter Load Increases in the CENTRAL FROST ZONE will be Monday, February 29, 2016 at 12:01 AM.

The STARTING DATE for Spring Load Restrictions in the SOUTHEAST, METRO and CENTRAL FROST ZONES will be Monday, February 29, 2016 at 12:01 AM.

Winter Load Increases have already ended in the SOUTH, SOUTHEAST and METRO FROST ZONES. Spring Load Restrictions have already begun in the SOUTH FROST ZONE.

Road Restriction maps indicating the locations of weight restricted routes and those state highways open to maximum ten-ton axle weights are listed on the MnDOT Seasonal Load Limits website at www.mndot.gov/loadlimits. Click on "Seasonal Load Limits," then click on "Spring Load Restrictions (SLR)." Also available is a text list of the restricted segments along with exceptions to the map.

OVERWEIGHT PERMITS

Permits for over 80,000 lb Gross Vehicle Weight will continue and new permits will be issued if all axle and group weights are legal.

Up to full-summer overweight permits can be issued during the Spring Load Restriction period only on interstate through movements.

Middle-range overweight permits become available within each frost zone when Spring Load Restrictions are lifted.

Full-summer overweight permits become available within each frost zone starting two to three weeks after Spring Load Restrictions are lifted.

For questions about enforcement call:
Minnesota Department of Public Safety

An Equal Opportunity Employer



State Patrol - Commercial Vehicle Enforcement
651-405-6196 (select Option 3, Option 3).

For questions about over legal weight/size "heavy haul" trucking call:
Minnesota Department of Transportation
Freight and Commercial Vehicle Operations - Oversize/Weight Permits
651-296-6000
or email: ofcvpermits.dot@state.mn.us

The ending dates for Spring Load Restrictions are based on how weather is affecting roadway strength. These dates are established by monitoring roadway strength as weather conditions change. Therefore, the ending dates for Spring Load Restrictions are variable.

As soon as a date is set, MnDOT will report this date on its 24-hour automated message center at 1-800-723-6543 for the USA and Canada, and locally at 651-366-5400 for the Minneapolis/St Paul area. This information is also published on the MnDOT Seasonal Load Limits website: www.dot.state.mn.us/materials.

An Equal Opportunity Employer





Building a Better World
for All of Us®

MEMORANDUM

TO: Sue Schuler, City Administrator/Clerk

FROM: John D. Parotti, PE | City Engineer

DATE: February 26, 2016

RE: 2016 Street Sweeping Bids
SEH No. LAKES 104616 14.00

At City Council direction, the Engineer has requested quotes for the annual sweeping of City streets along with the City of St. Mary's Point. The City requested quotes from Mike McPhillips, Inc. and Tri County Services Inc. Mike McPhillips, Inc. has been sweeping the City's streets for the past six years and the City has been pleased with the quality of their work. Tri County Services Inc. has been providing the City's snow plowing for the past several years and has recently added sweeping as a service they are offering. The quotes for sweeping services are summarized as follows:

Item Description	Bid Price
Tri County Services Inc.	
Spring Sweeping	\$3,400.00
<u>Fall Sweeping</u>	<u>\$3,100.00</u>
Contractor Subtotal	\$6,500.00
Mike McPhillips, Inc.	
Spring Sweeping	\$3,600.00
<u>Fall Sweeping</u>	<u>\$3,450.00</u>
Contractor Subtotal	\$7,050.00

The above prices are lump sum prices including all labor, equipment and materials to complete the work and includes off-site disposal of the sweepings. A copy of the request for quotes and the detailed bids have been provided to the City Administrator/Clerk and are available for review upon request.

It is recommended that, if sweeping is to be awarded, the Council also direct staff to prepare a contract for execution by the successful bidder as has been done in the past.

Possible Actions:

1. Award contract sweeping to selected contractor,
2. Direct staff to prepare a contract for execution,
3. Authorize Mayor McCarthy and Administrator Schuler to sign the contract on City's behalf.

p:\ko\lakes\104616\streets\sweeping\2016\rec award memo lscb 2016_02_26.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128
SEH is 100% employee-owned | sehinc.com | 715.246.9906 | 888.881.4281 | 888.908.8166 fax

From the approved minutes of the Park Board Meeting on 2/9/2016

PURCHASE OF NEW WATER FOUNTAIN/FOOT WASH and REROOF THE CITY GARAGE

Park Manager Bob Shearer noted that the money has been approved for the new water fountain/foot wash and for the reroof of the city garage, and it was included in the budget. It was noted that the roof of the city garage is drooping and leaking. The foot wash/drinking fountain is broken. There had been discussion regarding purchasing a foot wash only and getting a vending machine for water. The city would need to store the water somewhere, and the price of the water fountain/foot wash was much lower than originally planned. Therefore, it was decided to purchase a new water fountain/foot wash. Mr. Shearer also pointed out that residents in the area were opposed to the vending machine, fearing that it would attract too many people late at night.

MOTION BY PARK BOARD MEMBER WELSCH, SECONDED BY PARK BOARD MEMBER BREWSTER, TO RECOMMEND TO THE CITY COUNCIL TO PURCHASE THE NEW WATER FOUNTAIN/FOOT WASH AND APPROVE THE EXPENDITURE TO REROOF THE CITY GARAGE. MOTION PASSED UNANIMOUSLY.



Quote

Quote	QTE32712
Date	10/19/2015
Page	1

5705 Commander Dr. Arlington, TN 38002-0587
 (901) 867-0039 (800) 552-6331 Fax (901) 867-4008

Bill To:
 CITY OF LAKE ST CROIX BEACH
 ATTN:ROBERT SHEARER
 LAKE ST CROIX BEACH MN 55043

Ship To:
 CITY OF LAKE ST CROIX BEACH
 ATTN:ROBERT SHEARER
 LAKE ST CROIX BEACH MN 55043

Purchase Order No.	Customer ID	Shipping Method	Payment Terms	Req Ship Date	Master No.	
	651-436-4904	FREIGHT	NET 30	0/0/0000	71,673	
Quantity	Item Number	Description	UOM	Discount	Unit Price	Ext. Price
1	410 SM	410 SURFACE MOUNT FTN CHOICE OF COLOR 109 lbs	EA		1,835.00	\$1,835.00
1	TEMPLATE 10	GREEN TEMPLATE PLATE FOR 10" SURFACE MOUNT RING	EA		215.00	\$215.00
1	RECESSED HB	RECESSED HOSE BIBB/LOCKING DOOR	EA		445.00	\$445.00
1	FOOTWASH	OPTIONAL FOOTWASH ATTACHED TO FOUNTAIN	EA		450.00	\$450.00

PRODUCTION & SHIPPING TIME IS 2-3 WEEKS	Subtotal	\$2,945.00
BRUCE	Freight	\$285.00
ONE YEAR WARRANTY. LABOR NOT INCLUDED PRICES SUBJECT TO CHANGE WITHOUT NOTICE	Total	\$3,230.00

Original

ST. CROIX EXTERIORS & Remodeling LLC

MN Lic #635904

16151 5th. St. N.
Lakeland, Mn. 55043
612-817-0040
www.stcroixremodeling.com

Date:	Job number:

Name: CITY OF ST CROIX BEACH	Phone:
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Address:	Email:
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Project: GARAGE RE ROOF

Scope of Work:		
COMPLETE RE-ROOF.		
ARCH LAM . SHINGLES.		
INSTALL ROOF VENTING.		
INSTALL METAL DRIP EDGE.		
PROVIDE DISPOSAL	\$2895	
REPLACE ALL WOOD FASCIA WITH NEW CEDAR.	\$525	
REPAIR FASCIA AND INSTALL ALUMINUM VENTED SOFFIT AND FASCIA	\$1764	
LIFT/STRAIGHTEN ROOF TIME AND MATERIALS. ESTIMATED	\$450	
PERMIT PRICE NOT INCLUDED.		

Proposal written by: KREGG WEISPFENNING	Date: OCT 6 15	TOTAL
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Payment Schedule:

50% deposit payment: _____
Due at acceptance and before work starts.

Balance @ completion: _____

Checks payable to: **St.Croix Exteriors and Remodeling**

Acceptance of Proposal: The above estimate, specifications and conditions are satisfactory and are hereby accepted. Payments to be made as outlined. **This transaction may be canceled within 3 business days from the date of acceptance without penalty.** St. Croix Exteriors and Remodeling reserves the right to lien the improved property if payment in full as agreed in this contract is not received.



Thank you for your business. Please visit our website for information and variety of services we offer.

Signature: _____ Date: _____

1. All work to be completed in a workmanlike manner according to standard practices.
2. This proposal will expire in 60 days from the date accepted unless extended in writing by the company. After 60 days, the company reserves the right to revise our price in accordance with costs.
3. The company shall not be liable for failure or performances due to labor controversies, strikes, fire, weather, inability to obtain materials, or any other circumstances beyond the control to the company, whether of a similar nature.
4. If material has to be reordered or restocked because of a cancellation by the customer there will be a RESTOCK FEE equal to fifteen(15%) of the contract price.
5. IF CONTRACT IS CANCELLED BY THE CUSTOMER LATER THAN 3 DAYS from the execution, customer shall pay to the company 15% of the contract price as liquidated damages. Not as a penalty, and the company agrees to accept such as a reasonable and just compensation for said cancellation.
6. THE CONTRACT CANNOT BE CANCELLED ONCE WORK IS COMMENCED EXCEPT BY MUTUAL AGREEMENT FOR THE PARTIES.
7. ANY REPRESENTATIONS, STATEMENTS, OR OTHER COMMUNICATIONS, NOT WRITTEN ON THIS CONTRACT ARE AGREED TO BE IMMATERIAL, and not relied on by either party, and do not survive the execution of this contract.
8. The company is not responsible for construction problems of your home if pointed out and notified to our company, we will assist you on correcting them on a time and material basis.
9. THE CONTRACT IS COMPOSED OF THIS PAGE AND REVERSE SIDE OF THIS PAGE AND SHALL BE CONSIDERED THE ENTIRE CONTRACT BY THE PARTIES,
10. CUSTOMER AGREES THAT THE COMPANY HAS NO RESPONSIBILITY FOR THE CONDITION OF TREES, SHRUBS OR GROUND COVER. If any trees or shrubs suffer damage, become diseased or die before, during or after completion of the work, the company will have no obligation to remove, treat, or replace any tree or shrub or to compensate you in any way or reimburse any expense you may incur. Trees and shrubs which interfere with access to the building site will be trimmed or removed at the discretion of St. Croix Exteriors and Remodeling..
11. All building materials during the time of construction and excess materials at the time of completion remain the property of St. Croix Exteriors and Remodeling.
12. This Agreement and the price are based solely on the observations of the company at the time of this agreement. If additional concealed conditions are discovered once work has commenced, which conditions were not visible at the time of this Agreement, Owner will be responsible for all additional costs and time for work due to concealed conditions.
13. Owner is responsible for waste disposal and supplying water and electricity with cedar restoration.
14. St. Croix Exteriors and Remodeling may suspend work at any time if the company reasonably believes that the Customer is not cooperating in completing the project, Customer places unreasonable demands on the company or subcontractors, Customer fails or refuses to furnish the company with access to the jobsite, Customer fails to provide product selections or other information deemed necessary by the company to proceed. If the work has stopped for more than 30 days, the company may terminate this contract and recover from Customer, payment for all work completed, and for all losses sustained by the company on all materials, machinery, equipment or tools, overhead, soft costs, profit and damages.

NONPAYMENT.

INTEREST. In the event of non-payment by customer, interest will accrue on unpaid amounts at the rate of 1.5% per month.

ATTORNEY' S Fees. In the event that St. Croix Exteriors is required to incur costs or attorney' s fees to enforce the terms of this agreement, such amounts will be added to the amounts owed by the customer to St. Croix Exteriors and Remodeling

Returned Checks. A \$25.00 service fee will be charged for all returned checks.

From the approved minutes of the Park Board Meeting on 2/9/2016

REQUEST FROM PLAYGROUND COMMITTEE TO USE PETTITT PARK FOR FLEA MARKET/CAR SHOW MAY 14, 2016

Park Board Member Welsch, who is also a member of the Playground Committee, explained that the Playground Committee is planning another flea market similar to the one held at Pettitt Park in 2015. They are coordinating the date with the Car Club to have antique cars displayed at the event. The cars will be shown in the parking lot, and the flea market booths will be on the field. Proceeds of the event (exhibitor fees) go to the Playground Fund. The Car Club puts out a quarterly newsletter and will include this information in the publication in March. The suggestion was made that the portable restrooms should be at the park by that date.

MOTION BY PARK BOARD MEMBER ALBRECHT, SECONDED BY PARK BOARD MEMBER RILEY, TO RECOMMEND TO THE CITY COUNCIL THAT THEY ALLOW THE PLAYGROUND COMMITTEE TO USE PETTITT PARK FOR A FLEA MARKET/CAR SHOW ON MAY 14, 2016. MOTION PASSED UNANIMOUSLY.

Excerpt from the unapproved minutes of the 3/8/2016 Park Board Minutes

PLAYGROUND COMMITTEE FUND MONIES

City Clerk-Administrator Schuler reminded the Park Board that the Playground Committee currently keeps their playground equipment money in an account run by the St. Croix Valley Foundation. The Playground Committee received a letter recently that if they do not obtain 501c3 status, their funds will be absorbed into the St. Croix Valley Foundation's general fund. City Clerk-Administrator Schuler reported that the auditor had set up a fund to keep the Playground Fund money in a dedicated account managed by the city to be used for playground equipment. An agreement would need to be signed between the City Council and the Playground Committee defining when and how the money would be taken out of the account. The Playground Committee would need to request the money be taken out and describe the purpose. The City Council would need to approve the use of this account. She suggested the Park Board make a recommendation to the City Council regarding this.

MOTION BY PARK BOARD MEMBER GLAMPE, SECONDED BY PARK BOARD MEMBER RILEY, TO RECOMMEND TO THE CITY COUNCIL TO SET UP A DEDICATED FUND FOR THE PLAYGROUND COMMITTEE FUND MONIES.

It was noted that by setting up the fund in this manner, the same benefits would apply as if the Playground Committee obtained 501c3 status, such as donors could still receive a tax deduction for anything they donated. It can be very costly to obtain the non-profit (501c3) status.

MOTION PASSED UNANIMOUSLY.

Excerpt from the unapproved minutes of the 3/8/2016 Park Board Minutes

FLEA MARKET/CAR SHOW UPDATE

Park Board Chair Welsch reported that the Playground Committee will be holding a Flea Market and Car Show. He explained that businesses are getting involved to donate awards, trophies, and food. All proceeds from the Flea Market/Swap Meet booth fees will go to the Playground Fund. The Car Show is growing, and it is estimated that there could be up to 100 cars involved in the show. The Car Show will be free for entrants, and no burnouts will be allowed. Additional and overflow parking was also discussed. The cars will go in parking lots, and the booths will go on the field at Pettitt Park. The City Council will be asked to approve this event.

MOTION BY PARK BOARD MEMBER RUNGE, SECONDED BY PARK BOARD MEMBER MANLEY, TO RECOMMEND TO THE CITY COUNCIL TO ALLOW THE FLEA MARKET/CAR SHOW TO OCCUR AS PLANNED. MOTION PASSED UNANIMOUSLY.

City Clerk-Administrator Schuler reported that this event will occur on May 14, 2016. The Car Show will be held 9:00 – 2:00, and the Flea Market/Swap Meet will be held 8:00 – 3:00. There will be kids' events as well, such as a Kids' Choice Car Award.

CENTRAL SAINT CROIX VALLEY
JOINT CABLE COMMUNICATIONS COMMISSION

1492 Frontage Road West
Stillwater, MN 55082
Phone (651) 439-8803
Fax (651) 275-1766

February 5, 2016

Richard Glasgow, Chairman
P. O. Box 152
Lakeland, MN 55043

Dear Richard,

As you know, the history between our Cable Commissions is lengthy. To make a long story short, the cable company at the time the first franchises were set up (around 1984) extended services from our franchise area to your franchise area without going through the proper channels. The Lower St. Croix Valley Cable Commission should have been a line extension to our franchise but instead they were allowed to become their own franchising authority with their own franchise and that franchise did not include a PEG fee as ours does.

Our subscribers all pay a PEG fee, which supports the access center, Valley Access Channels. Your subscribers should also be paying a PEG fee (or money equivalent to a PEG fee) because the services of Valley Access Channels were extended to the Lower St. Croix Valley. Ever since then work has occurred to have the subscribers in the Lower Valley pay the same fee as the subscribers in the Central St. Croix Valley. This is a parity issue and it's a shame that due to how things occurred way back in the 1980's with the cable company (and perhaps someone from the St. Croix Valley Access Corporation) that it could forever be an issue between our two Commissions. We'd prefer that it not be an ongoing issue and we want to get at least a one year commitment from the Lower St. Croix Valley Cable Commission.

Our PEG fee is currently set at \$1.50 per subscriber per month. Our Communities are: Stillwater, Stillwater Township, Oak Park Heights, Bayport, Baytown Township and West Lakeland Township is a line extension of us. Also getting our services are your cities: Afton, Lakeland, Lakeland Shores, Lake St. Croix Beach, St. Mary's Point. The fees don't raise frequently. When our fee raises, yours will raise also. We will need to get a copy of your subscriber reports in order to know subscriber counts for purposes of Billing each quarter.

We want you to be aware of what your communities would lose if the agreement between our two Commissions gets dissolved. Even though your local government meetings are now being streamed over a service called Vimeo, there are many other things you would lose.

1) Most notably you would lose local programming on our Comcast Cable Channels 14, 15, 16 and 18.

Channel 14 (Public) – local community events, Summer Tuesdays concerts, Afton parade, St. Mary's Art in the Park and other community programs.

Channel 15 (Educational) – District 834 School board meetings, district school programs including anything from Afton/Lakeland school, the Lumberjack Days parade, Stillwater High School football and

Representing
the Cities of Stillwater, Oak Park Heights and Bayport
and the Townships of Stillwater and Baytown

hockey games and various educational programming from around the St. Croix Valley and the state of Minnesota

Channel 16 (Government) – Programming live & replays of government meetings in the St. Croix Valley, Washington County Board Meetings, veterans programs and other community programs related to our local and state governments.

Channel 18 (Inspirational) - Programming includes weekly live church services from St. Michael's Catholic Church and Trinity Lutheran Church, as well as programming from other churches in the St. Croix Valley and elsewhere.

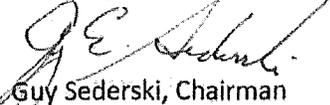
Services

- 1) **Technical assistance** will be terminated in the case of shut off. Some equipment on loan to the various city halls will also have to be returned.
- 2) Public access users **will still be able to check out equipment** and have it played back on Public Access Channel 14 but their friends and families in the Lower St. Croix Valley will be unable to see this programming.
- 3) Valley Access Channels will be unable to record Afton/Lakeland school programs as well as other programs/events like St. Mary's Point Art in the Park.

You can see that we have a lot more to offer on our channels than just the local City Council meetings and hope you will take a serious look at the proposal that we submitted to you. Please share this letter with the members of your Commission.

Thank you.

Sincerely,



Guy Sederski, Chairman
Central St. Croix Valley Cable Commission

Copies to: Ron Moorse, City Manager, City of Afton
Sandie Thone, City Manager, City of Lakeland and City of Lakeland Shores
Sue Schuler, City Manager, City of Lake St. Croix Beach
Gary Williams, Mayor, City of St. Mary's Point

Members of the Central St. Croix Valley Cable Commission

Date range: 02/12/2016 to 03/15/2016

Vendor	Date	Check #	Total	Description	Void	Account #	Detail
PUBLIC EMPLOYEES RETIREMENT ASSOCIA	02/12/2016	PERA21216	\$552.94	Staff Retirement - PPE 1/15/2016	No	100-41400-105 100-41400-121	\$256.72 \$296.22
Schuler, Susan	02/17/2016	DD25608	\$1,599.07	Payroll - PPE 1/31/2016	No	100-41400-100	\$1,599.07
TRUHLAR, AMY	02/17/2016	DD25609	\$1,088.27	Payroll - PPE 1/31/2016	No	100-41400-100	\$1,088.27
Brown, Charles	02/17/2016	DD25610	\$110.63	City Council Wages - January 2016	No	100-41110-100	\$110.63
Kline, Michelle	02/17/2016	DD25611	\$115.43	City Council Wages - January 2016	No	100-41110-100	\$115.43
REITER CINDIE	02/17/2016	DD25612	\$109.18	City Council Wages - January 2016	No	100-41110-100	\$109.18
Unker, Jim	02/17/2016	DD25613	\$115.43	City Council Wages - January 2016	No	100-41110-100	\$115.43
COMMISSIONER OF REVENUE	02/17/2016	FED1312016	\$1,012.10	Staff Fed & Fica W/H PPE 1/31/16	No	100-49200-106 100-49200-107 100-49200-109 100-49200-122 100-49200-123	\$269.91 \$63.15 \$346.02 \$269.90 \$63.12
MINNESOTA DEPARTMENT OF REVENUE	02/17/2016	MN1312016	\$147.98	Staff WH PPE 1/31/2016	No	100-49200-108	\$147.98
McCARTHY, THOMAS	02/17/2016	RCX00461	\$138.53	City Council Wages - January 2016	No	100-41110-100	\$138.53
PUBLIC EMPLOYEES RETIREMENT ASSOCIA	02/24/2016	PERA22416	\$536.96	Staff Retirement - PPE 1/31/2016	No	100-41400-105 100-41400-121	\$249.75 \$287.21
Schuler, Susan	02/29/2016	DD25614	\$1,599.08	Payroll - PPE 2/15/2016	No	100-41400-100	\$1,599.08
TRUHLAR, AMY	02/29/2016	DD25615	\$1,188.89	Payroll - PPE 2/29/2016	No	100-41400-100	\$1,188.89
COMMISSIONER OF REVENUE	02/29/2016	FED21516	\$953.89	Staff Fed & Fica W/H PPE 2/29/16	No	100-49200-106 100-49200-107 100-49200-109 100-49200-122 100-49200-123	\$238.99 \$55.89 \$364.12 \$238.99 \$55.90

LAKE ST CROIX BEACH

Disbursements List

03/15/2016

Vendor	Date	Check #	Total	Description	Void	Account #	Detail
					No		
MINNESOTA DEPARTMENT OF REVENUE	02/29/2016	MN21516	\$154.47	Staff WH PPE 2/29/2016	No		
PUBLIC EMPLOYEES RETIREMENT ASSOCIA	03/09/2016	PERA30916	\$545.66	Staff Retirement - PPE 2/15/2016	No	100-49200-108	\$154.47
Schuler, Susan	03/15/2016	DD25616	\$1,599.06	Payroll - PPE 2/29/2016	No	100-41400-105 100-41400-121	\$253.34 \$292.32
TRUHLAR, AMY	03/15/2016	DD25617	\$1,151.53	Payroll - PPE 2/29/2016	No	100-41400-100	\$1,599.06
Brown, Charles	03/15/2016	DD25618	\$110.64	City Council Wages - February 2016	No	100-41400-100	\$1,151.53
Kline, Michelle	03/15/2016	DD25619	\$115.44	City Council Wages - February 2016	No	100-41110-100	\$110.64
REITER CINDIE	03/15/2016	DD25620	\$109.19	City Council Wages - February 2016	No	100-41110-100	\$115.44
Unker, Jim	03/15/2016	DD25621	\$115.44	City Council Wages - February 2016	No	100-41110-100	\$109.19
COMMISSIONER OF REVENUE	03/15/2016	FED22916	\$1,039.82	Staff Fed & Fica W/H PPE 2/29/16	No	100-41110-100	\$115.44
MINNESOTA DEPARTMENT OF REVENUE	03/15/2016	MN22916	\$152.71	Staff WH PPE 2/29/2016	No	100-49200-106 100-49200-107 100-49200-109 100-49200-122 100-49200-123	\$275.78 \$64.49 \$359.29 \$275.77 \$64.49
McCARTHY, THOMAS	03/15/2016	RCX00462	\$138.52	City Council Wages - February 2016	No	100-49200-108	\$152.71
			\$138.52			100-41110-100	\$138.52
Total For Selected Checks			\$14,500.86				\$14,500.86

Date range: 02/09/2016 to 03/15/2016

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
03/15/2016	RAVEN LEONA	Cleaning - February	9924	\$60.00	100-41940-310	\$60.00
03/15/2016	Minnesota Secretary of State - Nota	Notary Appointment	9925	\$120.00	100-41570-200	\$120.00
03/15/2016	US Postal Service	Newsletter Postage	9926	\$295.16	100-41570-200	\$295.16
03/15/2016	PELNAR KATHI	Animal Control Services - 6 month retainer	9927	\$300.00	100-42700-310	\$300.00
03/15/2016	LAKELAND WATER UTILITY	Water Service	9928	\$19.34	100-41940-380	\$19.34
03/15/2016	CENTERPOINT	Monthly Service - Acct 7711653- 1&7711657-2 & 7711657-0	9929	\$187.74	100-41940-380	\$187.74
03/15/2016	ECKBERG LAMMERS BRIGGS	City Attorney Fees	9930	\$1,749.67	100-41940-380	\$130.02
03/15/2016	XCEL ENERGY	Street Lights & City Hall Electric	9931	\$1,613.43	100-41940-380	\$40.74
03/15/2016	SHORT ELLIOTT HENDRICKSON	City Engineer Services	9932	\$2,885.64	100-41940-380	\$16.98
03/15/2016	MARONEYS SANITATION INC	Sanitation Services	9933	\$83.88	100-41600-310	\$1,440.47
03/15/2016	QUILL OFFICE SUPPLIES	Office Supplies	9934	\$200.99	100-41600-310	\$309.20
03/15/2016	PUBLIC EMPLOYEES INSURANCE PROGRAM	Staff Insurance Premium	9935	\$1,391.06	100-43160-380	\$1,295.42
03/15/2016	LOFFLER COMPANIES	Contract Copier Payout	9936	\$26.00	100-41940-380	\$318.01
03/15/2016	U.S. Bank Equipment Finance	Copier Lease	9937	\$378.00	100-41940-380	\$2,885.64
03/15/2016	LAWN BARBERS LAWN CARE	Lawn Care	9938	\$560.00	100-41570-200	\$55.92
03/15/2016	Clifton Larson Allen	2015 Audit	9939	\$2,600.00	100-41570-200	\$27.96
03/15/2016	WASTE MANAGEMENT OF MINNESOTA	Monthly Recycling Bill	9940	\$2,021.38	100-41570-200	\$74.97
03/15/2016	COMCAST	Phone Lines	9941	\$168.13	100-41400-104	\$126.02
03/15/2016	TRI-COUNTY SERVICES, INC	snow plowing	9942	\$1,995.00	100-41400-131	\$170.92

LAKE ST CROIX BEACH

Claims List for Approval

03/15/2016

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
03/15/2016	River Valley Printing	Newsletter- February	9943	\$248.00	100-43125-310	\$1,995.00
03/15/2016	Madison National Life Ins Co, Inc	Disability Insurance	9944	\$137.21	100-41920-350	\$248.00
03/15/2016	WASHINGTON COUNTY	Salt/Sand	9945	\$113.95	100-41400-131	\$137.21
03/15/2016	WASHINGTON COUNTY	Automark Maintenance	9946	\$600.00	100-43125-310	\$113.95
03/15/2016	Witzel, Dave	Reimbursement - Mileage for Emerald Ash Borer Field Workshop	9947	\$42.23	100-41410-210	\$600.00
03/15/2016	MIDDLE ST CROIX RIVER WMO	1st Half Contribution 2016	9948	\$2,591.27	100-41590-331	\$42.23
					100-43280-300	\$2,591.27

Total For Selected Claims

\$20,388.08

\$20,388.08

Approved

Date