

City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St. Croix Beach, MN 55043

Staff:
Interim City Clerk-Administrator
Amy Truhlar

City Hall Hours:
9:30 – 1:30 Monday, Tuesday, Thursday
Call for an appointment at other times
Phone Number: (651) 436-7031
Fax: (651) 436-8310
Email: lscb@comcast.net
Website: www.lscb.govoffice.com

August, 2013
Issue No. 488

Lake St. Croix Beach

2013 Heritage Day/National Night Out

Tuesday, August 6th

5:00p.m. – 8:00p.m.

Lake St. Croix Beach Riverfront Park

Come Visit Booths & Displays

 LSCV Fire & Emergency Response Department
 Sheriff's Department

Bring a squirt bottle, go home with free Non-Toxic cleaner

Enter a Drawing to Win a Free Rain Barrel

Yellow Ribbon Alliance Booth

Kids' Activities

Music by Back Porch Band

Door Prizes

Drawing for prizes held randomly during the event. You must be present to win.

Boy Scout Troop will sell Tacos
Free Games & Ice Cream Sandwiches

The official posting place for Lake St. Croix Beach city meetings is at the posting board near the front door at City Hall.

A majority of the City Council may be in attendance at any city meeting.

July Calendar

Note: All city meetings start at 7:00 p.m. and are held at the City Hall except as noted otherwise.

Thursday, August 1
Recycle Day

Tuesday, August 6
Heritage Day

Wednesday, August 7
Planning Commission

Thursday, August 8
Middle SCV WMO meeting at Washington Conservation District Office

Tuesday, August 13
Park Commission

Wednesday, August 14
LSCV Fire District at Fire Hall

Thursday, August 15
Recycle Day

Monday, August 19
Regular City Council Meeting

Monday, August 26
LSCV Alliance – 4:30 p.m. at Fire Hall

Thursday, August 29
Recycle Day

Hazard Mitigation Topic



Line of Sight

Property owners are urged to check their corners for overgrown shrubs and low-hanging tree branches to ensure a clear line of vision. No vegetation should be allowed to grow in such a manner as to impede vision for pedestrians or vehicle drivers. In most cases, the right-of-way runs about 10 feet from the paved street. At corners, clear vision is essential within 15 feet of the intersecting street right-of-way lines.

Condolences to the family of John Jansen, long-time resident, and former Mayor and City Councilmember.

Ordinance 724.04 Outdoor Implements . . . any power lawn mower, snowblower, power hedge clipper, power saw, or such other implement designed primarily for outdoor use, shall be operated only between the hours of 7:30 a.m. to 9:00 p.m. on weekdays, or between the hours of 9:00 a.m. to 9:30 p.m. on Saturdays, Sundays, and State and Federal Holidays. . .

If you live along the bike path please remember to mow only to your property line, not all the way to the bike path. This is prairie restoration area, and the city received a grant making the city responsible for maintaining the prairie area. If mowing continues, the city could be required to repay the grant money.

Summer Parking Restrictions . .
On-street parking is prohibited
- Between 10:00 a.m. and 8:00 p.m. May 20 through September 15 on any road east of County Road 18.
- Where Posted "No Parking" Parking
Tickets will be issued for parking on the streets.

The City's annual Heritage Day Celebration is August 6th from 5pm until 8pm - live music and lots of activities for the whole family.

The fire department has requested that everyone check their smoke and carbon monoxide detectors. They have also requested that residents trim trees to achieve 12 feet of clearance for emergency vehicles.

The Sheriff's Office is reminding residents to keep cars and houses locked whenever possible. Report suspicious activity to the Sheriff's Office by calling 651-430-7850.

Other happenings in August include required tree trimming alongside city roads to maintain a clear line of sight for drivers and pedestrians. The city has been using pink tape to mark all trees that will need to be trimmed. If your tree has been marked with pink tape, please feel free to trim it yourself. Please call City Hall for more information. The next brush disposal is August 3, 8:00 a.m. – 11:00 a.m.

City staff and City Officials will be at Heritage Day to greet you. We are looking forward to seeing you all there.

Mayor Tom McCarthy

Hello All,

Condolences go out to John Jansen's family. He was a long time city and county public servant and great caretaker of the St. Croix. He will be sorely missed in not just our city, but the entire river community.

Afton Septic project update. The council took action to approve a Joint Powers Agreement be proposed to the City of Afton which would limit any expansion. This follows on the heels of the council action (resolution) opposing the system location. Afton has held several public hearings on the project. While I applaud the City of Afton in removing the septic systems from the flood plain, I do understand the concerns of the LSCB residents living near the proposed location. These concerns have been spelled out in the resolution and JPA presented to Afton. At this point, it is now up to permitting agencies (MPCA, DNR, Board of Soil & Water, etc) to determine the suitability and compliance issues. If you were attending the last council meeting July 15th and were not able to stay until this agenda item came up please contact me (number and email on back cover).

Soon you will see a new face at City Hall. I hope I am not premature in welcoming Angel Smith – with a little luck she will have started the City Clerk's position by the time you read this. Also a big THANK YOU to Amy for stepping up and taking on the extra work, I for one know it is not an easy job.

The city's budget process has started – I will do my best to see a zero change, but preferably a reduction. It's a thought-provoking process, so to that, *please let me know YOUR thoughts.*

HOPE TO SEE YOU AT HERITAGE DAY!

Cindie J Reiter

LSCB Councilmember

Calendar of Events for Valley Library in Lakeland – August 2013

Valley Library
380 St. Croix Trail South
Website: www.washington.lib.mn.us
Phone: (651) 436-5882
Monday, Friday, Saturday 10 a.m. – 2 p.m.
Tuesday - Thursday 2 p.m. – 6 p.m.

Storytime

August 5, 12, 19, and 26 at 10:30 a.m.

Book Club for Kids K - 3

Wednesday, August 7, 3:00 p.m.

Read "My Haunted House" by Angie Sage before the book club meets. Come talk about the book with others and make a craft to take home. Limited to 10 participants. Registration required.

PC Class

Friday, August 9, 9:00 – 10:00 a.m.

Instructor will offer an "open lab" approach to the class, providing help with computer use where needed and answering individuals' specific questions. Bring your questions about PC and Internet use. Maximum of 4 people per session. Sign up at the library.

Valley Book Club

Thursday, August 22, 5:00 p.m.

Book selected for discussion at the August 22 meeting is "Wait Till Next Year" by Doris Kearns Goodwin. Just read the book, come, and discuss.

Dog Gone Reading

Wednesday, August 27, 4:00 – 6:00 p.m.

Children in grades K-7 may practice reading by reading aloud to Chase, a specially trained dog, and his owner. Reading sessions are 15 minutes in length. Sign up to read at the library.

Public Safety

(Including Reports)



Law Enforcement Report

June, 2013

Complaints Investigated

6 Medical	2 Domestic
5 Assists	1 Gas Drive-Off
3 Information	1 Burning Complaint
3 Harrassment Reports	1 Check Area/Welfare
2 Noise Complaints	1 Boating Issue
2 Suspicious Vehicle/Activity	1 Solicitor Complaint
2 Theft Reports	1 Dog Attack
2 Parking Complaints	1 Loose Horse
	<u>Citations Issued: 1</u>

● Sheriff's TIPLine

A quick, simple way to forward information to Washington County Investigators anonymously.

E-mail: sheriff@co.washington.mn.us

Or Phone 651-430-7850

Crime in progress – call 911

Fire Department Report

The Fire Department reported 37 runs in May, 4 of which were in Lake St. Croix Beach.

The Fire Department's Website is www.lscvfd.com.



Animal Control

In the month of June, 5 dogs and 1 cat were reported lost and 3 dogs were reported found.

Reminder: Animal License Renewals are now due. All dogs and cats over 6 months of age must be licensed. Licenses can be purchased at City Hall during normal business hours or by mail. **Application, payment, and proof of current rabies vaccination required.**

2013 – 2015 Animal License Application

Fee: \$10 neutered/spayed, \$25 not neutered/spayed

Proof of current rabies vaccination must accompany application.

Animal's Name _____ Age _____
Breed _____
Sex Male or Female Spayed/Neutered Yes or No
Weight _____ Color _____
Owner's Name _____
Street Address _____
Phone No. _____
Cell Phone (optional) _____
Email (optional) _____

*Mail to: City of Lake St. Croix Beach, 16455 20th Street South,
Lake St. Croix Beach, MN 55043*

Building Permits



Remember to Contact the Building Inspector before you start a project!

The Building Inspector, is located at
Lakeland Water Department Plant No. 2
1190 St. Croix Trail South

Mailing Address: P. O. Box 321, Lakeland, MN 55043,
Phone: 651-436-1405

Please note: The Building Department Office

Hours

Mondays 8:00 – 10:00 a.m.

Thursdays 8:00 - 10:00 a.m.

Parks Department



Picnic Pavilion Reservations

The pavilion at the Riverfront Park is available for reservation on weekends and holidays from Memorial Day weekend through Labor Day weekend. The pavilion can be reserved

from 10:00 a.m. until 10:00 p.m. No alcohol is permitted in any City Park. Call the City Hall at 651-436-7031 to reserve the Riverfront Park pavilion for your special gatherings this summer.

Seasonal Parking Permits

Seasonal parking permits are available to LSCB residents. This permit allows City residents to park in a designated area of the Redwing parking lot. The fee for the permit is \$10. No charge if a member of the household is over 65 years old.

Solid Waste and Recycling

Garbage Service

The City of Lake St. Croix Beach currently has three garbage haulers who are licensed to collect garbage on **Wednesdays and Thursdays** only:

Highland Sanitation 651-458-0043
Maroney Service Inc. 651-439-7279
Waste Management 651-437-9201

Residents may choose a garbage hauler from those who are licensed with the City. All residents must have a contract with a garbage hauler or be able to prove that their garbage is taken to a proper collection site.

Recycle Service

We use a single-sort recycle service. Only certain materials can be recycled. These items are listed on the lid of the cart. Please set your recycle cart at the curb by 7:00 a.m. every other **Thursday**.

Recycle Hauler is Waste Management 877-969-2783

Hazardous Waste Site

General Information

Did you know that residents can drop-off household hazardous waste, electronics, and recyclables for free at the new Washington County Environmental Center? The Center is located at 4039 Cottage Grove Drive in Woodbury, near the intersection of Manning and Bailey Road, just 4 miles south of I-94. The Center replaces the Hazardous Materials Collection Site in Oakdale, which permanently closed in 2009.

The Environmental Center is open:

Tuesdays Noon – 7:00 p.m.
Thursdays 9:00 a.m. – 2:00 p.m.
Saturdays 9:00 a.m. – 2:00 p.m.

Free Product Room

Don't need it? Someone might! Did you know that some of the items you drop-off at the Environmental Center might be stocked in the *Free Product Room* for other residents to pick up, free of charge?

The *Free Product Room* is located inside of the Washington County Environmental Center at 4039 Cottage Grove Drive in Woodbury. Products set out in the *Free Product Room* are first screened for quality. Some of the more popular items are paint and stain. If you are on a tight budget, you might just find the color you were looking for, and there's no cost to you. Other popular products set out in the *Free Product Room* are lawn & garden products and automotive fluids.

For materials collected and more information go to www.co.washington.mn.us/envirocenter or call 430-6655.

Yard Waste Dropoff & Compost

Site

Bayport: RSI

Location: 201 2nd Ave. S.

Also accept appliances and household junk

Phone: 651-430-2809

Woodbury: Compost Concepts

Location: 4600 Cottage Grove Drive

Phone: 651-436-1213

Cottage Grove: Cottage Grove Compost Site

9600 Glendenning Rd.

Phone: 651-459-1556

Brush Site

Thanks to Aggregate Industries who has agreed to provide a disposal site for brush from Lake St. Croix Beach residents again this year.

Aggregate Industries does not accept any construction materials. They will accept only brush such as limbs, trees, and shrub trimmings. No leaves or grass. The site will be open from 8:00 to 11:00 am on the following Saturdays (first Saturday of the month, excluding holidays):

August 3	September 7
October 5	November 2

Community News

XYZ Club (Extra Years of Zest)

XYZ Club, for seniors 55 years and older, meets every Tuesday morning at Memorial Lutheran Church in Afton. Cards will be played at 9:00 a.m. with a coffee break at 10:00 a.m., followed by more card playing until noon. Programs will be announced as they develop. For information, registration, or cancellation, call Marian Glasbergenner at 651-436-7742 on Mondays.

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Phone: 651-436-7031 Fax: 651-436-8310

E-Mail: lscb@comcast.net

Web Site: www.lscb.govoffice.com

Office Hours: 9:30 a.m. – 1:30 p.m.

Monday, Tuesday & Thursday or call for an appointment.



The Lake St. Croix Beach City Council Meetings
may be viewed on Channel 16.

Schedule:

- Aug 1 at 7 a.m.
- Aug 7 at 1 p.m. and 9 p.m.
- Aug 8 at 9 a.m.
- Aug 14 at 4 p.m. and midnight
- Aug 15 at 7 a.m.
- Aug 21 at 1 p.m. and 9 p.m.
- Aug 22 at 9 a.m.
- Aug 28 at 4 p.m. and midnight
- Aug 29 at 7 a.m.

Upon occasion, the transmission of these meetings may be delayed or not available due to technical difficulties. Check their website for more information www.vactv.org



HIGHLIGHTS **REGULAR CITY COUNCIL**

The following are unapproved minutes from the July 15, 2013 City Council meeting. *Minutes may at times be condensed to fit space. (Complete minutes on file at City Hall.)*

Members Present Tom McCarthy, Charles W. Brown, Cheryl Kopp, Cindie Reiter, Jim Unker

Staff Present John Parotti, Kevin Sandstrom, Amy Truhlar

Others Present Kevin Wall, John Place, John Sievert, Doug Anschutz, Larry Osterman, David Triemert, Bill Glampe, Michelle Kline, Bob Antonsen, Jim Stanley, Kris Peterson, Jack Yanchar, Mary Planten-Krell, Cathy Chavez, Kathi Pelnar, Mary Parr

- **Call To Order** by Mayor McCarthy at 7:01 p.m.
- **Pledge of Allegiance** was said.
- **Approve Agenda** Agenda Item 3
M/S/P (Reiter, Brown) TO APPROVE THE AGENDA AS PRESENTED.

Councilmember Unker felt that the Sheriff's Department presentation should be under New Business on the agenda rather than under Public Safety Reports because action may be required. City Attorney Kevin Sandstrom explained that it did not matter where an item was on the agenda, and action could be taken whether it was presented under New Business or under Public Safety Reports. Councilmember Unker stated that he would prefer no action be taken if the item remained under Public Safety Reports. He asked that next time this be placed under Unfinished Business. Councilmember Reiter pointed out that several members of the audience may be in attendance for that item and preferred not to make them wait.
MOTION PASSED UNANIMOUSLY.

- **Consent Agenda** Agenda Item 6
M/S/P (Reiter, McCarthy) TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, BROWN – AYE, KOPP – AYE, MCCARTHY – AYE.

M/S/P (Reiter, McCarthy) TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON JUNE 17, 2013 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

M/S/P (Reiter, McCarthy) TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING ON JUNE 24, 2013 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

- **OPEN COMMENTS FROM THE PUBLIC**
Mary Planten-Krell, executive director of Youth Service Bureau (YSB) in Washington County, thanked the City Council for their past support of YSB and noted that most municipalities in Washington County are supporting YSB. Ms. Planten-Krell explained that the mission at YSB is to help youth and families learn the skills they need to be more successful at school, at home, and in the community. The mission is achieved through a variety of programs such as counseling, early intervention, and chemical health programs. Over the past year, YSB has provided an increasing number of services for residents in Lake St. Croix Beach. Most of the youth they work with have started to make some bad choices but are not yet in serious

trouble. YSB programs help them to start making better choices. She asked the City Council for \$200 for 2014 to continue to support the services YSB provides. Councilmember Unker asked how YSB performs outreach to the schools. Ms. Planten-Krell reported that they have a full time staff member at the high school and the junior highs in the Stillwater School District, presentations are given to classrooms, and there is one-on-one work provided. This item will be discussed at upcoming budget worksession(s).

Kathi Pelnar reported she provides animal control services for Lake St. Croix Beach and 19 other municipalities in Washington County, St. Croix County, and Pierce County. The service she provides most is picking up stray dogs and cats and take them to a safer place such as an impound facility, where they will work to return the pets to their owners. She tries hard to return the pets to the owners before taking them to the impound facility. She handles many complaint calls, often for barking dogs, and will send warning letters and occasionally issue citations. She is on call 24 hours per day, 365 days a year. She explained that she will not respond to wildlife calls unless there is an imminent danger to humans because she has nowhere to take them. In 2007 she came down to Lake St. Croix Beach 43 times. She has only come to Lake St. Croix Beach 7 times so far this year. Ms. Pelnar reported that the Humane Society no longer takes feral cats, so she can no longer pick them up. Animals picked up in Lake St. Croix Beach are taken to the Humane Society in Woodbury if owners can not be located. Ms. Pelnar noted that licensing pets helps get them returned to their owners and ensures that animals are vaccinated against rabies, as that is a requirement before a pet license is issued. She stressed the importance of having pets vaccinated against rabies, noting that a whole city can be quarantined in the case of a human being bit by an animal with rabies. If the dog is vaccinated for rabies, it can be quarantined at home. It will need to be taken to a vet on the last day of the quarantine to verify that the pet is healthy 10 days after a bite. She also noted that licensing is sometimes the only way to return a pet to its owners. It was requested that she receive a list of licenses bi-monthly.

Ms. Pelnar clarified that the Humane Society will take stray cats, but not feral cats from animal control. If the feral cat is brought to the Humane Society by a resident, it will be taken because the resident can provide information to the Humane Society regarding how long it has been in the area. The Humane Society must hold a feral cat for 5 days. It was noted that feral cats left in the wild will breed and add to the problem. Ms. Pelnar reported that she will not go on calls for dogs running wild, unless it is staying in one place. Licenses cost \$10 per spayed/neutered animal and \$25 for animals that are not spayed/neutered.

David Triemert, 2965 Lake Elmo Avenue North, reported that on June 3, 2013 he filed a federal complaint naming Mayor McCarthy, among others, as a defendant. He accused Mayor McCarthy of colluding with Deputy Sullivan and other Washington County officials/employees to obstruct him from obtaining public data with regard to the proposed Washington County Sheriff's substation at Lake St. Croix Beach City Hall. Mr. Triemert reported that on May 6, 2013 he made a data request seeking public data mostly in reference to the proposed Sheriff's substation with 23 distinct data points. He then received a letter from City Attorney Sandstrom reporting that the city would endeavor to get the data to him within 2 months and asking for DVDs or CDs for the information. He stated this was outrageous and that these basic office supplies should be available at City Hall for data requests, the cost for which can be passed on to those requesting such data. He also stated that the Minnesota Government Data Practices Act requires that the responsible authority in every government entity shall keep records containing government data in such an arrangement and condition to make them easily accessible for conven-

ient use. Councilmember Unker noted that his statement had gone on for three minutes, and he did not want to hear any more.

Jack Yanchar, 1579 Quant Avenue South, stated that the previous speaker was not a resident of the city and should not be allowed to threaten lawsuits and terrorize staff. He noted that Mr. Triemert did not articulate what his problem was with the proposed relocation of the Sheriff's substation to City Hall. Mr. Yanchar stated that the substation being located at City Hall seemed to be a good idea in his opinion and many other residents he has talked to in the city.

John Sievert, 1580 Riviera Avenue South, expressed confusion regarding the controversy over the Sheriff's substation. He noted that in emergencies the Sheriff's Deputies are usually the first to respond, and he is very comfortable with their presence in the city. He pointed out that the substation being located in the valley, where they are patrolling, creates lower gas costs and causes less wear and tear on the Deputies' vehicles, which are paid for by taxpayers in Washington County. He encouraged the City Council to move forward with the proposal and allow the Sheriff's substation to be relocated to City Hall.

• **PUBLIC SAFETY REPORTS**

Presented by Councilmember Kopp
Law Enforcement

- 49 calls, 1 citation

Animal Control

- 3 calls, 1 warning letter sent
- 5 dogs lost, 1 cat lost, 3 dogs found

Jim Stanley, deputy chief of the Lower St. Croix Fire Department, presented the June Fire District Board minutes. He reported that he was able to get Waste Management to end the Fire Department's garbage contract for no cost. Maroney's now picks up their garbage, resulting in a significant savings for the Fire Department. The runs in the first quarter were down slightly due mostly to the weather. The crew is updating the inventory and life expectancy of the equipment. By the end of July, all the outside lights will be LED, creating significant savings in the electric bill for the Fire Department. He pointed out that the brightness and light direction will not be changed. Mr. Stanley ordered the city's AED, but it is on backorder. Once it comes in, he will schedule a training session with the City Council and city staff. The sign posts are installed, and they are considering and researching the costs of an electronic sign. Burl Haar will be contacting the cities regarding an audit committee. There were 50 runs in the month of June and 28 runs so far in July.

Mr. Stanley explained how billing works for the Fire Department when an individual without insurance files for bankruptcy. They can still seek payment through their tax refunds. If they subsequently receive payment from the individual, they must return the payment.

Councilmember Reiter asked when the debt service for the Fire Department's building would be paid off. Mr. Stanley responded that the debt service was for 20 years and was taken out in 2003. All contracts are renewed in June, including the Sheriff's Office for the use of the fire station.

○ **Fire Relief Association Budget**

Kevin Wall, president of the Lower St. Croix Valley Firefighters Relief Association, presented the annual audit for 2012. There were no unusual changes found in the audit. There were increased costs for legal and professional expenses due to the conflict with the IRS, which has been resolved, and their tax-exempt status has been re-instated. The funding ratio for 2012 was 109%, so the funding payment in 2013 will be the last payment. He asked that the City Council consider keeping this payment as a line-item on their budget for possible future deficits. There was one payout in 2012. The Relief Associa-

tion is determining whether an increase in benefits would be possible without creating a deficit.

Councilmember Reiter asked whether the Relief Association has changed its processes to create a mechanism to be able to notify cities ahead of time if a deficit is seen. She noted that individuals saw 401(k) decreases on their monthly statements. Mr. Wall reported that their investment strategy is reviewed annually. If a deficit is seen, the cities will be notified. Mr. Stanley, vice-president of the Relief Association, explained that they have monthly reports that are reviewed at their quarterly meeting for tracking purposes.

o **Fire Department Budget**

Jim Stanton, Fire District Board Chair, presented the operating budget for the Fire District for 2014. He explained that for Lake St. Croix Beach there will be a 2.26% increase in 2014 from 2013. The cost per capita for Lake St. Croix Beach will be \$49.14. This is based on the tax capacity and the population of each city. The new billing system is working out well, creating a decrease in the amount of write-offs the Fire Department has. They have budgeted \$100,000 for Medicare billing adjustments. These adjustments are necessary because Medicare pays a set fee for ambulance service, which is not the full cost. The part-time administrative position is in the budget for 2014, but was not in the budget for 2013. Mr. Stanton noted that there was a 13% increase in their workmen's comp policy. Councilmember Reiter wondered what category was driving that increase. The cost for workmen's comp went from \$7,500 to \$8,500. Councilmember Brown asked what precipitated the need for the part-time administrative position. Mr. Stanton replied that the work required to manage the department is huge. Nearby fire departments have also been hiring administrative personnel. It was noted that there are a number of trainings, meetings, and conferences that occur during the day. Prior to hiring the administrative staff, the Fire Department was not able to send anyone to these events unless someone was willing to go on their own time. Mr. Stanton then noted that the Sheriff's substation relocating to City Hall will help them, as they move a fire truck out of their garage in the winter to allow the Deputies' vehicles to park indoors.

o **Sheriff's Office – Presentation of Plans for City Hall Garage**

Larry Osterman, with Washington County Sheriff's Office, presented answers to questions that were presented to the City Council at the May City Council meeting and a drawing of the Sheriff's Office plans to renovate the garage space at City Hall. There was some clarification regarding the plans and directions. Councilmember Reiter asked if there was a time limit for this project to move forward. Mr. Osterman answered that there was no time limit, but they would like to move forward as quickly as possible as they started looking at sites over a year ago. He noted that these plans were not concrete, but just a first draft. Mr. Osterman pointed out that the City Hall was in the contracted area in the Lower St. Croix Valley and among the population base. Due to the computer equipment in the Deputies' vehicles, it is best if the vehicles can be parked indoors year-round. The Sheriff's Office looked at several sites and decided this was their best option. There was discussion regarding the proposed plans, proposed lease, and parking lot use. It was noted that this is still in the discussion phase, nothing has been finalized.

Mary Parr, a resident of Lake St. Croix Beach, asked whether the City pays for utilities for the garage space at this time. It was noted that there are three separate gas meters in City Hall, so utilities can be separated out, but details have not yet been worked out. There was discussion regarding fire sprinklers, drainage systems, alarm systems, and whether these would need to be changed or installed. Mr. Osterman stated

that the Sheriff's Office was presenting plans and asking for the City Council's permission to move forward with plans for the proposed substation. If these plans met the City Council's approval, the Sheriff's Office could move forward with more detailed plans including plumbing and electrical work. It was noted that firearms would be locked in the vehicles, which would be kept in the locked garage when not in use. It was noted that if the Sheriff's Substation were allowed, an amendment to the City's CUP would be needed, which would require a Public Hearing.

Jon Place, owner of the Beach Bar, noted that a 20-year lease had been drawn up and negotiated charging \$1 per year for 20 years. He stated he would offer double that. Mayor McCarthy noted that the lease had been drawn up by Washington County Sheriff's Office and had not been negotiated.

Mr. Osterman noted that the Sheriff's substation and the rest of City Hall would be separated, and the spaces would not be shared. He noted that due to some sensitive information that may be stored at the substation, it would need to be secured from outside users. City Hall staff, City Council, and others would not have access to the substation from City Hall.

There was discussion regarding taxes and whether this move would decrease revenue for the fire department. Mr. Stanley reported that the Sheriff's Office currently just pays for consumables and a small janitorial fee to help clean the area where their offices are located. Councilmember Reiter noted that the State of Minnesota and Washington County, among others, have been urging the use of shared services when/where possible. If the Sheriff's Substation were to be relocated to City Hall, this would be an example of shared services and the Sheriff's Office would be paying for a portion of the utilities the City is already paying. She stated that she could not see a good reason to charge another governmental agency rent as it would be like taxing residents since they would be the ones who would pay the rent with their taxes, but these details would be worked out when the lease was negotiated. She noted it was a win-win situation in her viewpoint. She further pointed out that all responses she has received regarding this issue have been in favor of making this arrangement. Councilmember Reiter explained that there had been an individual interested in renting that space for use by his company, and it was determined that the going-rate for business storage made it too cost prohibitive for the individual. She reported that when the City used bonds to purchase the City Hall building, part of the bonding restrictions stated that if any portion of the building became a commercial rental, property taxes would need to be paid. This restriction did not include other governmental agencies.

There was some discussion regarding the lease drawn up by the Sheriff's Office, but City Attorney Sandstrom noted that the lease was not official, it was only a draft that was proposed, and it had not been negotiated or agreed upon. Therefore details contained in the lease were not relevant at this time.

Councilmember Unker noted that there are a lot of dynamics to this proposal and a lot of work was still needed. He stated that Mr. Place and representatives of the Sheriff's Office should set up a meeting to discuss the issues and concerns that Mr. Place has. He stated that he understands the concerns Mr. Place has as a business owner, and that Mr. Place had been a good, corporate friend to the City. Mayor McCarthy agreed that Mr. Place has been a good friend and business owner in the City. Mr. Place stated that his taxes have almost tripled since he bought the Beach Bar. Councilmember Reiter pointed out that if taxes have tripled, it is due in part because the value of the business has increased, and the market value homestead credit was removed, which shifted some of the tax burden onto commercial properties. The tax formula was changed by the State of Minnesota.

M/S/F (Unker, Reiter) THAT THIS BE AN AGENDA ITEM AT THE AUGUST CITY COUNCIL MEETING AND THAT

MAYOR MCCARTHY SET UP A TIMELINE OF HOW THE PROPOSAL SHOULD PROCEED.

Councilmember Unker explained that because Mayor McCarthy has been involved in this process since the beginning, he should be the one to set up a timeline on a monthly or weekly basis for each step of the process. Councilmember Reiter stated that the entire City Council should determine the timeline. Ms. Parr pointed out that the Sheriff's Office was just asking for approval to move forward, and the City Council was going way beyond that. She felt that the burden should be on the Sheriff's Office to provide the City Council with the information. Mr. Place felt that a timeline was important to show honest, open discourse on this issue. City Attorney Sandstrom pointed out that the floorplan was not important to the City Council at this time. The public safety issues and overall logistics were more important at this point. The City Council should first consider whether the Sheriff substation at City Hall is a workable option for the community. He suggested that the City Council determine whether further information on the concept of the substation at City Hall is needed before moving forward, such as lease terms.

Councilmember Unker felt that a timeline would help get all the details in the order they were needed, with the most important details first. John Sievert suggested that the City Council ask the Sheriff's Office for a total proposal. Mr. Place suggested that a Safety Study be performed, and Mr. Sievert stated this could be included as part of their proposal. City Attorney Sandstrom agreed that a total proposal from the Sheriff's Office was an option the City Council could consider, and noted that the proposal could include a floorplan, a lease, and a safety study. He advised that the City Council should provide guidance to the Sheriff's Office as to the information the City Council would like provided before moving forward.

MOTION FAILED, 1 AYE (UNKER), 4 NAYS.

There was discussion as to whether a safety study was performed when the Sheriff's substation was relocated to the Fire Department. Councilmember Reiter noted that it was important to get the information soon so the Sheriff's Office can get their vehicles inside in winter 2013-2014.

M/S/P (Reiter, McCarthy) THAT THE CITY COUNCIL SET UP THE GUIDELINES AND TIMELINE FOR THE PROJECT.

There was further discussion regarding the guidelines and timeline. There was also discussion regarding cost-sharing of electricity and Trans-Alarm, the city's fire and safety alarm company. Jim Stanley suggested that information should be included in the lease and could be based upon square footage and separate gas meters. Councilmember Reiter stated that her two most important issues were safety and cost-sharing. Councilmember Unker stated that for him the two most important issues were the lease terms and a safety study. Councilmember Reiter suggested that a final decision should be determined by October.

MOTION PASSED, 4 AYES, 1 NAY (KOPP).

Councilmember Reiter asked that the Sheriff's Office return to the City Council in August with information on how long construction will take with the plans they currently have and any planned school bus stops in the area. Mr. Place stated he would find information regarding who performed the safety study for the Sheriff's substation at the Fire Station. Councilmember Brown and Mayor McCarthy stated they would work on the safety questions regarding streets such as obstacles, line-of-sight issues, and street signs in the direct area. The City Council agreed to discuss lease terms in the budget workshop.

There was discussion regarding how often the Deputies would stop at the substation. It was estimated that the deputies would come to the office at shift changes and usually once or twice during their shift. At the Sheriff's Office in Stillwater, the Government Center is located in a residential area with a school across the street. Councilmember Reiter pointed out that the contract with the Sheriff's Office is for the deputies to be patrolling in the 5 cities, and they would not be in the office waiting for a call.

• **CITY ENGINEER'S REPORT**

○ **Crack Sealing and Patching**

John Parotti, City Engineer with SEH, reported that the crack sealing and patching projects have been completed, and an invoice submitted for patching. If a location was missed, a Councilmember of City Staff should be told, and they can relay the information to the City Engineer. Seal coating was done on July 12, 2013. The first sweep will be done the week of July 15, 2013.

City Engineer Parotti reported that the contractor encouraged the cities to contract together for the street projects. The city often requests bids with other cities, but putting it all together in one bid request could result in savings for the cities.

○ **Field Survey**

The field survey of the levee has been started. Due to high water, the work has been delayed. The survey will begin again when the water level drops to its normal pool elevation level. Once the survey is completed, plans will be drawn up for work that will need to be completed, which will be reviewed by the Army Corps of Engineers (ACOE). After the plans are approved, requests for bids can be sent out for the work to be completed. The work must be completed by the summer of 2014.

Councilmember Reiter noted that there are hazard mitigation grants available and suggested this project may qualify. She noted that there are three repetitive loss properties in the floodplain and suggested grant applications should be submitted to acquire and demolish these properties. It was also noted that if utility poles need to be moved, grants may be available for this work as well.

M/S/P (Reiter, McCarthy) TO DIRECT THE CITY ENGINEER TO INVESTIGATE THE POSSIBILITY OF OBTAINING HAZARD MITIGATION GRANTS. MOTION PASSED UNANIMOUSLY.

Mr. Parotti explained that trees are allowed to grow in the wetlands.

• **NEW BUSINESS**

○ **Resolution 2013-10, A Resolution Accepting Donations for the Annual Heritage Day/National Night Out Ice Cream Social**

Councilmember Reiter asked whether the total value of a donation needed to be determined before it could be accepted by resolution. Interim City Clerk-Administrator Amy Truhlar noted that this same resolution has been used for the past several years.

M/S/P (Unker, Kopp) TO APPROVE RESOLUTION 2013-10, A RESOLUTION ACCEPTING DONATIONS FOR THE ANNUAL HERITAGE DAY/NATIONAL NIGHT OUT ICE CREAM SOCIAL. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, BROWN – AYE, KOPP – AYE, MCCARTHY – AYE.

○ **Resolution 2013-11, A Resolution Accepting Donation of Seeds for the South Bluff Restoration Phase 2**

M/S/P (Reiter, Kopp) TO APPROVE RESOLUTION 2012-11, A RESOLUTION ACCEPTING DONATIONS OF SEEDS FOR THE SOUTH BLUFF RESTORATION

PHASE 2. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, BROWN – AYE, KOPP – AYE, MCARTHY – AYE.

o **Sober Party at Riverfront Park**

M/S/P (McCarthy, Brown) TO ACCEPT THE RECOMMENDATION FROM THE PARK COMMISSION AND ALLOW JIM BUEGE TO HOLD HIS ANNUAL SOBER PARTY AT RIVERFRONT PARK, CHARGE HIM \$25 FOR THE USE OF ELECTRICITY, AND REMIND HIM OF THE CLEAN-UP EXPECTATIONS AND THAT ALL GUESTS MUST PARK IN THE PARKING LOT WITH THE EXCEPTION OF THE BAND VEHICLE.

There was a discussion regarding the charge for electricity.
MOTION PASSED UNANIMOUSLY.

o **Raingarden Clean-Up**

Mayor McCarthy explained that item was mostly concerning the raingarden across the street from City Hall. The raingarden needs to be weeded and cleaned out. Councilmember Reiter pointed out that the Conservation Corps comes to the City with a group of volunteers and performs this service for free once or twice a year. In the past, they have come to do the work, and it has already been done. She did not see a need to pay someone for this work.

M/S/P (Reiter, Brown) TO DECLINE THE RECOMMENDATION FROM THE PARK COMMISSION TO HIRE SOMEONE FOR UP TO \$160 PER MONTH FOR JULY AND AUGUST TO CLEAN UP AND WEED THE RAINGARDENS NEAR CITY HALL. MOTION PASSED, 4 AYES, 1 NAY (UNKER).

o **Right-Of-Way Trimming**

Councilmember Reiter suggested that the City obtain bids from Washington County Public Works, a tree company or Lakeland Water Utility perform right-of-way and canopy trimming for the entire city. She suggested this be discussed at the budget workshop to get the work included in the 2014 budget.

There was discussion regarding line-of-sight issues. City Attorney Sandstrom noted that letters can be sent to residents and citations can be issued if line-of-sight issues are not resolved.

o **Schedule Budget Workshop**

There was discussion regarding dates and times for a budget workshop. The City Council will hold a Budget Workshop on Thursday, July 25 beginning at 6:00 p.m.

• **UNFINISHED BUSINESS**

o **Text Amendment to Zoning Ordinance 509.05**

City Attorney Sandstrom explained that he needed to draft an ordinance for this text amendment. If the City Council approves the language tonight, the ordinance can be included on the Consent Agenda in August.

M/S/P (Reiter, McCarthy) TO DIRECT CITY ATTORNEY KEVIN SANDSTROM TO DRAFT AN ORDINANCE AMENDING ZONING ORDINANCE 509.05 AND INCLUDE IT ON THE CONSENT AGENDA FOR THE AUGUST CITY COUNCIL MEETING. MOTION PASSED UNANIMOUSLY.

o **Afton Sewage System Project, Joint Powers Agreement**

Councilmember Reiter reported that the number of residents and businesses being included in the Afton cluster septic system has increased from 86 to 102. This represents the maximum capacity the system will be able to manage. There will be no room for expansion for the Old Village of Afton or resi-

dents in the floodplains in St. Mary's Point (SMP) or Lake St. Croix Beach (LSCB). The City of Afton shifted the proposed location of the system on the property based on the location of wells in the City of Lake St. Croix Beach. The system must be 300 yards away from any wells.

City Attorney Sandstrom explained that a Joint Powers Agreement (JPA) was created and proposed by St. Mary's Point for the three cities (SMP, LSCB, Afton). The JPA was presented to Afton on July 2, 2013 at the Public Hearing. The City of Afton has stated that there will be no odor issues and no noise created by the system. Mr. Sandstrom suggested an additional provision to the JPA requiring Afton to visually screen the system from the view of neighboring properties. Councilmember Reiter noted that the only thing that will be above ground and visible would be the operator's shed and suggested evergreen type vegetation around the structure to block the view year-round. She explained that approval of this JPA would rescind the resolution of opposition to the system. She pointed out that eliminating the septic systems in the floodplains is desirable and spoke favorably of approving the JPA. She stated that it would take a catastrophic event to break the pipes and contaminate the creek or the land around this system.

M/S/P (Reiter, McCarthy) TO APPROVE THE JOINT POWERS AGREEMENT BETWEEN AND AMONG THE CITY OF AFTON, THE CITY OF LAKE ST. CROIX BEACH, AND THE CITY OF ST. MARY'S POINT REGARDING THE PROPOSED CLUSTER SEPTIC SYSTEM IN AFTON.

Councilmember Unker questioned why the possibility to expand was being removed. He noted that if this is a good thing, and no adverse odors, noises, or sights are coming from the system, it may be considered favorable to expand the system. City Attorney Sandstrom explained that the size of the system and the location of neighboring wells are in part determining where the system can be located on the property. It was noted that if the wells in the surrounding area are capped, the system could possibly be expanded. Councilmember Kopp stated she was vehemently opposed to the system as she was worried about the possibility of the creek being polluted.

MOTION PASSED, 4 AYES, 1 NAY (KOPP).

o **City Hall Availability Policy and Rental Agreement**

M/S/P (Unker, Brown) TO ADOPT THE CITY HALL AVAILABILITY POLICY AND RENTAL AGREEMENT. MOTION PASSED UNANIMOUSLY.

o **City Clerk-Administrator Position**

City Attorney Sandstrom reported that Mitch Berg accepted a different position and withdrew his application for City Clerk-Administrator of Lake St. Croix Beach. Mr. Sandstrom contacted Angel Smith based on the motion from the June Special City Council meeting. Ms. Smith expressed interest in the position and signed the forms needed to proceed with a background check. There was discussion regarding the background check and what is covered. Mr. Sandstrom explained that it was primarily a criminal background check. He also reported that Mitch Berg accepted a professor position and would be available to help train Ms. Smith, on a contractual basis, for the next month if the City Council would like.

M/S/P (Unker, Reiter) TO HIRE ANGEL SMITH FOR THE CITY CLERK-ADMINISTRATOR POSITION CONTINGENT UPON A SATISFACTORY BACKGROUND CHECK. MOTION PASSED, 4 AYES, 1 NAY (KOPP).

Mayor McCarthy asked the City Council if they wanted to hire Mitch to train Ms. Smith for \$600 per week. Councilmember Unker suggested they could hire Councilmember Reiter to train Ms. Smith as well.

M/S/P (Reiter, Brown) TO OFFER ANGEL SMITH \$24 PER HOUR.

Councilmember Reiter explained that she suggested \$24 rather than \$25, which was the rate for Mitch, because of her lack of experience. Councilmember Kopp suggested starting her lower on the range of pay designated for the position due to her lack of experience. It was noted that this was a salaried position and should be calculated as such (4/5 of 2080 hours per year).

FRIENDLY AMENDMENT BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO OFFER ANGEL SMITH \$25 PER HOUR WITH A SIX-MONTH PROBATIONARY PERIOD.

MOTION PASSED UNANIMOUSLY.

It was clarified that the position be offered to Ms. Smith as soon as the background check was completed.

• **COUNCIL/STAFF REPORTS**

Councilmember Brown's Report
Nothing further to report.

Councilmember Kopp's Report
Nothing further to report.

Councilmember Unker's Report
Nothing further to report.

Councilmember Reiter's Report
Councilmember Reiter noted that the State of Minnesota has made some new regulations regarding recycling, which has now come down to the cities. Washington County is working on a new recycling scorecard for the recycling grant program. She noted that the increased recycling requirements works out to each household recycling 2.7 lbs more per week.

She extended her best wishes and hopes to the family of John Jansen.

Councilmember Reiter noted that Washington County stopped mowing just north of 13th Street South and wondered why that had occurred. She noted that the prairie remnant burn was between 19th Street and 13th Street.

Request for Proposals (RFP) for audits and recycling need to be completed and sent out.

Mayor McCarthy's Report

Mayor McCarthy stated that residents who see pink tape on their vegetation should trim the area for line-of-sight issues. He pointed out that dog licenses are due for renewal. He asked that steel yard poles at the edge of the property should be moved out of the right-of-way. He reminded everyone that Heritage Day is August 6, 2013, 5:00 – 8:00 p.m. He will be unable to attend.

City Attorney's Report
Nothing further to report.

Interim City Clerk-Administrator/Treasurer Truhlar's Report

Interim City Clerk-Administrator Amy Truhlar presented the bills for the month of July totaling \$44,794.07. This amount included the third quarter fire protection fee (\$12,638.00) and the invoice for the 2013 patching project (\$8,275.00).

MOTION BY COUNCILMEMBER REITER, SECONDED BY COUNCILMEMBER BROWN, TO PAY THE BILLS AS PRESENTED TOTALING \$44,794.07. MOTION PASSED, 4 AYES, 1 ABSENT.

Ms. Truhlar reported that the first half property taxes have been received. The Environmental Advisory Commission/Recycle Committee will be meeting on Tuesday, July 16 at 7:00 p.m.

• **ADJOURNMENT**

M/S/P (Reiter, Brown) TO ADJOURN AT 10:50 P.M. MOTION PASSED, 4 AYES, 1 ABSENT (KOPP).

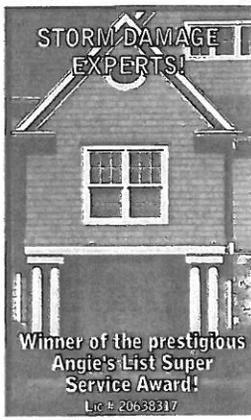
Acronyms and abbreviations that may appear in this newsletter.

CC	=	City Council
EAC	=	Environmental Advisory Commission
FAC	=	Floodplain Advisory Commission
FEMA	=	Federal Emergency Management Agency
LSCVA	=	Lower St. Croix Valley Alliance
LSCV FD	=	Lower St. Croix Valley Fire Department
M/S/P	=	Moved, Seconded, and Passed
M/S/F	=	Moved, Seconded, and Failed
SEH	=	Short Elliott Hendrickson (City Engineer)
STS	=	Sentenced-To-Service
WMO	=	Middle St. Croix Water Management Organization

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Cindie Reiter

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Jim Unker

Councilmember, 340-5800

E-Mail: C6513405800@gmail.com

Services

Animal Control 715-386-7789

Building Inspector 651-436-1405

City Hall 651-436-7031

Fire Hall (non-emergency) 651-436-7033

Lakeland Water Utility 651-436-8044

Police (non-emergency) 651-439-9381

Street Lights Out - Xcel Energy 1-800-960-6235

Well Water Test Kits - Wash. Co. 430-6655

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Highland Sanitation 458-0043

Waste Management (Garbage) 437-9201

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E-mail: klobuchar@senate.gov

Al Franken

U. S. Senator 651-221-1016 or 202-224-5641

E-mail: info@franken.senate.gov

Meeting Schedule

- Planning Commission – 1st Wednesday
- LSCV Alliance – 4th Monday at Fire Hall at 4:30
- Middle SCV WMO – 2nd Thursday at Washington Conservation District Office
- Park Commission 2nd Tuesday
- Recycle Committee Varies
- LSCV Partnership Team – Varies
- City Council 3rd Mon (2nd Mon in Jan & Feb)
- Land Use Review Committee Varies
- LSCV Fire District – 2nd Wednesday at Fire Hall

Please call the City Hall at 651-436-7031 for the address of any meeting held outside of the City. Check the City's Posting Box for up to day information on City meetings.

Future Newsletter Articles should be submitted to: Newsletter Editor at the Lake St. Croix Beach City Hall.

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