

**REGULAR MEETING OF THE CITY COUNCIL
CITY OF LAKE ST CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

July 18, 2016

AGENDA

7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE AGENDA**
4. **CONSENT AGENDA** Roll Call Vote. (*Consent Agenda items, listed on the following page, are defined as routine business, not requiring discussion and approved by a roll call vote. Councilmembers may elect to pull a Consent Agenda item(s) for discussion and/or separate action*)
 - A. *Approve minutes of the City Council meeting on April 18, 2016 as presented. (Copy attached)*
 - B. *Approve minutes from the City Council meeting on June 20, 2016 as presented (Copy Attached)*
 - C. ***Resolution 2016-08 Accepting Playground fund donation***
5. **OPEN COMMENTS FROM THE PUBLIC**

Visitors may share their comments or concerns on **any issue** that is a responsibility or function of the City Council of Lake St. Croix Beach, not an issue as listed on this agenda. Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff. The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

PUBLIC COMMENTS (Agenda Items)

Visitors may share their comments or concerns on any **agenda item listed** that is a responsibility or function of the City Council of Lake St. Croix Beach. Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff. The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.
6. **PUBLIC SAFETY REPORTS**
 - A. Law Enforcement

- B. Emergency Response and Fire
- C. Animal Control

7. **CITY STAFF REPORTS**

- A. City Engineer Parotti
 - Culvert T.V. Inspection quote
 - Street Patching RCM Quote
 - Street Project Bids
- B. City Attorney Sandstrom
- C. City Clerk-Administrator Schuler
 - Easement update Laurel march
 - Final Dock report
 - Final wait list report
 - **Resolution 2016-05** appointing pay increase and election judges
 - Notice of candidate filing
 - Notice of public accuracy test
 - Pay increase for city hall cleaning
 - Permission to approve hiring a part-time office assistance up to \$2000.00 for filing and organization
 - Set Date for Budget Workshop
 - Administrative decision to have tree cleaned up by Save-A-Tree at 1305 Quant Gordy Kircher residence (tree in city ROW)

- July Claims: Check numbers (17230-17265) in the amount of **\$46,262.92**

- D. Deputy Clerk Andrew Brunick
 - **Resolution 2016-06** to approve accepting donations for Heritage Day
 - Update on Fall Clean Up
 - Street Sign Replacement

8. **NEW BUSINESS**

- A. **Resolution 2016-07** to approve Valley Branch Boundary Changes

9. **UNFINISHED BUSINESS**

10. **OTHER BUSINESS**

11. **COUNCIL/STAFF REPORTS**

- A. Councilmember Brown
 - Cable Commission
- B. Councilmember Kline
 - Park Board
- C. Councilmember Reiter
 - Environmental Advisory Board
- D. Councilmember Unker
 - Afton Wastewater treatment System
- E. Mayor McCarthy
 - Veterans memorial
 - Sentence -To- Serve (STS)
 - Planning Commission

- Middle St Croix Water Management Organization
- Lower St Croix Valley Partnership Team

12. **ADJOURNMENT**

CONSENT AGENDA

**REGULAR MEETING OF THE CITY COUNCIL
CITY OF LAKE ST CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

CITY COUNCIL MEETING

April 18, 2016

MEMBERS PRESENT: Tom McCarthy, Charles W. Brown, Michelle Kline, Cindie Reiter, Jim Unker

STAFF PRESENT: John Parotti, Kevin Sandstrom, Amy Truhlar

OTHERS PRESENT: Nick Welsch, Scott Schulte, Mary Parr, Dolly Burns, Jim Golden, Becky Brewster

CALL TO ORDER by Mayor McCarthy at 7:02 p.m.

2. **PLEDGE OF ALLEGIANCE** was said.

3. **APPROVE AGENDA**

MOTION BY COUNCILMEMBER UNKER, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE AGENDA WITH THE AGENDA. MOTION PASSED UNANIMOUSLY.

4. **CONSENT AGENDA** Roll Call Vote. (*Consent Agenda items, listed on the following page, are defined as routine business, not requiring discussion and approved by a roll call vote. Councilmembers may elect to pull a Consent Agenda item(s) for discussion and/or separate action*)

Councilmember Reiter asked the City Attorney if something could be taken out of the minutes that were tabled and put on the agenda. Kevin Sandstrom, City Attorney, said that it would be fine. Councilmember Reiter requested that the Peg Fees mentioned in the tabled minutes be put on the agenda as 9B.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER UNKER, TO APPROVE THE CONSENT AGENDA WITH THE FOLLOWING AMENDMENTS; ITEM 4A TO BE MOVED TO ITEM 9A, THE MINUTES FROM THE SPECIAL CITY COUNCIL MEETING BE TABLED, AND FOR 9B TO BE ADDED FOR DISCUSSION ON PEG FEES. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: KLINE – AYE, UNKER – AYE, BROWN – AYE, REITER – AYE, MCCARTHY – AYE.

5. **OPEN COMMENTS FROM THE PUBLIC**

Mary Parr, 1430 Quasar Court, She is very upset about someone digging up the drainage pond, removing a bunch of trees between the lots, and leaving a big mud hole. She was not notified about anything happening, she would like an answer from the City about who ordered it, what was ordered, and why the private property was dug up and had trees removed. Councilmember Reiter and Kline along with Mayor McCarthy agreed to address Mary Parr's concerns under the Engineer's Report.

PUBLIC COMMENTS (Agenda Items)

PUBLIC SAFETY REPORTS Agenda Item 6.

Councilmember Brown reported that there were 41 calls to Washington County with 0 citations issued. 0 animal control calls, 1 dog and 1 cat were reported lost with 0 animals found.

Assistant Fire Chief Jim Stanton reported 19 calls for the fire dept., 3 of which were in Lake St. Croix Beach. Jim also stated that burning is currently being restricted and burn permits are not being issued. The only exception is prairie burns which require a variance from the DNR. Councilmember Unker asked what types of thing the fire dept. looks at before issuing a burning permit and the Asst. Fire Chief responded saying that in Lake St. Croix Beach they first look to make sure that the fire isn't too big because of the smaller lots and close proximity to neighbors. Assistant Fire Chief Jim Stanley stated that a burn costs \$25 and is good for two weeks.

Fire Chief Chris Peterson reported that their new fire squad would be delivered in time for their pancake breakfast on May 1. It's currently being displayed at the FDIC International in Indianapolis this week which is the largest firefighting conference in the world.

CITY STAFF REPORTS Agenda item 7.

CITY ENGINEER PAROTTI (7A)

Street Patching Update

City Engineer Parotti stated that RCM submitted a bid for \$6,250 to complete the rest of the street patching.

Councilmember Reiter asked the City Engineer if he was familiar with the poor condition of the street at Quinlan and 13th to the south along the east side. Councilmember Reiter asked if it would be better to go over that with the emulsion patching because it had been patched so many times in the past.

City Engineer Parotti said that he had talked to the contractor about using emulsion patching over areas that have already been patched and they said that he could do it but he wouldn't warranty the work and he doesn't think that it makes those short-term patches last any longer. Councilmember Reiter asked if he would consider doing a cut and patch at this location and the City Engineer said that it is an option.

Mayor McCarthy stated that Ben was going to come back out and fill in the potholes that he missed for no extra charge. \$2,800 had already been paid to Ben to do the potholes so Mayor McCarthy proposed holding off on approving the \$6,250 to RCM until Ben had been back out to do the rest of the patching.

Councilmember Reiter said that she would like to approve the \$6,250 to have it done correctly by RCM and that she is not in favor of a quick temporary fix.

Councilmember Brown thought it should they should hold off until street sweeping was over. Councilmember Reiter responded by saying that it could be held off until after the street sweeping if they approved it tonight and that the process could happen later. Councilmember Reiter asked the City Engineer about what he sees happening with RCM after many of the

potholes they planned on doing have been filled in by a different contractor without authorization. Would they not fill them and the bill would be less? Reiter asked.

City Engineer Parotti responded by saying that the \$6,250 to do the project is not valid anymore since many of the potholes had been filled by the other contractor. Councilmember Kline asked Mayor McCarthy if he had a timeline of when the contractor would be back out and Mayor McCarthy responded by saying that he did not know exactly when they would be back out to do the street sweeping.

City Attorney Kevin Sandstrom recommended that the motion not accept the bid, only to direct staff and authorize the contractor's services up to a certain dollar amount.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, DIRECTING STAFF TO HIRE RCM FOR SERVICES NOT TO EXCEED \$5,250. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: KLINE – AYE, UNKER – AYE, BROWN – AYE, REITER – AYE, MCCARTHY – AYE.

Pond Maintenance Update

City Engineer Parotti reported that he did an inspection of the pond earlier that day and found that the work has not been completed yet but has been done as instructed with the exception of some trees on the south pond that they did not remove which he talked to them about. Parotti said that at the north pond, the tree and brush removal that he was asked to do has been completed but has some sediment removal to complete. City Engineer Parotti went on to report that the work that was approved by Council to remove the trees and sediment in and around the storm water drain pipe at the north pond has not been completed and that he had spoken with the contractor who said that they would be out to finish the work soon. Pond #4 on the north and east side has some work left as well which the contractor hasn't started yet.

Councilmember Reiter asked the engineer what was going on with the southwest pond. Parotti responded saying that there's just some small tree removal left to do there. Councilmember Reiter then asked about the 5 feet on both sides of the lot lines and if they are responsible for repairing sod that they damage. Parotti said that they should be seeding areas of sod that they damage or repairing them with rip-rap.

Mary Parr said that no one knew that the drainage pipe was there and the City Engineer said that that's very possible because it was so concealed with the trees growing up there and that there could have been better communication from staff to residents. Mary Parr then asked the City Engineer how anyone would know where the easement is on the property in question. The City Attorney answered the question by saying that the property owner would have to look at the plat map for the property to see exactly where any easements are located and that if the property owner is concerned about these issues it would be wise to get a survey done on the property.

Mayor McCarthy asked the City Engineer if he had been contacted by the Army Corps. of Engineers regarding the levee and the City Engineer said that they contact the city and not him directly and sometimes they just show up without notice. The City Engineer went on to say that the Corps. has been pleased with the progress the City is making and that he is still in the middle of working through the easement rights issue with the one property owner. The Corps. said unofficially that they will be looking at these things differently starting next year.

Mayor McCarthy asked if he should mow the area and the City Engineer said that it was fine but he should hold off on anything else until the easement issue has been resolved or we receive a 2016 report from the Corps.

CITY ATTORNEY SANDSTROM (7B)

City Attorney Kevin Sandstrom had nothing further to report.

Mayor McCarthy asked what the City should do about Mr. Hansen with the 2 boats and the junk. The City Attorney Kevin Sandstrom responded by saying that the City should contact the Sheriff's Office to issue a probation violation against him because the terms of his parole state that he must remain law abiding.

CITY CLERK-ADMINISTRATOR SCHULER (7C)

City Clerk-Administrator Schuler spoke about some things she saw going on the past 3 weeks which includes the following;

City Clerk-Administrator Schuler also spoke about the City's Council's responsibility to work together to create policies and procedures for the City. Administrator Schuler went on to talk about the lack of both procedures and policies in the last year that she has encountered. The first example she presented was the resignation of the Deputy Clerk-Treasurer and the lack of procedures that were followed. Another example she pointed to was the issue with the potholes and the authorization that was given without the consent of the 5 Councilmembers. Another example Schuler highlighted was in regard to road bans and the fact that no one is exempt from road bans except for safety and welfare vehicles, school buses, garbage trucks, and septic trucks. City Clerk-Administrator Schuler pointed to the issues with the retention pond as the 3rd example of the lack of procedure going on. Administrator Schuler said that she had not been made aware of the meeting that went on in regard to the retention ponds and residents were not made aware of what was going on. Administrator Schuler then talked about her work with the City Engineer on the creation of a maintenance document for maintaining culverts, retention ponds, and ditches that is required for the Community Rating System paperwork. Administrator Schuler talked more about the failure of communication and procedure in regard to the retention pond project and stated that if the City Engineer should have followed up with the contractor to make sure that the work was being done. City Clerk-Administrator Schuler expressed more concern over the fact that a contractor sent a bill with a bunch of service charges directly to the mayor's home with his name on it for work that was done for the city. Administrator Schuler then said that she spoke with the contractor and they said they were instructed to send the bill to the mayor. Schuler went on to say that the staff is very qualified and the Council needs to let staff do their jobs. City Clerk-Administrator Schuler said that she has been "spinning her wheels" and wasting a lot of time and would like to know what the process is or should be going forward.

City Clerk-Administrator Schuler then talked about her exhaustive work to obtain FEMA buyout grants for a couple of properties in the floodplain and explained that the grant funds were pulled at the last minute because it was discovered that at least one of the properties was not in compliance. Administrator Schuler stated that the violation was pretty serious and that the City had been reported to FEMA. As a result, if not corrected, the City will never again be eligible for flood mitigation funding or the City and the homeowners will have to pay back the monies that were awarded.

Councilmember Reiter stated that she had addressed this with the Mayor several times and got the comment, "why do you have to pick on people?" Councilmember Reiter said that it's not "picking on people"; it's doing what our duties are as a City. The last grant was for over \$1

million and the City had a duty to implement that program. Councilmember Reiter stated that most of the homeowners went through the tough process and followed the rules but a few others did not.

Councilmember Kline expressed concern that there was a lack of communication and thought there needed to be procedures as well.

City Clerk-Administrator Schuler stated that according to FEMA, the City of Lake St. Croix Beach has received more Federal funding for these types of projects than any other city in Washington County or in the upper Midwest so that's why they're watching to see if any of these things get completed. City Clerk-Administrator Schuler stated that she will work with FEMA and the homeowners going forward.

Councilmember Reiter stated that all future Federal funding is at risk including the CRS and NFIP insurance subsidies.

April Claims

City Clerk-Administrator Schuler presented the bills for the month totaling \$73,593.63.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE BILLS TOTALING \$73,593.63. MOTION PASSED UNANIMOUSLY.

NEW BUSINESS Agenda item 8

MINIMAL IMPACTY DESIGN STANDARDS (M.I.D.S.) (8A)

Mike Isensee, Administrator of the Middle St. Croix Watershed Management Organization presented on the work that has been conducted in regard to M.I.D.S. and the proposed ordinance for the City to follow the new standards.

City Attorney Kevin Sandstrom expressed some concerns to Mr. Isensee about the proposed ordinance being incomplete and could not replace the current ordinance at this time.

City Clerk-Administrator Schuler explained that she is working to complete the proposed ordinance with its own numbering system.

City Attorney Kevin Sandstrom said that he was concerned about passing an ordinance that was not yet finalized even if it was only minor changes that needed to be done.

City Clerk-Administrator Schuler said that she would bring the proposed ordinance back at the next Council meeting with finalized numbering.

City Attorney Kevin Sandstrom also stated that the Council should determine whether the current Summary of Publication is adequate for letting the public know that this is a fair summary of what is included in the ordinance.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER REITER, TO APPROVE ORDINANCE 507 AND SUMMARY OF PUBLICATION. MOTION PASSED UNANIMOUSLY. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: KLINE – AYE, UNKER – AYE, BROWN – AYE, REITER – AYE, MCCARTHY – AYE.

City Clerk-Administrator Schuler reported that the LSCB Personnel Committee met to discuss the Deputy Clerk position and recommended changing the job description since a new treasurer has been contracted. They also recommended some wording changes to the job description.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE RECOMMENDATIONS PROVIDED BY THE PERSONELL COMMITTEE TO THE FULL TIME DEPUTY CLERK JOB DESCRIPTION. MOTION PASSED UNANIMOUSLY. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: KLINE – AYE, UNKER – AYE, BROWN – AYE, REITER – AYE, MCCARTHY – AYE.

City Clerk-Administrator Schuler reported on the pay scenarios that the Personnel Committee provided for the Deputy Clerk position and asked for a motion to approve posting an advertisement and the wording of the advertisement for the Deputy Clerk position with a pay scale range. The Personnel Committee based these scenarios off of what the League of Minnesota Cities was reporting for pay at other cities for this position.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE \$16 TO 20\$ PER HOUR AS THE PAY RANGE FOR THE DEPUTY CLERK POSITION. MOTION PASSED UNANIMOUSLY.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE POSTING AN ADVERTISEMENT ON THE LEAGUE OF MINNESOTA CITIES WEBSITE FOR THE DEPUTY CLERK POSITION REQUIRING GOVERNMENT EXPERIENCE. MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, APPROVING THE RECOMMENDATION FROM THE PERSONNEL COMMITTEE TO ALLOW THE CITY ADMINISTRATOR-CLERK TO SEEK PART-TIME INTERIM HELP AS NEEDED IN THE OFFICE UNTIL SOMEONE IS HIRED. MOTION PASSED UNANIMOUSLY.

Quotes to Complete L.S.C.B. Back Room Making it a Work Area for City Groups

Mayor McCarthy said that they were looking into the possibility of turning the back room into a conference room for committees and groups to have meetings.

Councilmen Unker expressed concern about spending money on such a project and thought the money should go toward the garage area to get it rented.

Mayor McCarthy would like to have the Council tour the building during a workshop to look for areas that need improvement.

“Key Fob” System for City Hall

City Clerk-Administrator Schuler reported that the lights have been left on and she has no idea who has been coming and going. City Clerk-Administrator Schuler then proposed installing a “key fob” system that will monitor who is coming and going.

Mayor McCarthy felt that it was a lot of money and thought that cameras would be much cheaper. The Council agreed to table the issue and get more quotes to bring the price down.

Roof at City Hall

City Clerk-Administrator Schuler reported that the skylights in City Hall were leaking and that she had buckets on the floor. City Clerk-Administrator Schuler said that someone from the League of Minnesota Cities came out and gave their approval for the City to do an inspection to look for water damage and submit a quote to them. The person from the LMC said that the roof was in dire need of repairs as well.

Councilmen Reiter said that she thought that the City was supposed to get the roofing contractor out every year to do an inspection.

Mayor McCarthy said that they did have the roofing contractor out every year to inspect until the contract was up.

Councilmen Reiter suggested calling the roofing contractor that did the prior inspections and having them come back out.

Credit Cards

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE LAKE ST. CROIX BEACH CREDIT CARD POLICY. MOTION PASSED UNANIMOUSLY.

Agreement for Assessment Services – Washington County

MOTION BY COUNCILMEMBER REITER, SECONDED BY MCCARTHY, TO APPROVE THE AGREEMENT WITH WASHINGTON COUNTY FOR ASSESSMENT SERVICES FOR 2016. MOTION PASSED UNANIMOUSLY.

UNFINISHED BUSINESS Agenda item 9.

Minutes of the Regular City Council meeting on March 21, 2016 (9A) (Item was moved from the Consent Agenda 4A)

Councilmember Reiter saw an error on page 3 “storm water retention”, 4 sentences above the motion at the bottom of the page. It says, “Parotti noted that there is another storm water pond in the southeast section of the intersection”. Reiter thought the pond is on the northeast not southeast.

City Engineer Parotti said that the area is heavily wooded and they haven’t done any maintenance there and that what’s in the minutes is correct.

Councilmember Reiter stated that on the next page it says, “Councilmember stated that she again voted nay on principle. Councilmen Reiter said that it should be, “nay based on principle”.

Councilmember Reiter said that on the third to the back page under potholes it says, “in his opinion, spray emulsion is a better value and that cut and patch work” which doesn’t make sense to her. Reiter said that she thought the point that was trying to be made was that emulsion is a good product and cut and patch is a good product but expensive pothole filling is the cheapest. City Engineer Parotti said that he meant that spray emulsion was the best value.

Councilmember Reiter went on to ask the Council if they should include the name of the contractor that they bought the Class 5 gravel from. Mayor McCarthy said that it was from Tri-County.

Councilmember Reiter said that under the shoreline subcommittee appointment list above the motion it says, “the boat holds the dock permit or bowie permit.” She went on to say that there is no dock permit in the City, it’s a boat permit. Instead of saying that a dock and bowie are permitted, it should state that they are allowed. Councilmember Reiter’s point is that the City only has boat permits not bowie permits or dock permits. Councilmember Reiter suggested saying, “the boat permit”.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE MINUTES OF THE MARCH, 21 2016 REGULAR CITY COUNCIL MEETING. MOTION PASSED UNANIMOUSLY.

PEG FEES (9B)

Councilmember Reiter said that she thinks that the City’s fees that go to the Cable Commission should come from the money that is collected from cable customers to view local programming. Councilmember Reiter said that it’s a lame excuse to say that we’ll lose money at the City level if the cable commission pays for those fees to get those 4 channels.

Councilmember Unker said that he doesn’t understand the logic. Unker said that the cable company does not get that money and that money is being collected by the cable company for the community, that’s all. Councilmember Unker said that the City determines the charge to each subscriber per month and they collect it and that the fee can be increased by the cable commission. Councilmember Unker said that the fee hasn’t gone up in 10 years.

Councilmember Reiter said that they should have been increasing it all along and asked Councilmember Unker who exactly the City gets this money from. Councilmember Unker said that Xfinity was paying those fees to the cable commission and the cable commission spreads that money out to cities in the area based on the number of subscribers in each city. Unker also said that the Council should encourage residents to buy cable because the city gets a franchise fee unlike satellite.

Councilmember Unker said that the cable commission pays Valley Access with franchise fee funds and Councilmember Reiter asked why the cable commission can’t just pay for the 4 Valley Access channels so residents can get the local public access channels. Councilmember Unker asked if residents should take on some of the cost with the rising fees. Councilmember Brown said that the cable commission has talked about paying Valley Access for the local channels.

OTHER BUSINESS Agenda Item 10.

Nick Welsch, Park Board Chair gave an update on the Flea Market and Car Show. Mr. Welsch also said that he was working on the Park Board's annual report to the City Council which will include things like a budget and some recommendations for new subcommittees and provide a snapshot of what the Parks Board did in 2016. Mr. Welsch also requested that the annual budget go on the website. Mr. Welsch stated that all proceeds from the Flea Market and Car Show go directly into the playground fund. The Flea Market will be on May 14 at Pettitt Park.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE POSTING SIGNAGE AT THE LOWER ST. CROIX VALLEY FIRE DEPARTMENT PROMOTING THE FLEA MARKET AND CAR SHOW ON MAY 14. 4 AYES, 1 NAY (REITER) MOTION PASSED.

COUNCIL/STAFF REPORTS Agenda Item 11.

COUNCILMEMBER BROWN (11A)

Nothing further to report.

COUNCILMEMBER KLINE (11B)

Nothing further to report.

COUNCILMEMBER REITER (11C)

Councilmember Reiter reported that the Environmental Commission's Recycle Committee met and discussed the possibility of having a clean-up day and will have a booth at the Afton/Lakeland Carnival this Saturday from 10:30 to 2:30. Reiter also talked about the Cottage Grove Recycling Center extending their hours, Tuesdays 11-7, Thursday and Friday 8-4:30 and Saturday from 8-2. They also recently sent out a notice about a shredding event and hazardous waste event coming up.

COUNCILMEMBER UNKER (11D)

Nothing further to report.

MAYOR MCCARTHY (11E)

Nothing further to report.

ADJOURNMENT Agenda Item 12.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY MAYOR MCCARTHY, TO ADJOURN THE CITY COUNCIL MEETING AT 10:02 P.M. MOTION PASSED UNANIMOUSLY.

4. **CONSENT AGENDA ITEMS**

- A. Approve the minutes of the Regular City Council meeting on March 21, 2016 as presented.
(Copy attached)
- B. Approve the minutes from Special Council meeting the April 7, 2016 as presented
(Copy Attached)
- C. Accept the donation from the Bay Port Legion Gambling proceeds in the amount of \$444.19
(Copy Attached)

**REGULAR MEETING OF THE CITY COUNCIL
CITY OF LAKE ST CROIX BEACH
16455 20th STREET SOUTH
WASHINGTON COUNTY, MINNESOTA**

CITY COUNCIL MEETING

June 20, 2016

MEMBERS PRESENT: Tom McCarthy, Charles W. Brown, Michelle Kline, Cindie Reiter, Jim Unker

STAFF PRESENT: John Parotti, Kevin Sandstrom, Andrew Brunick, Sue Schuler

OTHERS PRESENT: Nick Welsh, Mary Parr, Dolly Burns, Becky Brewster, Michael Salchert, Bill Glampe, Linda O'Donnell, Patrice Curell,

CALL TO ORDER by Mayor McCarthy at 7:04 p.m.

PLEDGE OF ALLEGIANCE was said.

APPROVE AGENDA Agenda Item 3.

Mayor McCarthy asked to remove Item 10B, Nick Welsch Park Board Chair from the agenda, move 10A, Jim Stanton Fire District Board Chair, or Tom Wilson Finance Committee Chair, LSCVFD to 6D. Councilmember Reiter asked to add Street Signs under 9A.

Councilmember Unker and Councilmember Reiter requested that Nick Welsch be allowed to speak as a resident under Item.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE AGENDA WITH THE REMOVAL OF ITEM 10B, ADDITION OF ITEM 9A, AND ITEM 10A MOVED TO ITEM 6D. 4 AYES, 1 NAY (UNKER) MOTION PASSED.

CONSENT AGENDA Agenda Item 4.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE CONSENT AGENDA WITH CORRECTIONS REQUESTED BY COUNCILMEMBER REITER. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: KLINE – AYE, UNKER – AYE, BROWN – AYE, REITER – AYE, MCCARTHY – AYE.

OPEN COMMENTS FROM THE PUBLIC Agenda Item 5.

Nick Welsch, 1721 Ramada Avenue South, reported that he was at the Car Show on May 14th and that over \$850.00 was raised for the Playground Committee. The Playground Committee will also be asking the City for space in the City garage at next month's meeting. He also stated that as a resident of Lake St. Croix Beach, he asks the City Council to consider hiring a third party to issue permits for boats in the future, not

in 2016 but possibly in 2017. In his opinion, there are a lot of people either on the City Council, Parks Board or its subcommittees that are directly affected by the permitting process. He feels that if they are permit holders and decision-makers at the same time, there's a liability there.

Steve Zeigen, 1880 Riviera, He's upset that the speed limit sign got removed because it's wholly heck on the corner. He's also concerned about skateboarders around his property and would like signs to be put up signaling where the public beach begins and ends.

Patrice Curell, 1771 Racine, She recently bought the house last fall and asked the Council if they could look into creating a rental ordinance in the City. She said that a lot of the rental properties are not well maintained and there's fraud going on. She feels that these properties need to be maintained better and inspected by the building inspector. She also raised concerns about the types of chemicals that are being sprayed in the parks and asked that the Environmental Committee and City Council review this. She would like to see more recognition of the Native American forbearers from this area. She said that this land was very sacred to the Native Americans and there are a lot of medicinal plants in the area. She also stated that she has a sweat lodge on her property and realizes that some people don't like the sound of her drumming. Lastly, she said that she has worked a lot with Sue and said that the City has an outstanding City Administrator.

Erica Hogland, 16460 Upper 21st Street, She said that there doesn't seem to be a good opportunity for public input right now concerning the upcoming street project although she realizes that input opportunities might be coming up. She said that she's seen it happen before when projects are moved so far along by the time they come up for public input that it is too late for residents to influence the project. She'd like to have input especially with tree removal and storm water runoff management. She said that she has a lot of experience working with raingardens providing a huge benefit to habitat and water quality.

Doug Storms, 164620 2nd Street South, He said that he appreciates the City doing this street project and addressing the low spot on his street. He has concerns about the project limiting access to his back lot. He's asked if the City Engineer could be mindful of the tradeoff between having a few extra feet of ditch and impacting people by having to take an extra tree or losing an access. He'll be there for the open house but shares Erica's feelings about being too far down the road to make changes to the plan.

PUBLIC COMMENTS (Agenda Items)

PUBLIC SAFETY REPORTS Agenda Item 6.

Chris Peterson, Fire Chief, 31 calls in May, 8 of those calls were in Lake St. Croix Beach. He thanked the Council for getting their picture with the fire truck and said he would put the picture on their website. Mayor McCarthy asked if there were any comments on the new sign and Chris said that it seems to be doing well and they are still trying to get their communications down with all of the cities. Councilmember Brown reported 65 calls to the Washington County Sheriff's Office and of those 65, 3 citations were issued. For animal services, Councilmember Brown reported no warning letters sent this month, 3 lost dogs, 1 lost cat, and no animals found.

Jim Stanley, Fire District Board Chair, reported on the increases for the City's fire services in 2017. He reported that they were able to refinance on their building and ended up

saving \$80,000 with a 1.42% interest rate on the bonds they made and the City's levy for the building will be dropped which is \$1,991.00. A surplus was reported in 2015 and applied to the 2017 budget to pay for some of the increases. Three of the large increases were for extra insurance on the building, changing a full-time position to a full-time Fire Chief, and increased training for the accountant. The City's increase in 2017 will be \$2,711, you got hit the hardest of the increases percentage wise at 4.9% from 2016. Councilmember Brown asked why we got hit the hardest. Jim Stanley responded by saying that there are two things that they look at, tax capacity and population and your tax capacity was lower now that homes are being bought, prices are rising and that increase is showing. Other years you didn't have much of an increase because you were dropping in those categories. Councilmember Reiter asked if he could explain the accountant increase again. Jim stated that the accountant rates have increased because he now will be charging them for training and licensing.

CITY STAFF REPORTS Agenda Item 7

CITY ENGINEER PAROTTI (7A)

Maintenance at Villa's Pond

John Parotti, City Engineer with SEH, reported that the contractor has not finished the work as quickly as they would have liked. He talked to the contractor a couple weeks ago and they said that they would resume the work this week. Engineer Parotti said that in talking with the Mayor, it is my understanding that at the end of last week the contractor had some health issues in his family which could delay the project a little bit. There was a question about some of the work they did previously and some broken branches on a nearby tree. It's common practice for contractors to come back out and prune any damage they may have caused.

Update on the Levy Maintenance Work

The Army Corps. Is coming back for their annual inspection this week and I will accompany them on that inspection. Unfortunately, he didn't receive the last report until last month. There are a handful of light poles and one power pole that need to be relocated off the two levees. We met with Xcel this past winter and he expects to hear back next week from the Xcel rep. He exchanged emails and met with the lighting group and the good news for the City is that the light and power poles are old enough that they should be able to be replaced free of charge. The culvert under the levy will be televised to determine the condition of the culvert which will happen this summer.

Easements

He said that he is continuing to work on the easements; it's been a lot of paperwork to go through. It kind of stalled out this month which is on me. He will be working with Kevin to get those documents to the property owner. Once the easement is filed, the last of the tree work can be completed. Mayor McCarthy asked about the pole on the riverside facing St. Mary's Point and if that needs to be moved. John Parotti responded by saying that they are trying to work around it right now and that he would continue to work with Xcel to come up with a plan to relocate that because it keep showing up on our report as unacceptable so we want to have a plan in place. If Xcel designs their solution and comes back with a big price tag and they would like the City to take on some of the cost then the City Attorney would have to negotiate that and determine the cost to the City. Mayor McCarthy said that he thinks the Riviera Levy looks good but they forgot to do the stairs. He called STS on Saturday and got them to prune the stairs.

Streets Project Update

Mayor McCarthy said that John and he pretty much knew what Erica wanted and that when John and him go out, he doesn't get paid but John does. To meet one on one with you (Doug and Erica), he would need to get permission from the Council to pay John.

Councilmember Reiter said that they should be working with John and the City Clerk. John said he met with Mr. Storm and spoke on the phone with him about this since and am working to address the concerns of the homeowners while balancing the amount of time spent on a particular issue. Engineer Parotti said he was trying to encourage residents to wait for the open house to address their concerns because that's really when we get the most bang for our buck. Engineer Parotti said they are tentatively scheduled for an open house in mid-July. He said that the reasoning behind pushing the open house out a little later than we normally do is because right now they've designed a little more project than what the City is budgeted for. If the bid prices come in better than expected then it might be possible to award the whole thing and if not, he would be awarding half the project. Engineer Parotti doesn't want to spend too much time too early with residents because half the project would already be done. There were some concerns voiced about not being able to change things this late in the process and he said that that is not true. Large changes might be out of the question but not smaller changes. Engineer Parotti said that these residents happen to be in a low point in the road where the drainage from their neighborhood lands in their street or yard and they've done a nice job dealing with that runoff in their yards. Engineer Parotti said that this is the City's opportunity to do something and there will be some costs to residents. Engineer Parotti said that as Mr. Storm mentioned there are some trees on his property that will likely have to be removed in order to make a place for the storm water to go. Engineer Parotti said that it will also affect how he accesses his property and that there are multiple accesses to his property so it's really not the driveway access that goes to his garage that we're talking about, it's a secondary access. Nonetheless we are still trying to work away so it's not completely out of the question. Engineer Parotti said that the ditches we are looking at making here are between 6 and 12 inches, not 2 to 3 feet deep like you see on the county roads. Councilmember Reiter asked if that was in the floodplain and Engineer Parotti responded by saying that he didn't know and would have to look into that. John said that the bid would be going out Friday of this week with an opening date scheduled for July 15, potentially awarding on July 18, all of these tentative dates. Engineer Parotti briefly went over the Cooperative Agreement for the streets project with the 3 cities. LSCB has the largest part of the project and will be in the lead on this project. Engineer Parotti said that when it comes time to pay the contractor, the City will pay the bill and then bill the other two cities for their portions. Typically, these bills come incrementally so it shouldn't be one huge bill at the end.

City Attorney Kevin Sandstrom stated that he thinks it would be a good idea for the Council to formally approve the agreement for the streets project so long as they are okay with the format.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO APPROVE THE COOPERATIVE AGREEMENT BETWEEN THE CITIES OF LAKE SAINT CROIX BEACH, SAINT MARY'S POINT, AND LAKELAND SHORES FOR THE RECONSTRUCTION OF STREETS AND MUNICIPAL UTILITIES. MOTION PASSED, 5 AYES, 0 NAYS.

City Engineer John Parotti stated that he was looking at July 27 for a tentative date for the Open House. He also said that there was an invoice from Independent Testing Technologies for the soil borings in the amount of \$1,721.00 for the soil boring that were done on the project.

CITY ATTORNEY SANDSTROM (7B)

City Attorney Kevin Sandstrom went over the amendment to the declaration, covenants, conditions and restrictions of the by-laws of the St. Croix Homeowner's Association. This is an issue the Council dealt with 3 or 4 years ago, the issue is that the St. Croix Villas have some declarations and by-laws that they want to amend. As part of their development agreement with

the City of Lake St. Croix Beach, they are required to get the City's approval before making any amendments. They came before the City 4 years ago to make some amendments which they received but did not get the required 90% approval from their homeowners for it to pass. Changes in the provisions now made it so 80% of homeowners need to approve the changes. It's essentially the same amendment that was put before the City 4 years ago and they're looking for the City's re-approval so they can go back in front of their owners again for a vote. These changes would require residents to be 55 years of age or older and for units to be owner occupied.

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE VILLAS HOMEOWNERS ASSOCIATION REQUEST FOR AMENDMENT OF THE DECLARATION OF COVENANTS, RESTRICTIONS AND AMENDMENTS OF THEIR BY-LAWS. MOTION PASSED, 5 AYES, 0 NAYS.

City Attorney Kevin Sandstrom also talked about the issues that City Staff were having the Fat Tire Trike business, 1980 Quasar Avenue South, which has been an ongoing issue for close to 2 months now; Sue indicated more like several months. The business has been operating without a CUP and Sue has been working with them for months to submit their documents to get a CUP. It's been a slow dragged out process to get any information from him. The City Attorney stated that he sent the business a letter on May 24 threatening action to shut them down if they did not submit their CUP application. He suggested using the City's administrative citation ordinance to start issuing administrative citations to them. Kevin stated that this situation came to a head about a month ago when there was a news story done on the business acting as if it was an operating business with no CUP in place.

City Clerk-Administrator Sue Schuler stated that between the time that you wrote the letter and tonight, she had the City Engineer make a visit to the property site with her and it seems that they are not in compliance with the raingarden requirement which was quite an issue a few years back.

City Attorney Kevin Sandstrom then stated that that would be something they would look at during the CUP process anyway. That process will require them to get their property in compliance with their property. The City Attorney said that if he were "on the ball" this could have been in front of the Planning Commission months ago but now it's been dragged out so at this point it would be in front of the July Planning Commission meeting at the soonest.

City Clerk-Administrator Sue Schuler stated that the soonest he could get before the Planning Commission would be August because he would need to get his application submitted at least 20 days before the next meeting. Sue also stated that she gave the business owner the information to file for the CUP at least 6 times.

Councilmember Reiter said that she finds it ludicrous that he's savvy enough to call a news channel to brag about his business but can't file for the required licenses in the City he operates in.

City Attorney Kevin Sandstrom stated that the owner admitted that he talked to the previous owner of the building and he was blatant about the fact that he knew that the previous business had a Conditional Use Permit. The City Attorney also stated that the owner was familiar with the Conditional Use Permit processes in other cities where he owns businesses.

Councilmember Reiter asked the City Attorney about the point in which the City should begin asking the business owner to pay for the attorney's fees generated by this.

City Attorney Kevin Sandstrom stated that at any point it would be appropriate to begin asking for these fees to be paid by the business owner and make that a condition before issuing a CUP.

Mayor McCarthy asked the City Attorney if he agreed that the next step would be to have the City-Clerk Administrator take action against the business owner in the form of administrative citations.

City Attorney Kevin Sandstrom stated that he thought that would be appropriate.

Councilmember Reiter asked if he was currently running the business and if the Council could stop him from running it without a CUP.

City Attorney Kevin Sandstrom stated that the business was currently running and that the Council could shut it down. He stated that the letter he sent to the business owner did threaten such action and that he received a phone call from the business owner saying that he was sorry but indicated that he didn't intend to take down his signs or stop what he was doing at the building.

City Clerk-Administrator Sue Schuler stated that he is claiming that his business is manufacturing which is not permitted in the business district.

Councilmember Unker asked if the City had a sign ordinance and if it was being followed.

City Clerk-Administrator Sue Schuler stated that at this time he is not permitted to have a sign of any kind because he does not have a CUP. This would be included in the conditions if he were to obtain a CUP.

Councilmember Reiter stated that she thought there needed to be another letter sent to the business owner with some teeth in it with a fine including the costs for reimbursement.

City Attorney Kevin Sandstrom stated that the letter should come from the City Administrator who is the zoning administrator and code enforcement person.

Councilmember Unker recommended that Sue give him until a certain date to comply and state the kind of enforcement that will be occurring if he does not comply. Unker stated that he was sympathetic to small business owners and speculated that it could be confusion or fear on his part that has caused this situation.

Councilmember Reiter asked the City Engineer what was going on with the white circles all around town and what was being done.

Mayor McCarthy responded by saying that he was the one that painted the circles to signal to the contractor that the areas needed to be patched when they came back out. The Mayor said that he and John were scheduled to meet with the contractor to go over it.

Councilmember Reiter asked where they were at with RCM.

The City Engineer stated that he didn't remember exactly where they were at with this and would have to get back to her. The City Engineer said that he thought the Mayor was right and that they were supposed to sit down with the contractor but we have yet to do that.

Councilmember Reiter stated that Tri-County did work that we did not authorize them to do and they ended up filling most of the holes so we had them do the rest.

Mayor McCarthy stated that RCM filled some holes that they weren't supposed to fill either.

The City Engineer stated that RCM told him that they didn't do that but there are conflicting reports. He then stated that the City authorized \$5,250 for the work.

City Clerk-Administrator Sue Schuler reminded the Mayor that he asked Tri-County to reevaluate their bid after they submitted it.

CITY CLERK-ADMINISTRATOR SCHULER (7C)

Bluff Project Update

City Clerk-Administrator Sue Schuler reported that she worked with Mike Isensee over at the Watershed District to reduce the overall cost of the project by \$658.57. The City Clerk also stated that there were some problems with the pump down at the bluff and Mike Isensee fixed the issue. Mayor McCarthy stated that he met with Mike and Bob and that they were going to be moving the pump down 60 feet to get it out of the swimming beach area. Sue also reported that she received a letter from the DNR saying that they were very pleased with the progress of the project.

City Clerk-Administrator Sue Schuler reported that she was unable to get a June newsletter out but will have in July. Sue also requested funds to purchase Adobe Acrobat DC for the newsletter.

MOTION BY MAYOR MCCARTHY, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE \$500 TO COME OUT OF THE CABLE COMMISSION FUND TO PURCHASE COMPUTER SOFTWARE. MOTION PASSED, 5 AYES, 0 NAYS.

City Clerk-Administrator Sue Schuler reported that she did not apply for the Twins Grant this year due to the lack of activity at the ballfield. She also reported that the Environmental Committee met and discussed Heritage Day, the date is Tuesday, August 2 from 5:00 to 8 or 9. She said that she would not be able to help out with the event and could not leave the building because of the filing for candidacies that would be going on. The Committee wants to know if there is a budget for the band and how much it would be. Mayor McCarthy said it is \$200 or \$250. Councilmember Reiter said that in the past they had a \$500 budget for everything including the band.

The City Clerk reported that the Deputy Clerk mailed out the donation request letters for Heritage Day as well. The City Clerk also reported that a tentative date of Saturday, Sept. 17 at City Hall from 9-noon for Fall Clean-up Day. She also met with Waste Management about a program that would allow residents to pick up a card year round to have these types of items disposed of instead of having a one day clean-up.

Sue reported that she attended the quarterly recycling meeting at the County with the Deputy Clerk. There is a lot of money available for recycling projects.

- June Claims \$22,943.91

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO APPROVE THE CLAIMS AS PRESENTED PLUS THE ADDITIONAL CHECK NUMBERS 17223 THROUGH 17227 IN THE AMOUNT OF \$23,616.41. MOTION PASSED, 5 AYES, 0 NAYS.

DEPUTY CLERK ANDY BRUNICK (7D)

Nothing further to report.

NEW BUSINESS Agenda Item 8.

Councilmember Reiter reported that someone put up a yellow speed limit sign she wanted to know who did it and how they could do that without authorization from the Council.

Mayor McCarthy said that he spoke with one of the police officers and they said that yellow signs were just advisory and could not be enforced.

Councilmember Reiter said that they create an eye-sore and that she did not remember the Council taking any action to approve putting these signs up. Councilmember Reiter said that the statutory speed limit there is 30 miles per hour and 10 miles per hour is not enforceable. Councilmember Reiter said that the City Council needs to take action to change a speed limit.

Mayor McCarthy said that a resident complained to him about cars going way too fast in that area and he put it up to hopefully slow some people down and that the speed limit was not changed and that the 10 miles per hour sign was just a suggestion to slow people down.

Mayor McCarthy said that Councilmember Reiter gave him a 10 mile per hour sign to put up over by Kopp's house 4 years ago and Councilmember Reiter denied every authorizing Mayor McCarthy to do that.

Mayor McCarthy said that he thought that because he was the Safety and Road Director he could replace signs in the City.

Councilmember Reiter told Mayor McCarthy that he is not a dictator and that he cannot just decide that he's going to change a speed limit.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER KLINE, TO APPROVE THE MAYOR PUTTING UP THE 10 MILES PER HOUR CAUTIONARY SPEED SIGN. MOTION PASSED, 5 AYES, 0 NAYS.

UNFINISHED BUSINESS Agenda Item 9.

Nothing further to report.

OTHER BUSINESS Agenda Item 7.

A. Jim Stanton Fire District Board Chair, or Tom Wilson Finance Committee Chair,
LSCVFD

B. Nick Welsch Park Board Chair

COUNCIL/STAFF REPORTS Agenda Item 11.

COUNCILMEMBER BROWN (11A)

Cable Commission

Councilmember Brown met with the Cable Commission on June 2nd where they voted on the retention of the 4 cable channels. It was amended to state that the agreement would be reviewed yearly with a price increase. They didn't discuss the franchise fees because everyone was in a hurry to leave. Councilmember Brown also reported that a group from the Woodbury High School Class of 2016 came out to clean up the beach and everyone had a lot of fun.

COUNCILMEMBER KLINE (11B)

Park Board

Nothing to report, the Park Board meeting was cancelled.

COUNCILMEMBER REITER (11C)

Environmental Advisory Board

Councilmember Reiter identified various signs around town that are in need of replacement and called for the replacement of these signs. Councilmember Reiter pointed out that the older signs are harder to read because of their smaller size and would like new larger signs installed that conform to the new size standards.

Mayor McCarthy offered to go around town and identify these signs and replace them.

Councilmember Kline suggested having the Deputy Clerk go around town and identify the signs in need of replacement which will help him get to know the City better.

Councilmember Reiter stated that she went to the League of Minnesota Cities Conference the week prior and mentioned that the Mayor of Oak Park Heights, Mary McComber was presented with the C.C. Ludwig Award which is considered the LMC's highest honor for an elected city official.

COUNCILMEMBER UNKER (11D)

Afton Wastewater treatment System

Councilmember Unker stated that the Afton Wastewater Treatment System was dumping nitrates into the wells of Lake St. Croix Beach residents. Unker stated that the County is now funding the project for \$12 million. Councilmember Unker also reported that the tribes whose burial grounds are being affected signed an agreement with the City of Afton to allow construction to move forward. Unker stated that for those opposed to the project, the last way to stop it was through the human remains coming up while they're digging there. Councilmember Unker stated that construction may begin this fall.

MAYOR MCCARTHY (11E)

Mayor McCarthy offered his condolences to Councilmember Unker for the loss of Cricket Cole, a long-time resident and friend.

City Clerk-Administrator Sue Schuler also offered her condolences to Councilmember Unker for the death of his father and Cricket Cole.

Veteran's memorial

Mayor McCarthy reported that they are up to 3 stations and 75 hand bricks that were donated by the owner of the Beach Bar, a gentleman from Afton, and Councilmember Brown who will donate the names for free. The last flag pole was purchased by the St. Croix Foundation and will be stored in the City garage until it gets put up. The fund for the Veterans' Memorial was extinguished with the purchase of the flagpole but the new donations will go to replenishing that fund.

Sentence -To- Serve (STS)

Mayor McCarthy said that STS was always welcome in the City and that he had them do stairs 5 and 6 when they were here mowing someone's grass which turned out very good. Councilmember Reiter asked when STS would be out next and Mayor McCarthy said July 7.

Planning Commission

Nothing to report.

Middle St Croix Water Management Organization

Mayor McCarthy reported that he attended the WMO meeting and that he is still learning and sometimes difficult for him to respond to some of the stuff. The Mayor recognized Coulter, a homeowner off of Riviera and 17th for constructing a raingarden that is taking a lot of the City's water before it goes into the river.

Lower St Croix Valley Partnership Team

Nothing to report.

ADJOURNMENT Agenda Item 12.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY MAYOR MCCARTHY, TO ADJOURN THE MEETING. MOTION PASSED, 5 AYES, 0 NAYS.

4. **CONSENT AGENDA ITEMS**

- A. Approve the minutes of the Special City Council meeting on May 23, 2016 as presented. *(Copy attached)*
- B. Approve the Deputy Clerk to attend the New Clerk Orientation presented by the League of Minnesota Cities August 2nd through the 4th, hotel and expenses.

RESOLUTION NO. 2016-08

**CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION ACCEPTING DONATION FROM THE LAKE ST CROIX
PLAYGROUND COMMITTEE TO DESIGNATED PLAYGROUND FUND**

WHEREAS: The City of lake St Croix Beach City Council accepts the monetary donation of \$4848.12.

NOW THEREFORE BE IT RESOLVED; that the funds be placed in the special playground fund dedicated account created by the city auditor and approved by council.

Approved

Councilmember Kline _____
Councilmember Unker _____
Councilmember Brown _____
Councilmember Reiter _____
Mayor McCarthy _____

WHEREUPON, said Resolution was declared duly passed and adopted.

This _____ day of _____, 2016

Mayor, Tom McCarthy

ATTEST: City Clerk-Administrator, Susan Schuler

Public Safety Reports

Washington County Sheriff's Office
 CONTRACT ICR's
 Contract Report for LAKE ST CROIX BEACH
 For the Period 6/01/16 To 6/30/16

Date	Time	ICR #	ID#	Street Name	Complaint
6/01/16	20:49:44	116019523	0176	QUEENS AV	WELFARE CONCERN
6/02/16	3:39:12	116019546	0154	RACINE AV	OFFICER INFO
6/03/16	17:57:49	116019817	0084	RACINE AV	CHILD CUSTODY
6/04/16	12:42:39	116019887	0081	QUEENS AV	WELFARE CONCERN
6/04/16	18:08:11	116019914	0061	18TH ST	JUV COMPLAINT *RSTK* KID CONT
6/04/16	23:30:57	116019941	0070	UPPER 17TH ST	CHECK WELFARE/SUICIDAL MALE
6/05/16	4:20:22	116019952	1205	QUINLAN AV	DOMESIC
6/05/16	14:50:08	116019982	0100	UPPER 17TH ST	PARKING ISSUE
6/05/16	16:17:41	116019999	0061	17TH ST	PARKING COMPLAINT
6/05/16	16:45:50	116020003	0061	QUEENS AV	JUVENILE COMPLAINT *RSTK KID
6/05/16	17:56:08	116020021	0147	QUEENS AV	MEDICAL LEVEL 1
6/06/16	4:40:38	116020065	1209	RIVIERA AV	UNKNOWN SITUATION **RESTACK--
6/06/16	14:38:57	116020123	0088	18TH ST	OFFP VIOLATION **RSTK CALL COM
6/06/16	16:50:24	116020147	0170	RIVIERA AV	PROPERTY DAMAGE REPORT
6/06/16	20:10:54	116020172	0170	QUEENS AV	MEDICAL LEVEL 1/UNKN SITUATION
6/07/16	12:24:18	116020261	0154	RACINE AV	SEARCH WARRANT
6/07/16	16:13:55	116020311	0068	RACINE AV	WELFARE CONCERN
6/07/16	17:19:40	116020318	0068	QUENTIN AV	EXTRA PATROL REQUEST
6/08/16	12:53:43	116020415		QUANT AV	RECEIPT# 160002913
6/08/16	18:07:08	116020456	0176	QUENTIN AV	CRIMINAL DAMAGE TO PROPERTY
6/08/16	18:36:05	116020463	0176	QUENTIN AV	HARRASSMENT REPORT
6/08/16	20:51:14	116020474	0176	UPPER 22ND ST	SUSPICIOUS ACTIVITY
6/09/16	8:54:05	116020514	0133	QUEENS AV	OFFICER INFO
6/09/16	16:02:27	116020591	1282	19TH ST	TRAFFIC-TAB EXP FEB 2016
6/09/16	16:21:03	116020592	1282	20TH ST	TRAFFIC- SEATBELT
6/09/16	17:12:50	116020599	0176	SAINT CROIX TR	TRAFFIC
6/10/16	11:12:40	116020699	0068	QUINLAN AV	DRIVING COMPLAINT
6/10/16	13:51:22	116020736	0160	QUARRY AV	MEDICAL ALARM **LEVEL 1**
6/11/16	14:21:52	116020865	0081	19TH ST	PARKING COMPLAINT
6/15/16	10:37:39	116021350	0160	20TH ST	STOP SIGN DOWN
6/15/16	12:55:06	116021370	0160	QUINLAN AV	THEFT
6/15/16	21:53:48	116021423	0176	RIVIERA AV	MEDICAL LVL 1
6/16/16	12:57:07	116021502	0081	QUEENS AV	WARRANT INFORMATION
6/16/16	14:03:37	116021518	0130	RAMADA AV	TRAFFIC PARKING IN NO PARKING
6/16/16	21:09:49	116021564	0096	RIVERIA AV	NOISE COMPLAINT
6/16/16	21:33:34	116021566	0176	SAINT CROIX TR	VEHICLE LOCKOUT
6/16/16	22:06:31	116021571	0098	13TH ST	JUVENILE COMPLAINT
6/17/16	9:33:57	116021621	0160	QUINLAN AV	MEDICAL LEVEL 1
6/17/16	13:50:48	116021663		REDWING AV	RECEIPT# 160003059

CJBWPFR\$

6/18/16	16:04:30	116021802	0073	RIVIERA AV	ABANDONED VEHICLE
6/18/16	20:10:34	116021832	0176	RAMADA AV	AOA - EMERYVILLE PD (CALIFORNI
6/19/16	18:05:56	116021939	0079	RIVIERA AV	PARKING COMPLAINT
6/20/16	16:32:56	116022062	0084	QUINLAN AV CIR	SCAM REPORT
6/20/16	19:03:28	116022087	0170	20TH ST	CITY HALL MEETING
6/21/16	13:47:56	116022190	0088	13TH ST	BUSINESS ASSIST
6/21/16	17:46:33	116022224	0079	RACINE AV	FRAUD REPORT *RESTACK
6/22/16	17:33:28	116022364	0078	QUEENS AV	WELFARE CONCERN **CALL COMP
6/22/16	21:05:14	116022395	0174	SAINT CROIX TR	WELFARE CONCERN
6/22/16	21:57:54	116022402	0093	QUASAR AV	WELFARE CONCERN
6/22/16	22:09:14	116022404	0093	RIVERIA AV	FIREWORKS COMPLAINT **CA
6/24/16	12:36:42	116022604		QUASAR CT	RECEIPT# 160003154
6/24/16	20:30:27	116022700		RACINE AV	WARRANT / WCSO / CR161942

PRT CONTRACT ICR REPORT

QIJS Page 2
7/01/16 5:33:43

Washington County Sheriff's Office
CONTRACT ICR's
Contract Report for LAKE ST CROIX BEACH
For the Period 6/01/16 To 6/30/16

Date	Time	ICR #	ID#	Street Name	Complaint
6/25/16	6:51:46	116022768	0072	QUEENS AV	RUNAWAY JUV
6/25/16	16:14:08	116022821	0176	RIVIERA AV	VEHICLE LOCKOUT
6/25/16	17:59:35	116022838	0176	UPPER 15TH ST	ATTEMPTED BREAK IN
6/26/16	13:22:19	116022938	0068	18TH ST	DRIVING COMPLAINT *RSTKD -
6/26/16	14:35:10	116022946	0176	RIVIERA AV	PARKING VIOLATION
6/26/16	15:06:12	116022949	0091	RIVIERA AV	PARKING COMPLAINT
6/27/16	13:58:27	116023081	0154	QUEENS AV	SEARCH WARRANT
6/27/16	22:01:03	116023150	0078	20TH ST	ILLEGAL BURN
6/29/16	15:41:11	116023396	0075	UPPER 12TH ST	PUBLIC ASSIST
6/30/16	0:26:09	116023458	1209	RACINE AV	FAMILY ASSIST

Total ICRs Processed: 62

** END OF REPORT **

Washington County Sheriff's Office
CITATIONS BY CITY REPORT

City Selected: LAKE ST CROIX BEACH

From Date: 6/01/2016 To: 6/30/2016

LAKE ST CROIX BEACH

Offense Date	Offense Time	Location	Citation #
6/05/2016 Statute 1805	1450 050	16700 BLK UPPER 17TH ST NO PARKING/SUMMER PARKING	CT8225210
6/05/2016 Statute 1805	1450 050	16700 BLK UPPER 17TH ST NO PARKING/SUMMER PARKING	CT8225213
6/09/2016 Statute 169	1621 686 1A	20TH ST / RAMADA AV NO SEATBELT	CT8225960
6/09/2016 Statute	1603	19TH ST / RACINE AV EXPIRED TABS (FEB'16)	W110676
6/11/2016 Statute	1446	19TH ST / RED WING AV PARKED ON PRIVATE PROP	W105331
6/16/2016 Statute 1004	1400 030	RAMADA AV/20TH ST PARK IN NO PARKING ZONE	CT8212132
6/18/2016 Statute	1617 1004 030	1980 ST CROIX TR PARKED IN NO PARKING ZONE	CT8224371

Total for City: LAKE ST CROIX BEACH

7

** END OF REPORT **



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MEMORANDUM

TO: Honorable Mayor and City Council of Lake St. Croix Beach

FROM: John D. Parotti, PE | City Engineer

DATE: July 14, 2016

RE: Riviera Levee Culvert Televising - Contractor Proposals
SEH No. LAKES 104616 14.00

The City was recently informed by the US Army Corps of Engineers that all culverts within levee systems must be periodically inspected using closed circuit television (CCTV) inspection methods. The City maintains one culvert in its levee system located near the intersection of Riviera Avenue South and Upper 17th Street.

Inspection includes a light cleaning of the culverts followed by a CCTV inspection using a remote operated camera which travels the length of each pipe documenting the conditions and distance from the start. The inspection results will be provided to the City for review and to be used for project maintenance planning. A copy will also be provided to the Corps as required.

Note that the culvert under the levee is also connected to a length of storm sewer which crosses Upper 17th Street. The costs below also include the inspection of this storm sewer pipe.

Below is a summary of the contractor bids for this work (quotes attached):

<u>Contractor</u>	<u>Estimated Cost</u>
Visu-Sewer	\$1,550
Hydor Klean.....	\$2,690

Recommendation to Award

Based on the above quotes, the Engineer recommends award of the culvert televising to Visu-Sewer in the amount of \$1,550.

Attachments

p:\ko\lakes\104616\drainage\culvert inspections\2016 televising\cc memo 2016_07_14 culvert tv inspection.docx

Proposal

To: John Parotti
SEH
156 High Street
New Richmond, WI 54017
715-861-4871

From: Ron Fenney
Visu-Sewer, Inc.
W230 N4855 Betker Road
Pewaukee, WI 53072
763-252-0004

Date: 9/30/2015

Project: Lake St Criox Beach Storm Sewer Televising

Visu-Sewer is pleased to offer the following service:

Our price is based on TV inspection and a light cleaning of the two identified pipe segments:

Lump Sum Cost \$ 1,550.00

This will include mobilization and 2 copies of the TV reports with DVD. Light cleaning does not include any debris removal so a dump site will not be required. If additional cleaning is required this will be charged at an hourly rate of \$265.00 and will be preapproved by all parties. Price is based on water from a nearby hydrant and access to each manhole being provided.

Thank you for the opportunity to quote on this project. If you should have any questions please do not hesitate to contact me at 763-252-0004.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer will not be held liable for costs associated with excavation, repairs or restoration. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.



Acceptance of Proposal

The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

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Des Moines, IA

Mankato, MN

Rogers, MN

Sioux Falls, SD

Watertown, SD

PROPOSAL

Bill To:

City of Lake St Croix Beach
 16455 20th Street South

Lake St Croix Beach, MN 55043

Ship To:

City of Lake St Croix Beach
 TBD

Lake St Croix Beach, MN 55043

Date	Expires
7/12/2016	9/9/2016
Hydro-Klean Quote Number	Delivery / Availability
QTE035663	Schedule Permitting
Prepared By	
Brian Welch	
Freight On Board	
Rogers, MN	
Terms	
COD	

Quantity	Units	Description	Price	Amount
----------	-------	-------------	-------	--------

Projected probable project cost to perform the following tasks on a time and materials basis: Clean and televise 2 - 18" CMP pipes. Approx. 150' total. Water is available at Lakeland Water Utility 651-436-8044. Deliverables shall include reports and videos in electronic format.

The actual time and materials required to complete the project will be invoiced. Variations in the work scope will require execution of a change order.

6.00 Hour	Combo Jet/Vac Truck & 1 Service Tech	\$285.00	\$1,710.00
4.00 Hour	Mainline Camera Truck & 1 Service Tech	\$245.00	\$980.00

*NOTE: Proposal does not include any applicable taxes

Prepared By: Brian Welch

Title: Director of Pipeline Inspection Services

Approved By: Wade Anderson

Title: President

Accepted By: _____

Date: _____

Title: _____

PO#: _____

*Total
\$2,690.00



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MEMORANDUM

TO: Honorable Mayor and City Council of Lake St. Croix Beach

FROM: John D. Parotti, PE | City Engineer

DATE: July 14, 2016

RE: 2016 Patching Quotes - Spray Emulsion - Consider Award
SEH No. LAKES 104616 14.00

As directed by Council, the Engineer met with the RCM Specialties and Mayor McCarthy to discuss options for completing the remaining street patching needs. The contractor was asked to provide quotes for patching various areas of the City. Descriptions of the various quotes as well as the estimated cost are listed below:

<u>Description</u>	<u>Quote</u>
1 - Priority Areas to include:	\$13,612.50
• 20 th Street South from CSAH 18 to Quinlan	
• Quinlan Avenue South from 20 th to 13 th	
• 13 th Street South from CSAH 18 to Quinlan	
• 15 th Street South from Quant to CSAH 18	
• Intersection of Racine Avenue and 15 th St	
2 - City Hall Parking Lot (trip hazards)	\$537.00
3 - Streets Currently Included in the 2016 Street Improvements Project	\$4,537.50
<u>4 - Balance of Streets (not include above)</u>	<u>\$7,437.50</u>
Total of Above	\$26,124.50

The above quotes are for spray emulsion patching and include materials and labor for completing this work.

The following is a summary of the cost of recent spray emulsion patching projects the City of Lake St. Croix Beach has completed.

<u>Year</u>	<u>Cost</u>
2015 City-Wide.....	\$12,500
2014 City-Wide.....	\$3,125
2013 City-Wide.....	\$8,275
2012 City Wide.....	\$22,125
2011 City-Wide.....	\$5,070
2010 City-Wide.....	\$14,050
2009 Certain Streets (7 locations).....	\$12,400

p:\ko\lakes\104616\streets\2016 street rehab\word docs\cc memo 2016_07_14.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128
SEH is 100% employee-owned | sehinc.com | 715.246.9906 | 888.881.4281 | 888.908.8166 fax



Building a Better World
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MEMORANDUM

TO: Honorable Mayor and City Council of Lake St. Croix Beach

FROM: John D. Parotti, PE | City Engineer

DATE: July 14, 2016

RE: 2016 Street Improvements Project - Bid Award
SEH No. LAKES 104616 14.00

As approved by the City Council, the Engineer has prepared bidding documents and the City has solicited bids for this project. A public bid opening will take place at 10:00 AM on Friday, July 15, 2016 at the Lake St. Croix Beach City Hall. Following the bid opening, the SEH will tabulate the bids received from contractors and check them for accuracy. This process is scheduled to be completed Friday afternoon, after the deadline for materials to be included in the City Council packets for the July 18, 2016 meeting and therefore will not be included in the City Council meeting packets.

The detailed bid tabulation will be distributed at the July 18, 2016 City Council meeting along with a letter from the Engineer recommending award. This information will be reviewed by the Engineer and Administrator under the agenda item for considering award of the bid for the 2016 Street Improvements Project.

p:\ko\lakes\104616\streets\2016 street rehab\word docs\cc memo 2016_07_14.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 156 High Street, Suite 300, New Richmond, WI 54017-1128
SEH is 100% employee-owned | sehinc.com | 715.246.9906 | 888.881.4281 | 888.908.8166 fax

**PERPETUAL
EASEMENT AND AGREEMENT**

THIS INDENTURE, made this ____ day of _____, 2016, by and between **LAUREL ANNE MARCH, an unmarried person**, party of the first part; and the **CITY OF LAKE ST. CROIX BEACH**, Washington County, Minnesota, party of the second part.

WITNESSETH:

WHEREAS, the above-named party of the first part is the owner in fee simple of the real estate described as follows:

all that part of Lots 1559 thru 1563, inclusive, of the recorded plat of LAKE SAINT CROIX BEACH SECTION NO. 1, Washington County, Minnesota.

That for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the party of the first part has this day bargained and sold, and by these presents do bargain, sell and transfer unto the City of Lake St. Croix Beach, its successors and assigns the following:

A perpetual easement for flood protection (dike) construction and maintenance purposes with the right to enter upon real estate hereinafter described at any time that the City of Lake St. Croix Beach may see fit, and construct, maintain and repair dikes and further the right to trim, mow or remove; trees, bushes, undergrowth and other obstructions interfering in the location, construction, maintenance and repair of said dikes.

That said easement and right-of-way located in the County of Washington, State of Minnesota, is described as follows, to-wit:

A perpetual easement for dike construction and maintenance purposes in favor of the City of Lake St. Croix Beach, over, under and across all that part of Lots 1559 thru 1563 of the recorded plat of LAKE SAINT CROIX BEACH SECTION NO. 1, Washington County, Minnesota, lying southerly of the following described "Line A" to wit:

Beginning at a point in the westerly line of said Lot 1559, distant 84.42 feet northerly of the southwesterly corner thereof; thence southeasterly, in a direct line, along said "Line A" being described, 101.95 feet, more or less, to a point in the easterly line of said Lot 1563, distant 61.11 feet northerly of the southeasterly corner of said Lot 1563 and said "Line A" being described there terminate.

Said permanent easement contains 7,279 square feet, more or less.

The above easement being subject to and together with any other valid easements, reservations or restrictions.

TO HAVE AND TO HOLD, said easement and right-of-way unto the City of Lake St. Croix Beach, Washington County, Minnesota, its successors and assigns, forever.

The parties of the first part do hereby covenant with the City of Lake St. Croix Beach, that it is lawfully seized and possessed of the real estate above described.

It is further understood and agreed that party of the second part intends to maintain the property free of woody vegetation and maintain an herbaceous ground cover in accordance with US Army Corps of Engineers requirements for riverway dikes.

IN WITNESS WHEREOF, the said parties have caused this instrument to be executed the day and year first above written.

IN PRESENCE OF:

PARTY OF THE FIRST PART:

Laurel Anne March

STATE OF MINNESOTA

)

) ss.

COUNTY OF WASHINGTON

)

On this ____ day of _____, 2016, before me a Notary Public within and for said County, personally appeared Laurel Anne March, an unmarried person, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public

(Notary Seal)

IN PRESENCE OF:

PARTY OF THE SECOND PART:

CITY OF LAKE ST. CROIX BEACH

By: _____

Thomas McCarthy
Its Mayor

By: _____

Susan Schuler
City Clerk/Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

On this ____ day of _____, 2016, before me, a Notary Public, in and for said County and State, appeared Thomas McCarthy and Susan Schuler, to me personally known, who being by me first duly sworn, did say that they are respectively the Mayor and City Clerk/Administrator of the City of Lake St. Croix Beach, by authority of the City Council of the City of Lake St. Croix Beach, and said Mayor and City Clerk acknowledge said instrument to be the free act and deed of said City of Lake St. Croix Beach.

Notary Public

THIS INSTRUMENT DRAFTED BY:

Kevin S. Sandstrom
ECKBERG LAMMERS, P.C.
1809 Northwestern Avenue
Stillwater, Minnesota 55082
(612) 439-2878

Boat Permit Applications
Updated 7/12/2016

No.	Name	Application Signed	Fees Paid	Cert of Ins Rcvd	Boat Reg Current	Mooring Type		Comments
						Buoy	Dock	
Power Boat Permits - 18								
1A	Rutz	X	X	X	X		1	
2A	McCarthy	X	X	X	X		1	
3A	Streeter	X	X	X	X	1		
4A	Paulson	X	X	X	X		1	
5A	Laurel March	X	X	X	X		1	
6A	Pergande	X	X	X	X	1		
7A	Anderson K	X	X	X	X		1	
8A	Cowley	X	X	X	X	1		
9A	Beedle J	X	X	X	X		1	Dock needs repair
10A	Samson	X	X	X	X	1		
11A	Mastney	X	X	X	X		1	Meical issues no boat yet
12A	Runge	X	X	X	X		1	
13A	Krambeck	X	X	X	X		1	
14A	Vielhaber/Zilge	X	X	X	X		1	
15A	Magler	X	X	X	X		1	
16A	Griffin	X	X	X	X		1	
17A	Simonson	X	X	X	X		1	
18A	Merriman	X	X	X	X		1	
Sailboat Permits - 17								
19B	Jorde	X	X	X	X	1		1 Year Deferment
20B	Fanslow	X	X	X	X	1		
21B	Allen							1 Year Deferment
22B	Wanless	X	X	X	X	1		
23B	Sievert	X	X	X	X		1	
24B	Golden	X	X	X	X	1		Non Compliant sailboat needs registration
25B	Markham	X	X	X	X	1		
26B	Schneider D	X	X	X	X		1	
27B	Hein	X	X	X	X	1		Gave up nothing paid
28B	Brian March	X	X	X	X	1		
29B	Thronsdon	X	X	X	X	1		1 year deferment
30B	White	X	X	X	X	1		Giving up due to medical issue
31B	Anders	X	X	X	X	1		
32B	Kalik	X	X	X	X		1	
33B	Bulera	X	X	X	X	1		
34B	Semkofski	X	X	X	X	1		
35B	Ashby	X	X	X	X	1		
Grandfathered Permits - 15								
36E1	Riley	X	X	X	X		1	asking for new number
36E2	Talle	X	X	X	X		1	
37E	Johnson A	X	X	X	X			Shoreboat Only
38E	Wald	X	X	X	X	1	1	
39E	Truax	X	X	X	X			Shoreboat Only
40E	I schida	X	X	X	X	1	1	
41E	Connors	X	X	X	X		1	1 year deferment
42E	Love	X	X	X	X		1	
43E	Abandoned in 2001							
44E	Johnson G	X	X	X	X		1	
45E	Sandom	X	X	X	X		1	
46E	Danielson	X	X	X	X		1	
47E	Prater	X	X	X	X		1	
48E	O'Donnell	X	X	X	X	1	1	

Boat Permit Applications
 Updated 7/12/2016

49E	Sorenson/*Aebischer	X	X	X	X		1	
50E	Riley	X	X	X	X		1	
Shoreboat Permits - 5								
51C	Riley Proposed	X	X	X	X		1	see above
52C	Vacant							
53C	Mekitt	X	X	X	X			Shoreboat
54C	Vacant							
55C	Stoffel	X	X	X	X			Shoreboat
60C	Olson	X	X	X	X			Shoreboat
				Total Structures			20	31
							Buoys	Docks

BOAT PERMIT
WAITING LIST 2016

Power Boat

1. Tennant Ann
2. Antonello Mike 7-13-98
3. Smekofski Jeannie 9-15-98
4. Fanslow David 5-17-99
5. Allen Gina 7-26-99
6. Jorde Diane 7-11-02
7. Don Roberts, Cindie Reiter, Sydney Roberts 8-20-02
8. March Brian 9-8-03
9. Melissa Kalik 9-14-06
10. Jim Golden 3-7-08
11. Thole, Julie & Gary 5-5-08
12. Jessica and Brian Brochman 9-10-09
13. Nicki & Eric Throndsen 6-2-2010
14. Craig, Nancy, Lauren Anders 2-9-2012
15. Angela Heart 7-9-2012
16. Kathy Drinkwine 6-20-2013
17. Sheri Hanson 2-20-2014
18. Nicole Coen 9-16-2014
19. Terri Feiertag 2-26-015
20. Michael Schultz 3-5-2015
21. Colter Manley 3-12-2015
22. Sam Sylvester 7-23-2015
23. June Metz, William Hippee 12-3-2015
24. Adam & Joslyn Meyers 12-22-2015
25. Kip Kittleson (5-3-16)

- Thole, Julie & Gary Declined 2014-2015 moved to bottom last year
- Nancy White gave up buoy due to Health Reasons kept shoreboat

Did not mail in money after second letter

- Steve Zigan (8-30-12)
- Lisa Hanselman (8-15-13)
- Shari Hanson (2-29-14)
- Mark Lambert (2-26-15)
- Tamara Landsberger (6-9-15)

2 Taken off List due to NSF Checks never paid:

- Ohlhauser
- Gates

Sailboat

1. Angela- Heart 7-9-2012
2. Kathy Drinkwine 6-20-2013
3. Doroff/Johnson 5-3-15
4. Michael Schultz 6-9-2015
5. Sam Sylvester 7-23-2015
6. Adam & Joslyn Meyers 12-22-2015
7. Thole, Julie & Gary 5-5-2008 (declined twice 2014-2015)

Councilmember _____ moved the following:

RESOLUTION NO. 2016-06

**CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION APPOINTING PRIMARY & GENERAL ELECTION JUDGES FOR
THE ELECTIONS OF AUGUST, 2016 and NOVEMBER 4, 2016**

WHEREAS, a State Primary and General Election will be held on August 9, 2016 and November 4, 2016 respectively; and

WHEREAS, MN Statute 204B.21, subd.2, requires election judges for precincts in a municipality be appointed by the governing body of the municipality, and

WHEREAS, the City of Lake St. Croix Beach has one voting precinct; and

WHEREAS, the following Minnesota residents have agreed to serve as election judges and have met the qualifications established by the State of Minnesota,

NOW, THEREFORE, BE IT RESOLVED, that the City of Lake St. Croix Beach hereby appoints the following persons to serve as election judges for the Primary and General Elections of 2016, with the understanding that amendments may be necessary to the appointments in order to fill vacancies; and approves an hourly wage of \$10.00 per hour (\$12.00 per hour for Head Election Judges) during election judge training and time served on election day.

JUDGES: Mary Parr, Mary Yanchar, Bob Swenson, Terry Hall, Nancy Truax, Cheryl Kopp, Barb Kopp, Marilyn Siebenaler, and others as may be needed.

The Motion for the adoption of the foregoing Resolution was duly seconded by Councilmember _____. The following vote was taken:

Councilmember Kline	_____
Councilmember Unker	_____
Councilmember Brown	_____
Councilmember Reiter	_____
Mayor McCarthy	_____

WHEREUPON, said Resolution was declared duly passed and adopted.

I certify that the City of Lake St. Croix Beach adopted the above Resolution on this 18th day of July 2016.

Tom McCarthy, Mayor

Susan Schuler, City Clerk-Administrator

**CITY OF LAKE ST. CROIX BEACH
WASHINGTON COUNTY, MINNESOTA**

NOTICE OF FILING FOR CITY ELECTION

Three council seats will be filled at the General Election on November 4, 2016.

Mayor
(Two Year Term)

Two Council Seats
(Four Year Terms)

Filing for these offices will open August 9, 2016 and close at 5:00 p.m. on August 16, 2016. Anyone interested should file an Affidavit of Candidacy with the City Clerk during regular business hours (Monday, Tuesday and Thursday between 9:30 a.m. and 1:30 p.m.) or call the City Clerk at 651-436-7031 for an appointment. The City Hall is located at 16455 20th Street South, Lake St. Croix Beach, MN 55043. There is a \$2.00 filing fee.

BY ORDER OF THE CITY COUNCIL.

Susan Schuler
City Clerk-Administrator

**CITY OF LAKE ST. CROIX BEACH
WASHINGTON COUNTY, MINNESOTA**

NOTICE OF PUBLIC ACCURACY TEST

NOTICE IS HEREBY GIVEN that the City of Lake St. Croix Beach will conduct a test of its voting system.

This test will be conducted at 10:00 a.m. on Tuesday, August 2, 2016 at Lake St. Croix Beach City Hall, 16455 20th Street South, Lake St. Croix Beach, MN 55043.

This test is open to the public.

Dated this 14th day of July, 2016

BY ORDER OF THE CLERK-ADMINISTRATOR

Susan Schuler

Andy Brunick
Deputy City Clerk

LAKE ST CROIX BEACH

Disbursements List

07/15/2016

Date range: 07/15/2016 to 07/15/2016

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
CENTERPOINT	07/15/2016	17230	\$52.94	Monthly Service - Acct 7711653-1&7711657-2 & 7711658-0	No		
Century Link	07/15/2016	17231	\$14.94	Phone Lines	No	100-41940-380	\$16.98
City Of Bayport	07/15/2016	17232	\$3,313.28	Building Permit Fees	No	100-41940-380	\$17.98
REITER, CINDIE	07/15/2016	17233	\$61.69	Mileage, Parking, & Conf Reimbursement	No	100-41575-380	\$14.94
						100-46101-431	\$3,313.28
COMCAST	07/15/2016	17234	\$171.41	Phone Lines	No	100-41590-331	\$22.69
						100-41590-331	\$14.00
						100-49250-308	\$25.00
ECM Publishers, Inc.	07/15/2016	17235	\$192.60	2016 Street Improvement BIDS	No	100-41575-380	\$171.41
HIGHLAND SANITATION	07/15/2016	17236	\$205.49	City Garage Trash	No	100-41930-351	\$192.60
LAKELAND WATER UTILITY	07/15/2016	17237	\$37.73	Water Bill	No	100-41940-310	\$205.49
LOWER ST CROIX VALLEY FIRE DISTRICT	07/15/2016	17238	\$13,768.75	Fire Protection Services - 2016 Quarter 3	No	100-41940-310	\$37.73
Metro Sales	07/15/2016	17239	\$276.29	Copier Contract, Usage, Service Charge	No	100-42200-310	\$13,768.75
MIDDLE ST CROIX RIVER WMO	07/15/2016	17240	\$2,591.27	2nd Half Contribution 2016	No	100-41570-200	\$121.29
Madison National Life Ins Co, Inc	07/15/2016	17241	\$113.78	Disability Insurance	No	100-41570-220	\$155.00
DON FIXMER	07/15/2016	17242	\$129.53	Blank DVD's, Cases and Video Taping Services	No	410-43280-300	\$2,591.27
						100-41900-131	\$113.78
On Site Sanitation Inc	07/15/2016	17243	\$899.57	Portable Restrooms & Service to those restrooms	No	100-41575-210	\$32.03
						100-41575-300	\$97.50
SHORT ELLIOTT HENDRICKSON	07/15/2016	17244	\$6,300.48	Engineering Services INV. 317038	No	100-45201-210	\$496.07
						100-45201-210	\$69.50
						100-45201-210	\$154.00
						100-45201-310	\$180.00
						100-43120-300	\$74.00

LAKE ST CROIX BEACH

Disbursements List

07/15/2016

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
SavATree	07/15/2016	17245	\$1,325.00	Removal of 3 trees	No	100-43120-300	\$3,410.48
QUILL OFFICE SUPPLIES	07/15/2016	17246	\$294.29	Office Supplies	No	100-43122-300	\$74.00
Schuler, Susan	07/15/2016	17247	\$32.25	Postal reimbursement	No	100-43122-300	\$376.48
WASTE MANAGEMENT OF MINNESOTA	07/15/2016	17248	\$2,021.38	Monthly Recycling Bill	No	100-43122-300	\$148.00
LEONA RAVEN	07/15/2016	17249	\$60.00	Cleaning - June	No	100-43122-300	\$879.08
Minnesota Secretary of State - Nota	07/15/2016	17250	\$120.00	Notary Appointment - Andrew	No	100-43122-300	\$102.32
International Institute of Mun Cler	07/15/2016	17251	\$35.00	Annual Dues - Andrew	No	100-43122-300	\$296.00
US Postal Service	07/15/2016	17252	\$304.84	Newsletter Postage	No	100-46320-300	\$481.00
XCEL ENERGY	07/15/2016	17253	\$901.78	Electricity for accounts 51-0011291859-6, 51-5580426-7 & 51-6544553-6	No	410-43280-300	\$459.12
PUBLIC EMPLOYEES INSURANCE PROGRAM	07/15/2016	17254	\$1,977.11	Staff Insurance Premium	No	410-43280-300	\$1,325.00
Madison National Life Ins Co, Inc	07/15/2016	17255	\$56.89	Disability Insurance	No	410-43280-300	\$1,325.00
ST. CROIX RECREATION CO.	07/15/2016	17256	\$657.65	Grill parts	No	100-41570-200	\$166.75
U.S. Bank Equipment Finance	07/15/2016	17257	\$180.00	Copier Lease - July	No	100-41570-200	\$127.54
PIONEER PRESS	07/15/2016	17258	\$86.52	Advertisement for Bids - Inv 0616409538	No	100-41570-322	\$32.25
ECKBERG LAMMERS BRIGGS	07/15/2016	17259	\$1,194.00	City Attorney Fees	No	100-43245-310	\$2,021.38
LAWN BARBERS LAWN CARE	07/15/2016	17260	\$3,493.00	Lawn Care	No	100-41940-310	\$60.00
Clifton Larson Allen	07/15/2016	17261	\$4,615.00	Weekly processing & Voided Checks 17163 & 17202 reprint	No	100-41911-430	\$120.00
						100-41911-430	\$35.00
						100-41920-322	\$304.84
						100-41940-380	\$103.83
						100-43160-380	\$718.32
						100-49860-380	\$62.96
						410-43280-380	\$16.67
						100-41400-131	\$1,977.11
						100-41900-131	\$56.89
						100-45201-580	\$657.65
						100-41570-390	\$180.00
						100-41930-351	\$86.52
						100-41600-310	\$1,194.00
						100-45206-310	\$3,493.00

LAKE ST CROIX BEACH

Disbursements List

07/15/2016

<u>Vendor</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Description</u>	<u>Void</u>	<u>Account #</u>	<u>Detail</u>
Alliance for innovation	07/15/2016	17262	\$275.00	Annual Conference for Cindie Reiter	No	100-41510-300 100-41510-300 100-41510-300	\$1,610.00 \$1,540.00 \$1,465.00
MARONEYS SANITATION INC	07/15/2016	17263	\$27.96	Sanitation Services	No	100-41910-308	\$275.00
MENARDS	07/15/2016	17264	\$209.43	Summary	No	100-43245-380	\$27.96
U.S. Bank	07/15/2016	17265	\$266.07	Park Cement, Gas, & Interest on Charge Card	No	100-45201-220 100-45201-220 100-45201-220	\$29.72 \$43.34 \$136.37
						100-41960-610 100-45201-220 100-45201-331	\$10.20 \$224.37 \$31.50
Total For Selected Checks			\$46,262.92				\$46,262.92

Councilmember _____ moved the following:

RESOLUTION NO. 2016-05

**CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA**

**A RESOLUTION ACCEPTING DONATIONS FOR THE ANNUAL HERITAGE DAY
ICE CREAM SOCIAL**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lake St. Croix Beach, that:

The City Council accepts the donations of merchandise, services, and cash, solicited by staff and commission members, which will be used as drawing prizes for visitors and to cover the cost of supplies and services to hold this annual City social event.

The Motion for the adoption of the foregoing Resolution was duly seconded by Councilmember _____. The following vote was taken:

Councilmember Kline	_____
Councilmember Unker	_____
Councilmember Brown	_____
Councilmember Reiter	_____
Mayor McCarthy	_____

WHEREUPON, said Resolution was declared duly passed and adopted.

I certify that the City of Lake St. Croix Beach adopted the above Resolution on this 18th day of July 2016.

Thomas McCarthy, Mayor

Susan Schuler, City Clerk-Administrator

acine AV



S
16th St 46750

Ramada

21st St S 16600

Quentin Av S 2100

20th St

3
COUNTY AV 2000



20th St S
16800

Redwing Av S
2000

**CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2016-07**

A RESOLUTION SUPPORTING THE PETITION FROM VALLEY BRANCH WATERSHED DISTRICT TO THE BOARD OF WATER AND SOIL RESOURCES REQUESTING A BOUNDRY CHANGE FOR THE TRANSFER OF TERRITORY BETWEEN IT AND ITS ADJACENT WATERSHED MANAGEMENT ORGANIZATIONS.

WHEREAS; the City of Lake St Croix Beach received map figures showing the proposed changes to the Valley Branch Watershed District and the Middle St Croix Watershed Management Organizations boundaries.

WHEREAS; these boundaries changes will make the legal boundaries of the Watershed Organizations better aligned with the hydrological boundaries that exist between the Watershed Organizations within the City of Lake St Croix Beach.

NOW THEREFORE BE IT RESOLVED; that the City of lake St Croix Beach City Council concurs with the proposed legal boundary changes to the Watershed Organizations.

BY ROLL CALL VOTE OF THE CITY OF LAKE ST CROIX BEACH CITY COUNCIL:

BROWN _____
REITER _____
KLINE _____
UNKER _____
MCCARTHY _____

THIS RESOLUTION IS ADOPTED THIS:

_____ **DAY OF** _____, **2016**

Attest: Clerk/Administrator

Mayor



Imagery Source: USDA NAIP, 2015

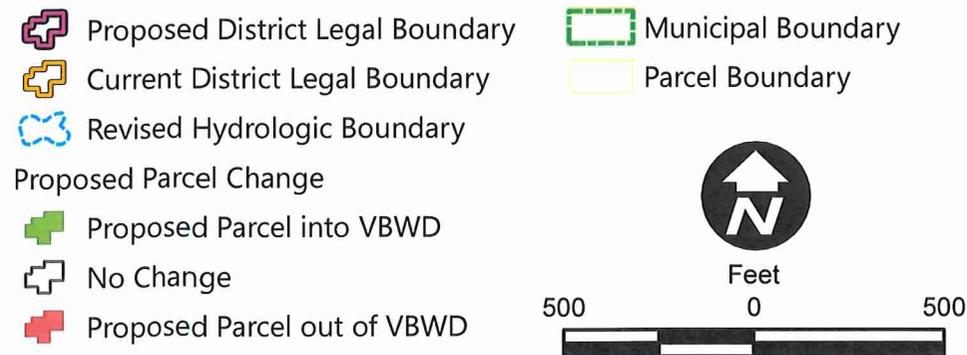
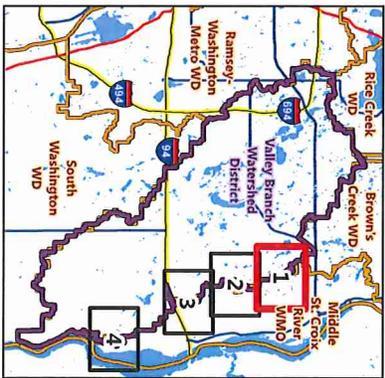
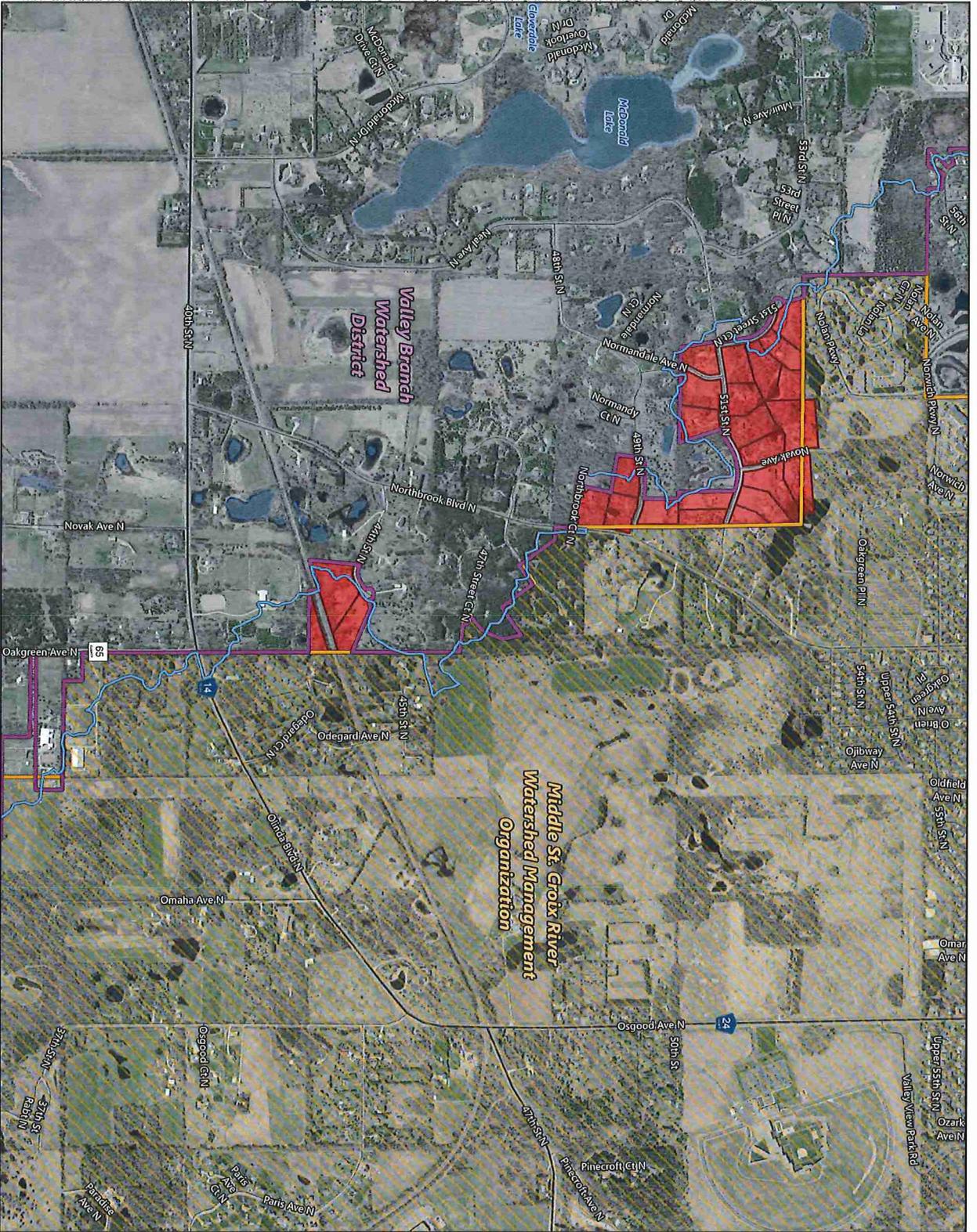


Figure 1

PROPOSED PARCEL CHANGES
 BETWEEN VALLEY BRANCH
 WATERSHED DISTRICT AND
 SURROUNDING DISTRICTS
 City of Lake Saint Croix Beach
 Washington County, Minnesota



- + Proposed Parcel into VBWD from MSCRWMO
- + Proposed Parcel from VBWD to MSCRWMO
- + Proposed Legal Boundary
- + Current Legal Boundary
- + Hydrologic Boundary

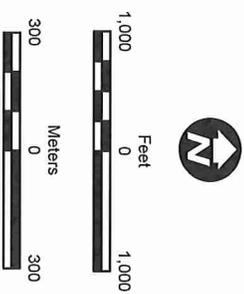
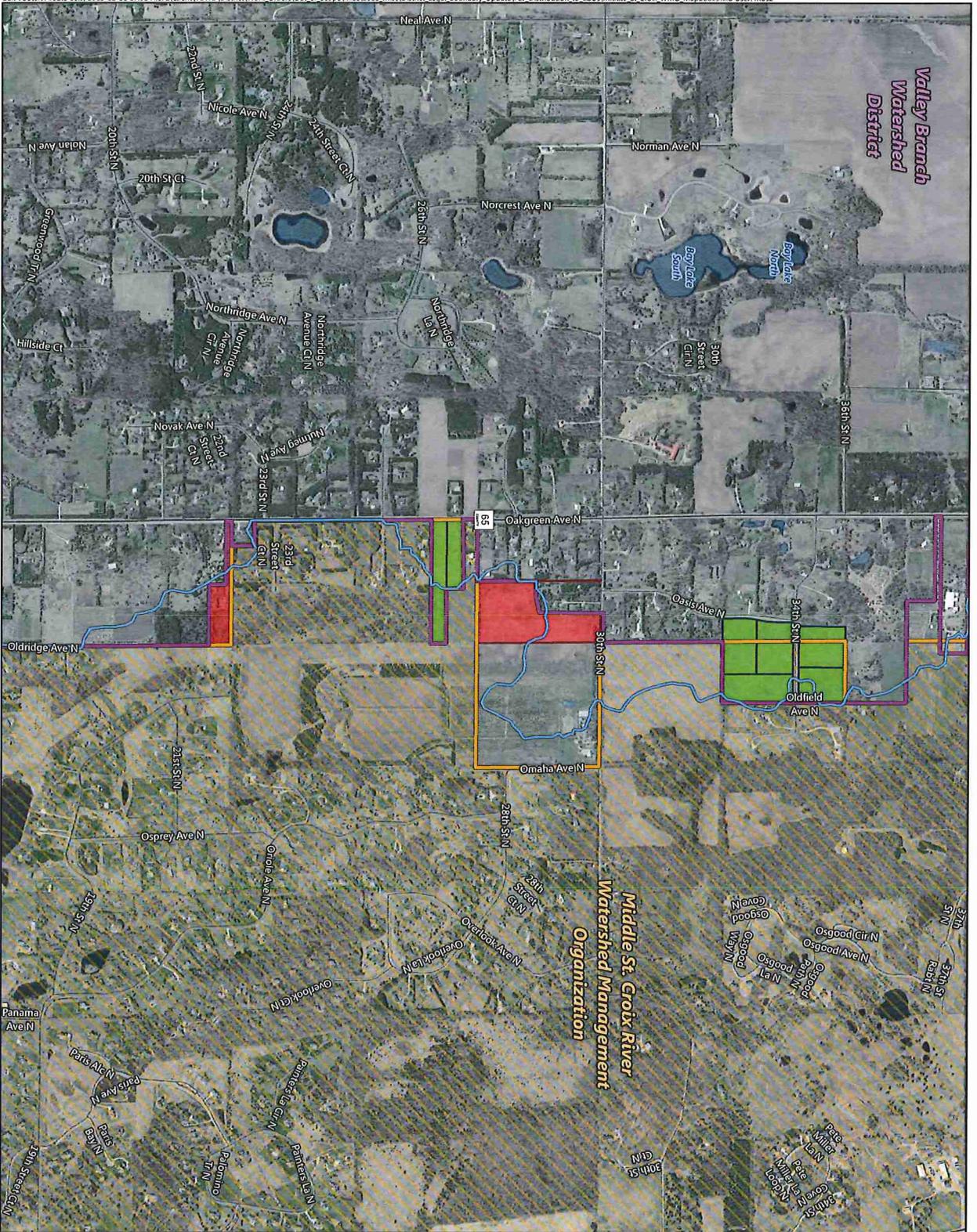


Figure 1

PROPOSED PARCEL CHANGES
 BETWEEN VALLEY BRANCH
 WATERSHED DISTRICT AND
 MIDDLE ST CROIX RIVER WATERSHED
 MANAGEMENT ORGANIZATION



- + Proposed Parcel into VBWD from MSCRWMO
- + Proposed Parcel from VBWD to MSCRWMO
- + Proposed Legal Boundary
- + Current Legal Boundary
- + Hydrologic Boundary

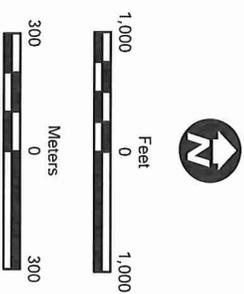
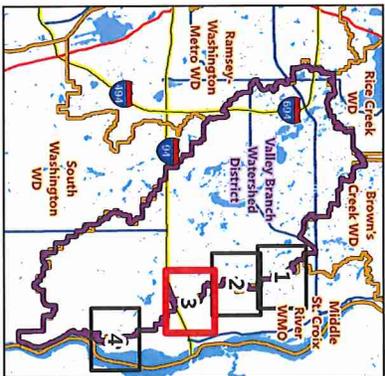
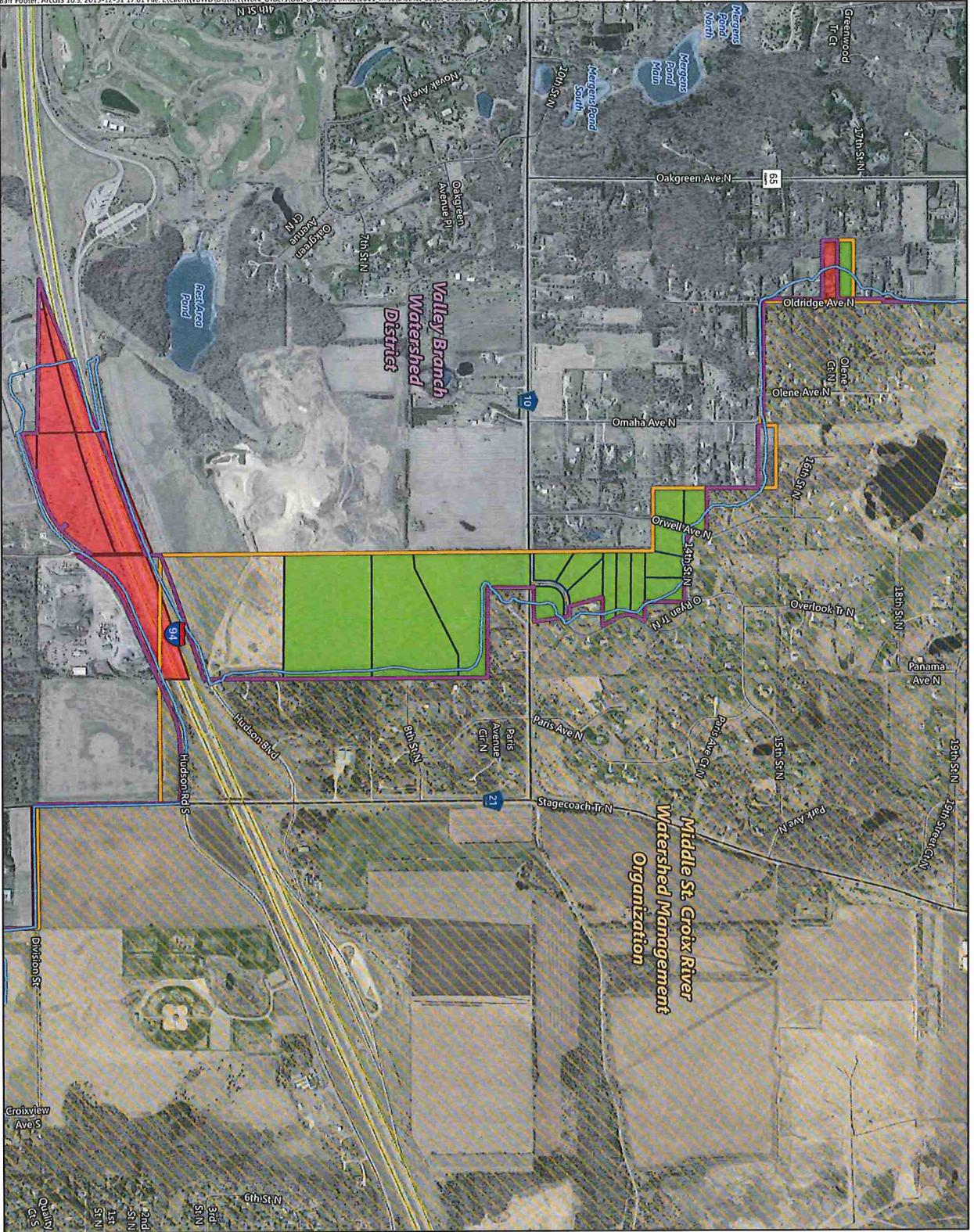


Figure 2

PROPOSED PARCEL CHANGES
 BETWEEN VALLEY BRANCH
 WATERSHED DISTRICT AND
 MIDDLE ST CROIX RIVER WATERSHED
 MANAGEMENT ORGANIZATION

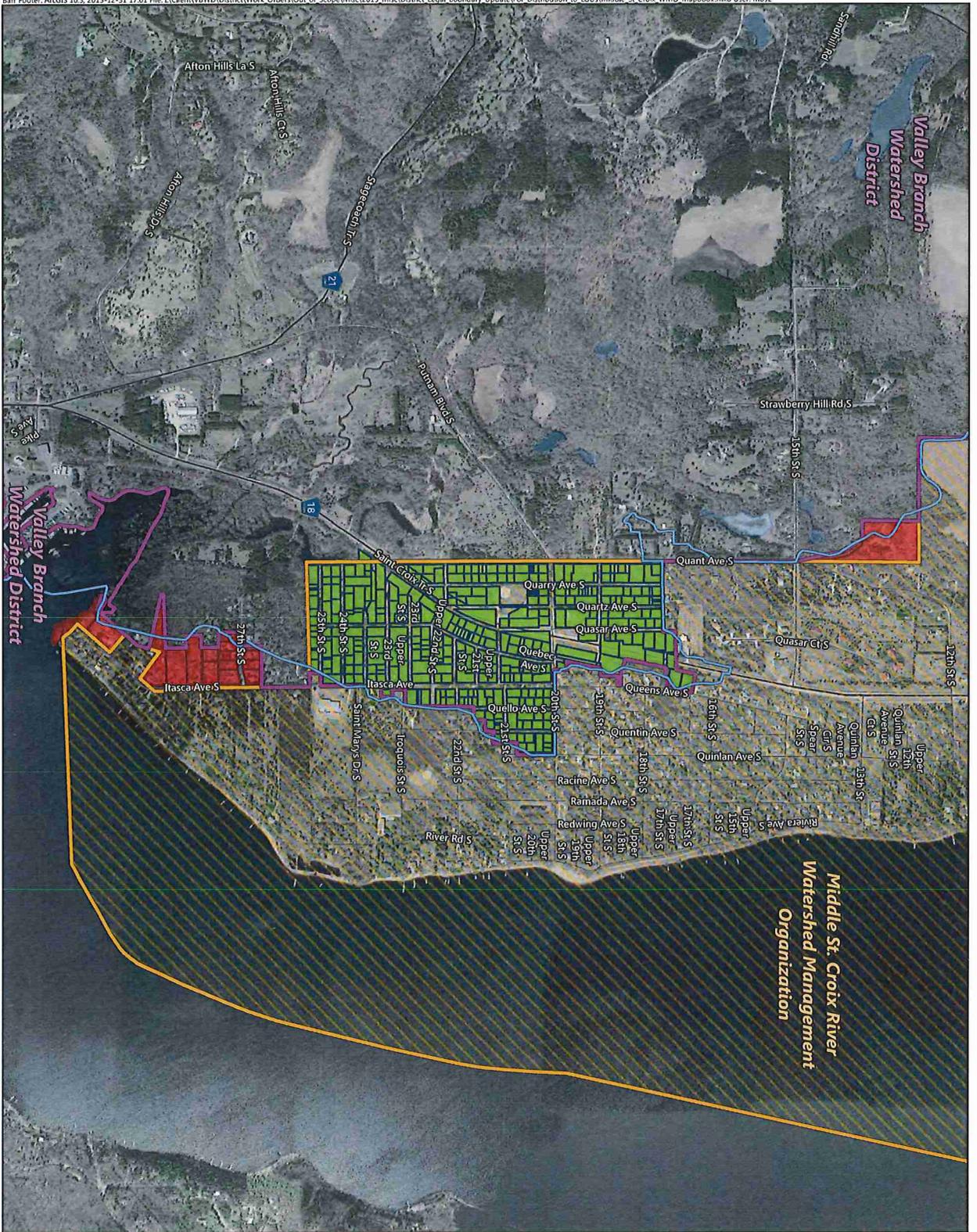


-  Proposed Parcel into VBWD from MSCRWMO
-  Proposed Parcel from VBWD to MSCRWMO
-  Proposed Legal Boundary
-  Current Legal Boundary
-  Hydrologic Boundary



Figure 3

PROPOSED PARCEL CHANGES
 BETWEEN VALLEY BRANCH
 WATERSHED DISTRICT AND
 MIDDLE ST CROIX RIVER WATERSHED
 MANAGEMENT ORGANIZATION



-  Proposed Parcel into VBWD from MSCRWMO
-  Proposed Parcel from VBWD to MSCRWMO
-  Proposed Legal Boundary
-  Current Legal Boundary
-  Hydrologic Boundary

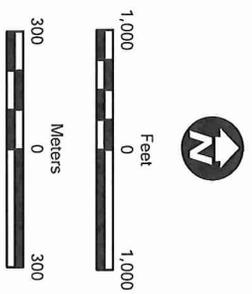
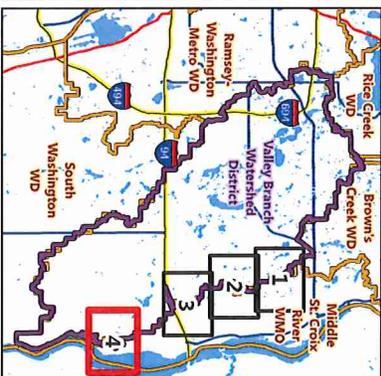


Figure 4

PROPOSED PARCEL CHANGES
 BETWEEN VALLEY BRANCH
 WATERSHED DISTRICT AND
 MIDDLE ST CROIX RIVER WATERSHED
 MANAGEMENT ORGANIZATION