



Mayor, Tom McCarthy  
Councilmember, Cindie Reiter  
Councilmember, Cheryl Kopp  
Councilmember, Charles W. Brown  
Councilmember, Jim Unker

Staff:  
Clerk/Administrator:  
Michael H. DeRosia  
Deputy Clerk/Treasurer:  
Amy Truhlar

**City of Lake St. Croix Beach**  
**City Hall**  
**16455 20<sup>th</sup> Street South**  
**Lake St Croix Beach, MN 55043**

February, 2013

Issue No. 482

# Lake St. Croix Beach

The official posting place for Lake St. Croix Beach city meetings is at the posting board near the front door at City Hall.

A majority of the City Council may be in attendance at any city meeting.

## **February Calendar**

*Note: All city meetings start at 7:00 p.m. and are held at the City Hall except as noted otherwise.*

### Wednesday, February 6

Public Hearing/Planning Commission

### Monday, February 11

Regular City Council Meeting

### Tuesday, February 12

Park Commission

### Wednesday, February 13

LSCV Fire District at Fire Hall

### Thursday, February 14

Middle SCV WMO meeting at Washington Conservation District Office

### Thursday, February 14

Recycle Day

### Monday, February 18

City Hall Closed

### Monday, February 25

LSCV Alliance – 4:30 p.m. at Fire Hall

### Thursday, February 28

Recycle Day

### City Hall Hours

9:30 – 1:30 Monday, Tuesday, Thursday  
Call for an appointment at other times

Phone Number: (651) 436-7031

Fax: (651) 436-8310

Email: [lsch@comcast.net](mailto:lsch@comcast.net)

## ***Top Story: City Summary Budget Statement on Page 3***

### **Recycle Committee Members Needed**

The City Council is now accepting applications from those who are interested in serving on the 2013 Recycle Committee.

The five-year curbside recycling services contract with Waste Management expires in December 2013. Members of this committee will review the current contract, provide input, and lend their ideas to the City Council about how to best move forward with providing curbside recycling service. To apply for the position of Recycle Committee member, please fill out and turn in a volunteer appointment application form found on the city's website at <http://lscb.govoffice.com>.

Committee members receive \$10 per meeting attended.

### **Winter Parking Restrictions** ❄️

On street parking is prohibited throughout city:

- For more than 24 consecutive hours from Nov. 1 thru April 1
- After snowfall, for 48 hours or until snow is removed
- Where posted "No Parking"

The above conditions require that vehicles must be

**OFF THE PAVED STREET SURFACE.**

Citations may be issued for vehicles that obstruct snowplow routes.



### **Snow Plowing**

Snow Plow Bid Awarded to Tri-County Services.

During storms with heavy snowfall, the drivers will concentrate on keeping primary routes open for travel. After the storm subsides, all streets will be plowed full width. Garbage cans and recycling carts must be removed from the edge of the street as soon as possible after pickup.

**2013 APPOINTMENTS**

(Representative listed first, alternate second, when appropriate.)

**GENERAL ADMINISTRATION**

(Contact Individuals Through City Hall At 651-436-7031)

Mayor ..... Tom McCarthy  
 Deputy Mayor ..... Cheryl Kopp  
 City Clerk-Administrator ..... Michael DeRosia  
 Treasurer ..... Amy Truhlar  
 Deputy Clerk ..... Amy Truhlar  
 City Attorney (Eckberg Lammers Briggs Wolff & Vierling) ..... Kevin Sandstrom  
 City Engineer (Short Elliott Hendrickson) ..... John Parotti  
 Zoning Administrator ..... Michael DeRosia  
 Building Inspector (Contract with City of Lakeland, 651-436-1405) ..... John Buckley  
 Assessor (Contract with Washington County) ..... Curt Piepenburg (residential), Robin Swanson (commercial)  
 Official Depository ..... U. S. Bank, LMC 4-M Fund  
 Official Posting Place ..... City Hall, 16455 20<sup>th</sup> Street South  
 Official Publication ..... Stillwater Gazette  
 Newsletter Editor ..... Michael DeRosia  
 Tree Inspector ..... Lyle Sorenson, Mike Simonson, Dave Witzel  
 City Forester ..... John Jansen  
 Weed Inspector (Mayor) ..... Tom McCarthy  
 Emergency Preparedness (Emergency Mgmt Director) ..... Tom McCarthy, Brad Peters, Cindie Reiter  
 Homeland Security Advisor ..... Brad Peters  
 LSCV Alliance ..... Tom McCarthy, Cheryl Kopp  
 LSCV Partnership Team ..... John Jansen, Cindie Reiter, Cheryl Kopp  
 Lower St. Croix Valley Fire Protection District  
     Representatives (2 residents): ..... Pete Granat (6/30/14), Sally Thompson (6/30/13)  
     Alternates (Councilmember): ..... Jim Unker, Tom McCarthy  
 Middle St. Croix Water Management Organization ..... Cindie Reiter, Tom McCarthy  
 Cable Television Board ..... Jim Unker, Charles Brown  
 Police (Agreement with Washington County Sheriff's Department) Non-emergency 651-439-9381 ..... 911  
 Fire (Agreement with Lower St. Croix Valley Fire Protection District) Non-emergency 651-436-7033 ..... 911  
 Animal Control Officer (By Contract) 715-386-7789 ..... Kathi Pelnar  
 Animal Shelter 651-730-6008, Woodbury Location ..... Humane Society For Companion Animals  
 Yellow Ribbon Alliance ..... Cheryl Kopp, Mary Parr, Cindie Reiter  
 Information Technology/Coordinator ..... Charles Brown

**Planning Commission**

*Meets: 1<sup>st</sup> Wednesday*

Gina Allen  
 Mary Ashby  
 Linda O'Donnell  
 Nancy Truax  
 Mary Yanchar  
     Alternates  
 Marilyn Siebenaler  
     Council Liaison  
 Cindie Reiter  
 Charles Brown

**Park Commission**

*Meets: 2<sup>nd</sup> Tuesday*

Becky Brewster  
 Bill Glampe  
 Joe Riley  
 Tom Runge  
 Lyle Sorenson  
     Alternates  
 Bruce Albrecht  
 Helen Talle  
 Dave Witzel  
     Council Liaison  
 Charles Brown  
 Cheryl Kopp  
     Park Manager  
 Bob Shearer  
     Ex Officio  
 Tom McCarthy

**Environmental Advisory Commission**

*Meets: As needed*

Bruce Albrecht  
 Marilyn Siebenaler

Alternates

Council Liaison

Charles Brown  
 Cindie Reiter

**Personnel Committee**

*Meets: As needed*

Tom McCarthy  
 Charles Brown  
 Karen Riley  
 John Sievert

**Floodplain Advisory Commission**

*Meets: As Needed*

Gina Allen  
 Bill Carlson  
 John Jansen  
 Tom Kingston  
 Linda O'Donnell  
 Joe Riley  
 John Sievert  
 Todd Streeter  
 Paul Vielhaber

**City Council**

*Meets: 3<sup>rd</sup> Monday*

Tom McCarthy, Mayor  
 Charles Brown  
 Cheryl Kopp  
 Cindie Reiter  
 Jim Unker

## City of Lake St. Croix Beach City Summary Budget Statement

The purpose of this report is to provide summary 2013 budget information concerning the City of Lake St. Croix Beach to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete: the complete budget may be examined at the Lake St. Croix Beach City Hall, 16455 20<sup>th</sup> St. So., Lake St. Croix Beach. The city council approved this budget on Dec. 17, 2012.

### Governmental Funds 2013 Adopted Budgeted

|  | 2012          | 2013           |
|--|---------------|----------------|
| <b>Budgeted Governmental Funds</b>                       | <u>Budget</u> | <u>Adopted</u> |
| <b>Revenues</b>  |               |                |
| Property Taxes   | \$487,458     | 495,999        |
| Special Assessments                                      | 32,000        | 0              |
| Licenses and Permits                                     | 29,525        | 29,325         |
| Intergovernmental Revenues:                              |               |                |
| Federal Grants   |               |                |
| State  | 4,448         | 25,921         |
| County & Other Local Units                               | 8,200         | 8,500          |
| Charges for Services                                     | 2,600         | 3,000          |
| Fines and Forfeits                                       | 2,000         | 2,000          |
| Interest on Investments                                  | 200           | 150            |
| Miscellaneous  | <u>100</u>    | <u>100</u>     |
| Total Revenues   | 566,531       | 564,995        |
| <b>Other Financing Sources</b>                           |               |                |
| Proceeds from Borrowing                                  |               |                |
| Transfers from Other Funds                               |               |                |
| <br>   |               |                |
| <b>Expenditures</b>                                      |               |                |
| Current:   | <u>Budget</u> | <u>Adopted</u> |
| General Government                                       | 230,140       | 201,830        |
| Public Safety  | 129,565       | 129,395        |
| Streets and Highways                                     | 62,200        | 51,700         |
| Sanitation   | 16,500        | 17,200         |
| Health   |               |                |
| Culture and Recreation                                   | 28,250        | 45,300         |
| Conservation of Natural Resources                        | 11,500        | 11,500         |
| Miscellaneous  |               |                |
| Total Current Expenditures                               | 478,155       | 456,925        |
| Debt Service – Principal                                 | 27,000        | 28,000         |
| Interest and Fiscal Charges                              | 11,376        | 10,070         |
| Total Capital Outlay                                     | <u>50,000</u> | <u>70,000</u>  |
| Total Expenditures                                       | 566,531       | 564,995        |
| <br>   |               |                |
| <b>Property Tax Levy Requirement to Fund this Budget</b> | 487,458       | 495,999        |

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### Community Garden Plots

*Applications being accepted now for Spring 2013 planting.  
Plots available until filled!*

The Lower St. Croix Valley Community Foundation funded a grant request in 2012 for Afton to develop a community garden for residents of the Lower St. Croix Valley.

The Rinta Community Gardens are located south of Hudson Road between Indian Trail and Century College Truck Training Center.

Each garden plot will be about 40' x 40' with walking paths between plots. There is no charge, but an application is required to be considered for a garden plot. Applications will be reviewed soon, so don't delay!

Questions? Contact Barbara Ronningen at 651-436-5881 or the Afton City Office at 436-436-5090.

I would like to thank all of our local sponsors for their continued support. Each month the city offers advertising space in our newsletter, and during warmer months we allow businesses to create their own banner to be hung on the outfield fence at Pettitt Park ballfield. Anyone who is interested in these opportunities for their business can always contact City Hall and our staff will be able to assist you.

I attended the Lower St Croix Valley Fire Department awards banquet on January 18. The fire department presented their annual service awards to those firefighters who have met milestone anniversaries. Several of these are worth especially noting. Firefighter/Engineer Kevin Wall was presented his 25 year service award and Lake St Croix Beach resident Chief Kris Peterson was presented his 35 year service award. These two members continue to provide quality emergency response to our residents and provide even more valuable leadership and knowledge to new members of our department. Thank you to you both, and your families, for all you do and all you continue to do - Congratulations on your milestones!

Mayor Tom

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**Annual Notice to All Residential Utility Customers**

Bills can pile up just like snow, but the Minnesota Cold Weather Rule is designed to protect people who may have trouble paying their utility bills in winter. The Minnesota Cold Weather Rule applies from October 15 to April 15. The rule, established by the Minnesota Public Utilities Commission, means that your utility cannot disconnect your residential electric service during the winter if the customer meets the following requirements:

1. Utility disconnection would affect the customer's primary heat source;
2. The customer has declared inability to pay on forms provided by the utility (Note: Customers receiving "any form of public assistance," including energy assistance, are deemed to have qualified for inability to pay status);
3. The household income of the customer is less than 50% of the state median income level, as documented by the customer to the utility; and
4. The customer enters into and makes reasonably timely payments under a payment agreement that considers the financial resources of the household.

If you have trouble paying your utility bill, local agencies may be able to provide payment assistance. The state Department of Human Services recommends you call the county in which you live.

If you know you are going to have trouble paying your utility bills, please contact the utility to try and work out a payment schedule.

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**FROM THE FIRE DEPARTMENT**

**RETIREMENT ANNOUNCEMENT**

Lakeland resident John Anderson recently announced his retirement effective this past January after completing over 24 years of service to the Lower St. Croix Valley Fire Department and the cities of Afton, Lakeland, Lakeland Shores, Lake St. Croix Beach and St. Mary's Point. John has served in the capacity as Firefighter/EMT and as a Captain. His daytime service will be especially missed. Please join us in congratulating and thanking John and his wife, Cindy, for the countless hours and sacrifice they have made on our behalf. We wish all the best moving forward and express our sincerest gratitude!

**PANCAKE BREAKFAST WITH SANTA FUNDRAISER**

The LSCVFD wishes to thank all who attended our December pancake breakfast with Santa in December. The turnout was great and the support we receive at these events are tremendous and shows our members how much they truly mean to the area residents. The Food Shelves was also a big winner in this fundraiser as we were able to deliver over 500 pounds of food on the behalf of our community. We are "Neighbors Helping Neighbors"!

**Calendar of Events for Valley Library in**

**Lakeland – February 2013**

Valley Library

380 St. Croix Trail South

Website: [www.washington.lib.mn.us](http://www.washington.lib.mn.us)

Phone: (651) 436-5882

Monday, Friday, Saturday 10 a.m. – 2 p.m.

Tuesday - Thursday 2 p.m. – 6 p.m.

**Storytime**

February 4, 11, and 25 at 10:30 a.m.

**Free Program Presented by MacPhail Center for Music**

Saturday, February 9 at 10:30 a.m.

Join MacPhail Center for Music's early childhood music specialists for "I Make Music" – a program to encourage musical play. For preschool children. Space is limited, registration is required.

**"Women Poets" Portrait Display Featured at Washington County Libraries in 2013**

Washington County Library invites area residents to view the portrait display entitles "Women Poets: Portraits by Jay Wittenberg" – a display that will be rotated throughout the county during winter and spring of 2013. The portrait artist is St. Paul resident Jay Wittenberg, a graduate of the College of Visual Arts, and a professional artist for more than 20 years. Wittenberg celebrates the genius of famous women poets with his collection of portraits.

Dates and library locations for the displays are:

- February 5 – 27, Hardwood Creek Branch, Forest Lake
- March 5 – 29, Oakdale Branch, Oakdale

- April 2 – 29, Wildwood Branch, Mahtomedi
- May 2 – 31, Park Grove Branch, Cottage Grove

Wittenberg's work has been exhibited at the Minneapolis Institute of Arts and the Minnesota Museum of American Art. His works are also represented in a Los Angeles art gallery. He teaches drawing for the cities of St. Paul and Woodbury.

For more information about this program and other Washington County Library programs, log on to the library's website, [www.co.washington.mn.us/library](http://www.co.washington.mn.us/library), or call the library's information desk, 651-731-1320. The "Women Poets" display is funded with money from Minnesota's Arts and Cultural Heritage Fund.

## Public Safety

(Including Reports)



### Law Enforcement Report

December, 2012  
Complaints Investigated

|                       |                      |
|-----------------------|----------------------|
| 6 Medical             | 1 Animal Complaint   |
| 3 911 Abandoned Call  | 1 Theft Report       |
| 2 Extra Patrol        | 1 Neighbor Complaint |
| 2 Suspicious Activity | 1 Vandalism          |
| 2 Civil/Civil Assist  | 1 Burning Complaint  |
| 1 Fraud Report        |                      |

Citations Issued: 0

### Sheriff's TIPLINE

A quick, simple way to forward information to Washington County Investigators anonymously.

E-mail: [sheriff@co.washington.mn.us](mailto:sheriff@co.washington.mn.us)

Or Phone 651-430-7850

Crime in progress – call 911

### Fire Department Report



The Fire Department reported 26 runs, 8 of which were in Lake St. Croix Beach.

The Fire Department's Website is [www.lscvfd.com](http://www.lscvfd.com).

### Nuisance Complaints

Complaints Filed at City Hall

- 2 Excessive junk in back yards
- 1 No garbage service
- 1 Garbage cans in front yard
- 1 Junk car



### Animal Control

In the month of December, 5 dogs were reported lost and 1 cat was reported found.

**Reminder:** License Renewals are now due. All dogs and cats over 6 months of age must be licensed. Licenses can be purchased at City Hall during normal business hours or by mail. **Application, payment, and proof of current rabies vaccination required.**

Impounded animals are brought to the Humane Society in Woodbury.



## Building Permits



**Remember to Contact the Building Inspector before you start a project!**

The Building Inspector, is located at  
Lakeland Water Department Plant No. 2  
1190 St. Croix Trail South

Mailing Address: P. O. Box 321, Lakeland, MN 55043,  
Phone: 651-436-1405

**Please note: The Building Department Office Hours**

**Mondays 8:00 – 10:00 a.m.**  
**Thursdays 8:00 - 10:00 a.m.**

## Solid Waste and Recycling

### Garbage Service



The City of Lake St. Croix Beach currently has three garbage haulers who are licensed to collect garbage on **Wednesdays and Thursdays** only:

|                      |              |
|----------------------|--------------|
| Highland Sanitation  | 651-458-0043 |
| Maroney Service Inc. | 651-439-7279 |
| Waste Management     | 651-437-9201 |

Residents may choose a garbage hauler from those who are licensed with the City. All residents must have a contract with a garbage hauler or be able to prove that their garbage is taken to a proper collection site.

### Recycle Service

We use a single-sort recycle service. Only certain materials can be recycled. These items are listed on the lid of the cart. Please set your recycle cart at the curb by 7:00 a.m. every other **Thursday**.

Recycle Hauler is Waste Management 952-890-1100

### Hazardous Waste Site



#### General Information

Did you know that residents can drop-off household hazardous waste, electronics, and recyclables for free at the new Washington County Environmental Center? The Center is located at 4039 Cottage Grove Drive in Woodbury, near the intersection of Manning and Bailey Road, just 4 miles south of I-94. The Center replaces the Hazardous Materials Collection Site in Oakdale, which permanently closed in 2009.

The Environmental Center is open:

|           |                       |
|-----------|-----------------------|
| Tuesdays  | Noon – 7:00 p.m.      |
| Thursdays | 9:00 a.m. – 2:00 p.m. |
| Saturdays | 9:00 a.m. – 2:00 p.m. |

#### Free Product Room

Don't need it? Someone might! Did you know that some of the items you drop-off at the Environmental Center might be stocked in the *Free Product Room* for other residents to pick up, free of charge?

The *Free Product Room* is located inside of the Washington County Environmental Center at 4039 Cottage Grove Drive in Woodbury. Products set out in the *Free Product Room* are first screened for quality. Some of the more popular items are paint and stain. If you are on a tight budget, you might just find the color you were looking for, and there's no cost to you. Other

popular products set out in the *Free Product Room* are lawn & garden products and automotive fluids.

For materials collected and more information go to [www.co.washington.mn.us/envirocenter](http://www.co.washington.mn.us/envirocenter) or call 430-6655.

## Yard Waste Dropoff & Compost Site

Bayport: RSI

Location: 201 2<sup>nd</sup> Ave. S.

Phone: 651-430-2809

Woodbury: Compost Concepts

Location: 4600 Cottage Grove Drive

Phone: 651-436-1213

Cottage Grove: Cottage Grove Compost Site  
9600 Glendenning Rd.

Phone: 651-459-1556

Open To: All Washington County Residents

Call for days of collection and pricing - Christmas Trees Accepted

## Community News

### XYZ Club (Extra Years of Zest)

XYZ Club, for seniors 55 years and older, meets every Tuesday morning at Memorial Lutheran Church in Afton. Cards will be played at 9:00 a.m. with a coffee break at 10:00 a.m., followed by more card playing until noon. Programs will be announced as they develop. For information, registration, or cancellation, call Marian Glasbergenner at 651-436-7742 on Mondays.



The Lake St. Croix Beach City Council Meetings  
may be viewed on Channel 16.

Schedule:

- Feb. 6 at 1 p.m. and 9 p.m.
- Feb. 7 at 9 a.m.
- Feb. 13 at 4 p.m. and midnight
- Feb. 14 at 7 a.m.
- Feb. 20 at 1 p.m. and 9 p.m.
- Feb. 21 at 9 a.m.
- Feb. 27 at 4 p.m. and midnight
- Feb. 28 at 7 a.m.

Upon occasion, the transmission of these meetings may be delayed or not available due to technical difficulties. Check their website for more information [www.vactv.org](http://www.vactv.org)

### Lake St. Croix Beach City Hall

16455 20<sup>th</sup> Street South

Lake St. Croix Beach, MN 55043

Phone: 651-436-7031 Fax: 651-436-8310

E-Mail: [lscb@comcast.net](mailto:lscb@comcast.net)

Web Site: [www.lscb.govoffice.com](http://www.lscb.govoffice.com)

Office Hours: 9:30 a.m. – 1:30 p.m.

Monday, Tuesday & Thursday or call for an appointment.



## HIGHLIGHTS REGULAR CITY COUNCIL

The following are unapproved minutes from the January 14, 2013 City Council meeting. Minutes may at times be condensed to fit space. (Complete minutes on file at City Hall.)

**Members Present** Tom McCarthy, Charles W. Brown, Cheryl Kopp, Cindie Reiter, Jim Unker

**Staff Present** Michael DeRosia, Kevin Sansdstrom, Amy Truhlar

**Others Present** Jim Goergen, Lyle Sorenson, Jim Stanley, Kris Peterson, Paul Vielhaber, Laurie Walters

- **Call To Order** by Mayor McCarthy at 7:04 p.m.

- **Pledge of Allegiance** was said.

- **Approve Agenda** Agenda Item 3

City Clerk-Administrator Michael DeRosia asked the City Council to remove item 9A, City Vehicle Use Policy, from the agenda. Councilmember Reiter asked about the Snowplow Policy that had been on the agenda in December. Clerk-Administrator DeRosia noted that had been an item requested by the snowplow contractor, who had not provided any details on his proposed change to the snowplow contract. Councilmember Reiter asked that the item be added to the February City Council agenda.

M/S/P (Reiter, Kopp) TO APPROVE THE AGENDA AS AMENDED (REMOVAL OF ITEM 9A, CITY VEHICLE USE POLICY). MOTION PASSED UNANIMOUSLY.

- **Consent Agenda** Agenda Item 4

M/S/P (Unker, Kopp) TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN- AYE, MCCARTHY – AYE.

M/S/P (Unker, Kopp) TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON NOVEMBER 19, 2012 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

M/S/P (Unker, Kopp) TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON DECEMBER 17, 2012 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

M/S/P (Unker, Kopp) TO APPROVE THE MINUTES OF THE PUBLIC HEARING AND SPECIAL CITY COUNCIL MEETING ON DECEMBER 19, 2012 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

M/S/P (Unker, Kopp) TO APPROVE THE MINUTES OF THE CITY COUNCIL WORKSHOP ON JANUARY 5, 2013 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

M/S/P (Unker, Kopp) TO APPROVE THE 2013 HERITAGE DAY ICE CREAM SOCIAL/NATIONAL NIGHT OUT FOR TUESDAY, AUGUST 6, 2013 AND DIRECT STAFF TO WORK WITH THE PARK COMMISSION AND THE ENVIRONMENTAL ADVISORY COMMISSION (RECYCLE COMMITTEE) TO MAKE THE USUAL ARRANGEMENTS. MOTION PASSED UNANIMOUSLY.

M/S/P (Unker, Kopp) TO AUTHORIZE THE MAYOR, CITY CLERK-ADMINISTRATOR, AND DEPUTY CLERK-TREASURER AS ELIGIBLE SIGNERS AT THE STATE OF MINNESOTA SURPLUS SERVICES FACILITY IN ARDEN HILLS. MOTION PASSED UNANIMOUSLY.

- **OPEN COMMENTS FROM THE PUBLIC**

There were no comments from the public.

- **PUBLIC SAFETY REPORTS**

Presented by Councilmember Kopp  
Law Enforcement

- 46 calls, 0 citations

Animal Control

- 5 dogs reported lost
- 1 cat reported found

Jim Stanley, deputy chief of the Lower St. Croix Valley Fire District, invited all City Councilmembers to attend a meeting at the fire department on February 28, 2013 at 7:00 p.m. to discuss the budget for last year and future years.

Mr. Stanley presented a breakdown of total calls in 2012. There were 444 calls to the fire department in 2012, 80 of which were in Lake St. Croix Beach. There was a drop in total number of calls from 2011, but the number of calls to Lake St. Croix Beach stayed about the same.

Councilmember Reiter noted the population in the area is aging and asked if the fire department had a plan for services or changes in processes. Mr. Stanley pointed out that it has not been an issue yet. He stated that the best way to track an increase calls due to an aging demographic is to look at the Medicare write-offs at the end of the year. Medicare write-offs occur because of a difference between what the fire department charges for an ambulance and what Medicare will pay for the service. Mr. Stanley noted that the number of Medicare write-offs decreased in 2012.

There was discussion regarding the number of calls to the I-94 Corridor. Mr. Stanley noted there was a decrease in calls to that area due primarily to the mild 2011-2012 winter. He noted that 2/3 of all calls occur between 8:00 a.m. and 8:00 p.m.

The Lower St. Croix Valley Fire Department is filing paperwork to designate the department as a training facility with the Minnesota Department of Health. This will allow the fire department to teach a basic EMT course. It would cost the department less to train their employees and make trainings more convenient for members. They will also be able to open the trainings up to other departments and charge the going rate for them to take the training.

- **CITY ENGINEER'S REPORT**

The City Engineer had nothing new to report.

- **NEW BUSINESS**

- **Resolution 2013-01, A Resolution of Annual Appointments and Designations for 2013**

The City Council added Cheryl Kopp, Mary Parr, and Cindie Reiter as the appointed Lake St. Croix Beach representatives to the Yellow Ribbon Alliance. City Clerk-Administrator DeRosia pointed out that more members were needed for the Environmental Advisory Commission.

M/S/P (Reiter, Brown) TO APPROVE RESOLUTION 2013-01, A RESOLUTION OF ANNUAL APPOINTMENTS AND DESIGNATIONS FOR 2013 AND WAIVE THE READING. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN – AYE, MCCARTHY – AYE.

Councilmember Reiter noted that the Environmental Advisory Commission (EAC) was called the Recycle Committee for many years. A previous City Council changed the name by ordinance. She asked if the commission could be called the Recycle Commission without changing the ordinance. City Attorney Kevin Sandstrom stated that either name could be used to describe the committee without changing the ordinance, but the duties of the commission could not be changed. City Clerk-Administrator DeRosia noted that the committee will be tasked with reviewing recycling contracts in 2013, and anything that would possibly help recruit members would be welcome.

- **Resolution 2013-02, A Resolution Adopting 2013 City Fees**

It was noted that no fee was listed for non-residents to rent the pavilion, but the fee is \$25. Councilmember Reiter asked that the deposit for zoning variances be increased to \$1,000 for those in the floodplain or the Riverway. City Clerk-Administrator DeRosia noted that often, applicants are billed additional amounts to cover administrative costs for variance requests.

M/S/P (Reiter, McCarthy) TO APPROVE RESOLUTION 2013-02, A RESOLUTION ADOPTING 2013 CITY FEES AS AMENDED AND WAIVE THE READING. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN – AYE, MCCARTHY – AYE.

- **Resolution 2013-03, A Resolution Authorizing Signatory Power with US Bank for the City of Lake St. Croix Beach**

M/S/P (Reiter, Brown) TO APPROVE RESOLUTION 2013-03, A RESOLUTION AUTHORIZING SIGNATORY POWER WITH US BANK FOR THE CITY OF LAKE ST. CROIX BEACH. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN – AYE, MCCARTHY – AYE.

- **1278 Quinlan Avenue South – Stop Work Order**

City Clerk-Administrator Michael DeRosia explained that Jim Goergen and Laurie Walters purchased a home located at 1278 Quinlan Avenue South. They applied for a variance to remodel the home, and the City Council approved the variance requests and site plans on June 18, 2012 at the regular City Council meeting. The variance approval included a contingency that if the project became a tear-down rather than a remodel of the structure, the applicants must reapply for the variances. City staff was notified that a possible tear-down was being performed. Visual inspections confirmed that a substantial portion of the structure appeared to have been removed. A stop-work order was placed on the project, and the applicants were informed they would need to appear before the City Council before proceeding with the project. City Attorney Kevin Sandstrom confirmed that it appeared that the project had turned into a tear-down rather than a remodel and provided the City Council with photos taken by city staff.

Councilmember Reiter stated that property owners in the past have been directed to retrieve pieces of wood from the dumpster and put them back in place at other properties in the area. She added that the Riverway is a very problematic area overseen by many, including governmental agencies, neighbors, and others in the community, who have had their own difficulties trying to follow regulations. Mayor McCarthy pointed out that the footprint is still not changing. He stated that upon his inspection, the wood that was removed was rotted and needed to be replaced. Councilmember Reiter reminded the City Council that at the time of the variance approval, it was confirmed that the home could hold and support a second story. She stated that as soon as the rotted wood was discovered, the property owners should have discussed the issue with city staff before proceeding.

Mayor McCarthy asked what the difference was between tearing down and using the same footprint and remodeling and adding a second story. City Attorney Sandstrom noted that according to the city code for the Bluffland/Shoreland, if a structure needs to be torn down and rebuilt, it must be built in conformance with all current ordinances, including setback regulations. If a structure needs to be torn down, the same non-conforming structure should not be rebuilt. City Clerk-Administrator DeRosia noted that Molly Shodeen, of the Department of Natural Resources (DNR), pointed to ordinance

601.04 of the model Bluffland/Shoreland code. She stated this was the operative code in this particular case, which is the code that City Attorney Sandstrom referenced. Mr. DeRosia also noted that the east wall of this structure is 12 – 15 feet from the bluffline, while the code requires a 40 foot setback from the bluffline.

Jim Goergen, property owner of 1278 Quinlan Avenue South, explained that they were removing a portion of the old house to reduce the impervious surface percentage. With that portion of the structure, a non-functioning chimney, and the roof removed, he agreed that it created the appearance of a complete violation of the agreement to only remodel the property. The plans for the remodeled structure, which the City Council saw when they approved the variances, called for the east face of the house to be primarily windows. To allow for these windows, a large portion of the east wall was removed. Therefore, in Mr. Goergen's opinion, they have not removed more walls than they said they would.

After the building permit was obtained and the roof removed, the deterioration of the walls was discovered. Some walls are not deteriorated to the point of removal, and the floor and the floor joists are in good condition and will be used. A new septic system and foundation insulation have been installed. The deterioration of the walls was discovered on Wednesday, January 9, 2013 and the stop-work order came on Thursday, January 10, 2013. He asked the City Council for leniency as he does not think they violated the variance approval, but he is willing to reapply for variances if the City Council deems it necessary.

Clerk-Administrator DeRosia confirmed that the building inspector found that there were walls that should be torn out, but he is not sure whether that determination was from an on-site inspection or a dialogue with the builder. Mr. Goergen noted that the building inspector has been on-site several times to perform the necessary inspections as work progressed. He also stated that there has been an ongoing dialogue between the builder and the building inspector.

Councilmember Reiter suggested Zoning Administrator DeRosia determine how strongly the DNR feels the additional variance is needed regarding the 40 foot setback from the bluff. Mr. DeRosia reported that the position of the DNR is that this project now requires an additional variance and public hearing. City Attorney Sandstrom confirmed that the DNR's position is that the applicant should reapply for all variances based on new information and circumstances.

Mr. Goergen stated that the property is quite small and using the existing footprint is the only option they had, with no room for a 40 foot setback.

M/S/P (Unker, Brown) TO RESCIND THE STOP-WORK ORDER.

There was discussion regarding the intent behind the motion. City Clerk-Administrator/Zoning Administrator DeRosia noted that the motion allows the property owner to proceed with the project as previously approved with walls being removed as need for replacement due to rotted wood. Councilmember Reiter was not comfortable with just allowing the property owners to move forward with the project. She stated she would like feedback from the DNR regarding the importance they placed on the additional variance approval. Mr. DeRosia stated that the additional variance is for the ordinance that states a tear-down must become fully compliant with all ordinances. The DNR position is that the additional variance is needed. Councilmember Unker asked if Councilmember Reiter wanted something added to the motion, Councilmember Reiter stated she was not asking for the motion to be amended as she did not agree with lifting the stop-work order with additional conditions or discussion with the DNR. Mr. DeRosia asked for clear direction from the City Council regarding what should be done if he receives further comment from the DNR,

as the motion currently rescinds the stop-work order and allows the property owner to move forward. Councilmember Reiter noted that the DNR was informed of the violation by someone, they did not find this issue themselves. She pointed out that this shows many people are watching the project closely, as any project along the river is watched.

Mr. DeRosia repeated that he would like clear direction from the City Council on what to do if the DNR disagrees with the City's decision on this issue. City Attorney Sandstrom explained that the position of the DNR is that the property owner needs a variance to 601.04 of the city's code, which requires the property owner, in the event of a tear-down in the Riverway, to rebuild in compliance with all city ordinances. If the city disagrees and determines that this is not a tear-down but a remodel, they could allow the property owner to move forward with his project. The DNR states that a variance to city code 601.04 is needed, and in order for the variance to be granted, the property owner must convince the city and the DNR that there are no alternatives to using the existing footprint. Mayor McCarthy stated his opinion that this is not a tear-down, but a remodel. Councilmembers Unker and Brown agreed.

MOTION PASSED, 3 AYES, 2 NAYS (KOPP, REITER)

Mayor McCarthy explained that with the motion passed, the property owner can move forward with their project because it is seen as tear-down, not a remodel. He stated that if any more walls come down, it will be considered a tear-down and will come back to the City Council. He confirmed that the footprint will not change and the walls will be staying in the same location, but will be reinforced.

Clerk-Administrator DeRosia stated he would contact the building inspector and tell him to lift the stop-work order. The property owner will be able to proceed after the building inspector has lifted the stop-work order.

o **2013 Leadership Conference for Experienced Officials**

It was noted that this conference is available to Councilmembers Kopp and Reiter and Mayor McCarthy. This conference is in the same location and same dates as the conference for newly elected officials. Councilmembers Kopp and Reiter asked to go.

M/S/P (McCarthy, Reiter) TO APPROVE THE EXPENSE OF \$450 TO SEND COUNCILMEMBER REITER AND COUNCILMEMBER KOPP TO THE 2013 LEADERSHIP CONFERENCE FOR EXPERIENCED OFFICIALS. MOTION PASSED, 4 AYES, 1 ABSENT (KOPP).

o **Time Extension For Application For 1454 Ramada Avenue South**

City Clerk-Administrator DeRosia stated that this extension may not be needed, but he wanted input from the city attorney. An application for variances was submitted by the property owners of 1454 Ramada Avenue South. A public hearing was set for January 2, 2013. However, changes were made to the plan, and a new site plan was not submitted. The public hearing was cancelled. State statutes require cities to make decisions on land use applications within 60 days of a completed application being received. Under the statute, the city has the option to extend the 60 days by an additional 60 days when more time is needed to consider the application. Due to the plan changing, the application is not considered complete. It is the opinion of the city attorney that the 60 days has not yet begun, however the City Council can on the side of caution and grant the extension.

M/S/P (Reiter, Unker) TO ACCEPT THE CITY ATTORNEY'S DETERMINATION THAT THE APPLICATION IS NOT COMPLETE AND THEREFORE THE 60-DAY COUNT HAS NOT YET BEGUN. MOTION PASSED UNANIMOUSLY.

o **City Hall Cleaning Service**

City Clerk-Administrator DeRosia explained that the city needs a new cleaning service. The previous cleaning service no longer had the staff to cover the cleaning of City Hall. A new service has been found, East Metro Resources, for the same cost of \$9.50 per hour. Councilmember Unker asked if this service needed to be put out for bid. City Attorney Sandstrom advised that service level contracts at this level of pay is not required to be put out for competitive bid.

M/S/P (Reiter, Brown) TO DIRECT STAFF TO CONTRACT WITH EAST METRO RESOURCES TO CLEAN CITY HALL. MOTION PASSED UNANIMOUSLY.

o **Agreement with Washington County for Individual Sewage Treatment System Inspection Services**

City Clerk-Administrator DeRosia explained that the individual sewage treatment systems inspection services are provided by Washington County. Every two years (odd years) the agreement is renewed. Councilmember Unker had some concerns regarding fees. He stated that, in his understanding, the contract would mean Washington County would have all the authority and keep all the fees, but the city would have the cost of enforcement. He felt that if the city has to enforce this, the city should get a portion of the fees. There was discussion of the agreement.

Councilmember Reiter reported that Lake St. Croix Beach adopted the septic system ordinance as written by Washington County. She felt the city should have rewritten certain sections and added others to detail certain restrictions and regulations for the floodplain, as Washington County requested.

City Attorney Sandstrom stated that he had reviewed the contract and understands the City Council's concerns. He agreed that there are administrative requirements put on the city under the terms of the contract. City Clerk-Administrator DeRosia noted that the cost to the city is minimal and consists mostly of his time.

Councilmember Reiter pointed out that the same agreement has been made between cities and Washington County for a long time. There was discussion regarding the city's responsibilities under the agreement.

M/S/P (Reiter, Brown) TO APPROVE THE AGREEMENT FOR SUBSURFACE SEWAGE TREATMENT SYSTEM INSPECTION SERVICES WITH WASHINGTON COUNTY.

Councilmember Reiter asked staff to arrange for Chris LeClair, of Washington County Public Health and Environment to come to a City Council meeting to discuss the issue further.

MOTION PASSED, 4 AYES, 1 NAY (UNKER).

o **Resolution 2013-04, A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Lake St. Croix Beach On Behalf of its City Attorney and Police Department**

City Attorney Sandstrom explained that the purpose of this resolution is a joint powers amongst the cities, the county, the state, and the Bureau of Criminal Apprehension to interconnect all systems electronically in order to exchange information regarding criminal prosecution and criminal records much more quickly. The city must enter into the agreement with the other agencies, but the city attorney's office will have the access to the system. There is no cost to the city. He noted that the ultimate goal is that all cities will enter into the agreement and allow electronic charging of crimes. City Attorney Sandstrom stated that this work will be done on the computers at the law firm, and only prosecuting attorneys will be able to access the information.

M/S/P (Reiter, Kopp) TO APPROVE RESOLUTION 2013-04, A RESOLUTION APPROVING STATE OF MINNE-

SOTA JOINT POWERS AGREEMENTS WITH THE CITY OF LAKE ST. CROIX BEACH ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT AND WAIVE THE READING. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN – AYE, MCCARTHY – AYE.

o **Land Use Incentive for LMCIT Coverage**

Councilmember Reiter explained that the League of Minnesota Cities is offering a web-based course covering land use basics. When this course is taken by a quorum of the City Council, the Planning Commission Chair, one additional Planning Commission member, and the city planner or another staff person responsible for planning activities the city will earn a land use incentive, which would be a discount to the deductible if the city were taken to court over a land use decision.

City Clerk-Administrator DeRosia reported he would be taking the course. Councilmember Reiter noted that the price is \$30 per person, and after 6 paid registrations, each additional registrant from the city can sign up for this course for free.

M/S/P (Reiter, McCarthy) TO APPROVE THE EXPENSE OF \$180 TO ENROLL SIX OR MORE CITY OFFICIALS, COMMISSIONERS, AND STAFF MEMBERS IN THE LAND USE COURSE THROUGH THE LEAGUE OF MINNESOTA CITIES. MOTION PASSED UNANIMOUSLY.

o **Computer Server Back-Up System Subscription**

City Clerk-Administrator DeRosia explained that the city uses an off-site backup service for the server. For the past year, the city has been using My PC Backup service, and staff would like to renew this service. My PC Backup is reliable and offers quick and easy data retrieval should a disaster occur.

Councilmember Reiter asked staff to ensure their process for handling government data was correct. She suggested looking to the League of Minnesota Cities for information.

M/S/P (Reiter, McCarthy) TO GET THE PROPER GOVERNMENT BACKUP SERVICE. MOTION PASSED UNANIMOUSLY.

• **UNFINISHED BUSINESS**

o **City Vehicle Use Policy**

This item was removed from the agenda.

• **COUNCIL/STAFF REPORTS**

**Councilmember Brown's Report**

Councilmember Brown thanked the citizens of Lake St. Croix Beach for their confidence in him and stated that he intends to help keep the city running smoothly.

**Councilmember Kopp's Report**

Councilmember Kopp reported that the Environmental Advisory Commission will be meeting at the end of January. There was a call for additional members for this commission.

**Councilmember Reiter's Report**

Councilmember Reiter noted that the designation of Arbor Day should be included on the Consent Agenda in February. The city typically designates Arbor Day the same day as Heritage Day.

At the Middle St. Croix Water Management Organization (WMO) meeting, a resident of Lake St. Croix Beach received a reimbursement grant for the installation of raingardens. Councilmember Reiter noted that, going forward, grants for raingardens would be awarded for \$500 or less.

**Councilmember Unker's Report**

Councilmember Unker thanked those who voted for him and invited anyone to voice their concerns to him. He expressed his gratitude at being authorized to represent the city at the cable commission. The first cable committee meeting that he will represent the city at is the meeting expected to be held in February.

**Mayor McCarthy's Report**

Mayor McCarthy thanked all the residents who voted for him and stated that he enjoyed being mayor of Lake St. Croix Beach. Mayor McCarthy reported he attended the fire department meeting. City Clerk-Administrator DeRosia reported he will present a brief report of the fire department audit after all signatures are obtained approving of the audit.

Mayor McCarthy gave a brief update on the snowplowing process. He reminded people to pull the garbage and recycle bins up away from the roadway after pick-up.

**City Attorney's Report**

Nothing further to report.

**City Clerk-Administrator DeRosia's Report**

City Clerk-Administrator DeRosia reported that all 5 cities in the lower St. Croix Valley contract with Kathi Pelnar for animal control services. After a question, Mr. DeRosia explained that he performs the statutory duties of the city clerk, and the administrator term refers to a broader overview of the city's operations. He noted that he was hired as a clerk-administrator, which is a common title in smaller cities.

**Deputy Clerk-Treasurer Truhlar's Report**

Deputy Clerk-Treasurer Amy Truhlar presented the bills for January totaling \$59,607.73. It was noted that the bond payment is due February 1, 2013, and that payment is \$33,367.50. The first quarter fire protection payment is also included in January's bills, which is \$12,638.00. There was discussion regarding Trans-Alarm and whether Comcast could provide this as part of the franchise agreement.

M/S/P (Reiter, Brown) TO PAY THE BILLS FOR JANUARY AS PRESENTED. MOTION PASSED UNANIMOUSLY.

**ADJOURNMENT**

M/S/P (Kopp, Brown) TO ADJOURN AT 9:15 P.M. MOTION PASSED UNANIMOUSLY.

*Acronyms and abbreviations that may appear in this newsletter.*

|         |   |  |
|---------|---|--|
| CC      | = | City Council                                   |
| FAC     | = | Floodplain Advisory Commission                 |
| FEMA    | = | Federal Emergency Management Agency            |
| LSCVA   | = | Lower St. Croix Valley Alliance                |
| LSCVCC  | = | Lower St. Croix Valley Cable Commission        |
| LSCV FD | = | Lower St. Croix Valley Fire Department         |
| M/S/P   | = | Moved, Seconded, and Passed                    |
| M/S/F   | = | Moved, Seconded, and Failed                    |
| SEH     | = | Short Elliott Hendrickson (City Engineer)      |
| STS     | = | Sentenced-To-Service                           |
| WMO     | = | Middle St. Croix Water Management Organization |

**Ordinance 724.04 Outdoor Implements** . . . any power lawn mower, snowblower, power hedge clipper, power saw, or such other implement designed primarily for outdoor use, shall be operated only between the hours of 7:30 a.m. to 9:00 p.m. on weekdays, or between the hours of 9:00 a.m. to 9:30 p.m. on Saturdays, Sundays, and State and Federal Holidays. . .



*House Numbers*

**Ordinance 505.045** It shall be the duty of the owner, lessor and/or occupant of every house, apartment, duplex, industrial, commercial, or other building to have house and/or building numbers clearly displayed thereon, either by affixing to said building or sign post . . . The numbers shall not be less than 3 inches in height, in a contrasting color to the base and be so placed as to be easily and clearly seen from the street when approached from either direction.

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### City Council

**Tom McCarthy**

Mayor, 436-5686

E-Mail: [lsbcmccarthy@gmail.com](mailto:lsbcmccarthy@gmail.com)

**Charles Brown**

Councilmember, 612-889-7588

E-Mail: [chazbrown@comcast.net](mailto:chazbrown@comcast.net)

**Cheryl Kopp**

Councilmember, 214-9665

E-Mail: [ck66575@gmail.com](mailto:ck66575@gmail.com)

**Cindie Reiter**

Councilmember, 436-8244

E-Mail: [cindie55043@gmail.com](mailto:cindie55043@gmail.com)

**Jim Unker**

Councilmember

E-Mail: [C6513405800@gmail.com](mailto:C6513405800@gmail.com)

### Services

Animal Control 715-386-7789

Building Inspector 651-436-1405

City Hall 651-436-7031

Fire Hall (non-emergency) 651-436-7033

Lakeland Water Utility 651-436-8044

Police (non-emergency) 651-439-9381

Street Lights Out - Xcel Energy 1-800-960-6235

Well Water Test Kits - Wash. Co. 430-6655

U. S. Post Office - Lakeland 651-436-5469

***Fire, Medical & Sheriff Emergency 911***

### Representatives

**Gary Kriesel**

Washington County Commissioner 651-430-6213

**Kathy Lohmer**

Minnesota Representative (District 39B) 651-296-4244

E-mail: [rep.kathy.lohmer@house.mn.us](mailto:rep.kathy.lohmer@house.mn.us)

**Karin Housley**

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E-mail: [sen.karin.housley@senate.mn](mailto:sen.karin.housley@senate.mn)

**Mark Dayton**

Minnesota Governor 651-296-3391

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**Betty McCollum**

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**Amy Klobuchar**

U. S. Senator 612-727-5220

E-mail: [klobuchar@senate.gov](mailto:klobuchar@senate.gov)

**Al Franken**

U. S. Senator 651-221-1016

E-mail: [info@franken.senate.gov](mailto:info@franken.senate.gov)

### Meeting Schedule

- Planning Commission – 1<sup>st</sup> Wednesday
- LSCV Alliance – 4<sup>th</sup> Monday at Fire Hall at 4:30
- Middle SCV WMO – 2<sup>nd</sup> Thursday at Washington Conservation District Office
- Park Commission 2<sup>nd</sup> Tuesday
- Recycle Committee Varies
- LSCV Partnership Team – Varies
- City Council 3<sup>rd</sup> Mon (2<sup>nd</sup> Mon in Jan & Feb)
- Land Use Review Committee Varies
- LSCV Fire District – 2<sup>nd</sup> Wednesday at Fire Hall

Please call the City Hall at 651-436-7031 for the address of any meeting held outside of the City. Check the City's Posting Box for up to day information on City meetings.

*Future Newsletter Articles should be submitted to: Newsletter Editor at the Lake St. Croix Beach City Hall.*

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