



City of Lake St. Croix Beach
 City Hall
 16455 20th Street South
 Lake St. Croix Beach, MN 55043

Staff:
 City Clerk-Administrator
 Angel Smith
 Deputy Clerk-Treasurer
 Amy Truhlar

City Hall Hours:
 9:30 – 1:30 Monday, Tuesday, Thursday
 Call for an appointment at other times
 Phone Number: (651) 436-7031
 Fax: (651) 436-8310
 Email: lscb@comcast.net
 Website: www.lscb.govoffice.com

September, 2013

Issue No. 489

Lake St. Croix Beach

The official posting place for Lake St. Croix Beach city meetings is at the posting board near the front door at City Hall.
 A majority of the City Council may be in attendance at any city meeting.

September Calendar

Note: All city meetings start at 7:00 p.m. and are held at the City Hall except as noted otherwise.

Thursday, September 12
 Recycle Day

Monday, September 2
 Labor Day

Wednesday, September 4
 Planning Commission

Thursday, September 12
 Middle SCV WMO meeting at Washington Conservation District Office

Tuesday, September 10
 Park Commission

Wednesday, September 11
 LSCV Fire District at Fire Hall

Thursday, September 26
 Recycle Day

Monday, September 16
 Regular City Council Meeting

Monday, September 23
 LSCV Alliance – 4:30 p.m. at Fire Hall



Student Walkers & Bikers

Many elementary school students in the area will be walking or biking to school this year.



Please watch for:

- Students at intersections and in roundabouts
- Walkers/bikers on streets
- Traffic delays on St. Croix Trail at the school entrance
- Observe speed limit in the school zone
- Never pass on shoulders

Reminder:

Ordinance 1801.010
Curfew for Minors Between the hours of 9:00 p.m. and 5:00 a.m. during the months of September through May and between the hours of 10:00 p.m. and 5:00 a.m. during the months of June through August, it shall be unlawful for any minor under the age of 16 years to idle, loiter, or be upon the public streets, boulevards, sidewalks, alleys, parks, beach, or other public places in the City of Lake St. Croix Beach.



Join our email list and receive updates about current Lake St. Croix Beach news and events. If you would like to be included, please submit your name, organization, phone number and email address to asmithlscb@comcast.net.

Condolences to the family of Christopher Farnham, long-time resident.

There are still some areas in the city that have pink tape around trees and shrubs that are hanging over the road. You are responsible for trimming the brush or trees that are causing line-of-sight issues that are marked on your property. You can drop off the brush at no cost at Aggregate Industries on Saturday, September 7th from 8am-11am.

September will also bring the annual Motorcycle Flood Run on Saturday, September 21st. This ride, starting at Pettitt Park ball field, is the 48th anniversary of the Flood Run named in 1965 during the flood where motorcycle enthusiasts rode to Winona, Minnesota to help with the flood efforts. Today the Flood Run raises money for the Gillette Children's Hospital. You do not have to be a biker to participate in this good cause.

Mayor Tom McCarthy

Calendar of Events for Valley Library in Lakeland – September 2013

Valley Library

380 St. Croix Trail South

Website: www.washington.lib.mn.us

Phone: (651) 436-5882

Monday, Friday, Saturday 10 a.m. – 2 p.m.

Tuesday - Thursday 2 p.m. – 6 p.m.

Storytime

September 9, 16, 23, and 30 at 10:30 a.m.

Dog Gone Reading

Tuesday, September 24, starting at 4:00 p.m.

Children in grades K-7 may practice reading by reading aloud to Chase, a specially trained dog, and his owner. Reading sessions are 15 minutes in length. Sign up to read at the library.

Valley Book Club

Thursday, September 26, 5:00 p.m.

The group that gathers will discuss the book "The Turtle Catcher" by Nicole Helget. Visit Valley Library to pick up a copy of the book and discussion guide.

The Story Man from England, Brian Poulton, Presents "Dinosaurs Galore"

Monday, September 30, 10:30 a.m.

A program of fantasy and reality, featuring fiction and non-fiction books. Active and interactive, with poetry, props, and puppets. For children and families. All ages welcome. No registration.

Did You Know...

From Minnesota State Statutes, Section 168.011, subdivision 4: A Segway is considered an electric personal assistive mobility device, defined in Minnesota law as a self-balancing device with two non-tandem wheels designed to transport not more than one person, and operated by an electric propulsion system that limits the maximum speed of the device to 15 miles per hour. Except as otherwise provided by law, a person operating an electric assistive mobility device has the rights and responsibilities of a pedestrian.

A Big THANK YOU! – to our generous Heritage Day Sponsors

1st State Bank and Trust

All American Segway

Angel's Pet World

Carbone's Pizzeria

County Market

Culver's

Dairy Queen

Family Fresh Market

Freedom Valu Center

Home Depot

Jordan Meats & Deli

Lakeland Village Barber Shop

Mantyla

Marilyn Siebenaler

Massage Envy

O'Connell's Funeral Home

Perkins

Phipps Center for the Arts

Pinky's Sewer Service

RJ's Meats & Groceries

Sail Away

Short Elliot Hendrickson

Spokes and Pedals

Taco John's

Wall Mart

Windmill Marina

YMCA

Washington County Public Health – Dan Schoepke

Washington County Sheriff's Department

Lower St. Croix Valley Fire Department

Boy Scout Troop 226

Back Porch Band

Public Safety

(Including Reports)



Law Enforcement Report

July, 2013

Complaints Investigated

8 Parking Complaint	1 Check Welfare
8 Noise/Fireworks Complaint	1 Gas Drive-Off
5 Assist	1 Fire Complaint
4 Medical	1 Vehicle Break-In
3 Property Damage/Found Property	
3 Domestic	1 Neighbor Complaint
2 Suspicious Male/Activity	1 Animal Complaint
2 Theft	1 Fraud Report
	<u>Citations Issued:</u> 1

• Sheriff's TIPLINE

A quick, simple way to forward information to Washington County Investigators anonymously.

E-mail: sheriff@co.washington.mn.us

Or Phone 651-430-7850

Crime in progress – call 911

Fire Department Report



The Fire Department reported 52 runs in July, 9 of which were in Lake St. Croix Beach.

The Fire Department's Website is www.lscvfd.com.



Animal Control

In the month of July, 2 dogs and 3 cats were reported lost, and 1 dog was reported found.

Reminder: Animal License Renewals are now due. All dogs and cats over 6 months of age must be licensed. Licenses can be purchased at City Hall during normal business hours or by mail. **Application, payment, and proof of current rabies vaccination required.**

2013 – 2015 Animal License Application

Fee: \$10 neutered/spayed, \$25 not neutered/spayed

Proof of current rabies vaccination must accompany application.

Animal's Name _____ Age _____

Breed _____

Sex Male or Female Spayed/Neutered Yes or No

Weight _____ Color _____

Owner's Name _____

Street Address _____

Phone No. _____

Cell Phone (optional) _____

Email (optional) _____

*Mail to: City of Lake St. Croix Beach, 16455 20th Street South,
Lake St. Croix Beach, MN 55043*

Building Permits



**Remember to Contact the Building Inspector
before you start a project!**

The Building Inspector, is located at
Lakeland Water Department Plant No. 2
1190 St. Croix Trail South
Mailing Address: P. O. Box 321, Lakeland, MN 55043,
Phone: 651-436-1405

**Please note: The Building Department Office
Hours**

Mondays 8:00 – 10:00 a.m.

Thursdays 8:00 - 10:00 a.m.

Parks Department



Picnic Pavilion Reservations

The pavilion at the Riverfront Park is available for reservation on weekends and holidays from Memorial Day weekend through Labor Day weekend. The pavilion can be reserved from 10:00 a.m. until 10:00 p.m. No alcohol is permitted in any City Park. Call the City Hall at 651-436-7031 to reserve the Riverfront Park pavilion for your special gatherings this summer.

Seasonal Parking Permits

Seasonal parking permits are available to LSCB residents. This permit allows City residents to park in a designated area of the Redwing parking lot. The fee for the permit is \$10. No charge if a member of the household is over 65 years old.

Solid Waste and Recycling

Garbage Service



The City of Lake St. Croix Beach currently has three garbage haulers who are licensed to collect garbage on **Wednesdays and Thursdays** only:

Highland Sanitation 651-458-0043

Maroney Service Inc. 651-439-7279

Waste Management 651-437-9201

Residents may choose a garbage hauler from those who are licensed with the City. All residents must have a contract with a garbage hauler or be able to prove that their garbage is taken to a proper collection site.

Recycle Service

We use a single-sort recycle service. Only certain materials can be recycled. These items are listed on the lid of the cart. Please set your recycle cart at the curb by 7:00 a.m. every other **Thursday**.

Recycle Hauler is Waste Management 877-969-2783

Hazardous Waste Site ☠

General Information

Did you know that residents can drop-off household hazardous waste, electronics, and recyclables for free at the new Washington County Environmental Center? The Center is located at 4039 Cottage Grove Drive in Woodbury, near the intersection of Manning and Bailey Road, just 4 miles south of I-94. The Center replaces the Hazardous Materials Collection Site in Oakdale, which permanently closed in 2009.

The Environmental Center is open:

Tuesdays Noon – 7:00 p.m.
Thursdays 9:00 a.m. – 2:00 p.m.
Saturdays 9:00 a.m. – 2:00 p.m.

Free Product Room

Don't need it? Someone might! Did you know that some of the items you drop-off at the Environmental Center might be stocked in the *Free Product Room* for other residents to pick up, free of charge?

The *Free Product Room* is located inside of the Washington County Environmental Center at 4039 Cottage Grove Drive in Woodbury. Products set out in the *Free Product Room* are first screened for quality. Some of the more popular items are paint and stain. If you are on a tight budget, you might just find the color you were looking for, and there's no cost to you. Other popular products set out in the *Free Product Room* are lawn & garden products and automotive fluids.

For materials collected and more information go to www.co.washington.mn.us/envirocenter or call 430-6655.

Yard Waste Dropoff & Compost

Site

Bayport: RSI

Location: 201 2nd Ave. S.

Also accept appliances and household junk

Phone: 651-430-2809

Woodbury: Compost Concepts

Location: 4600 Cottage Grove Drive

Phone: 651-436-1213

Cottage Grove: Cottage Grove Compost Site
9600 Glendenning Rd.

Phone: 651-459-1556

Brush Site

Thanks to Aggregate Industries who has agreed to provide a disposal site for brush from Lake St. Croix Beach residents again this year.

Aggregate Industries does not accept any construction materials. They will accept only brush such as limbs, trees, and shrub trimmings. No leaves or grass. The site will be open from 8:00 to 11:00 am on the following Saturdays (first Saturday of the month, excluding holidays):

September 7 October 5 November 2

Community News

XYZ Club (Extra Years of Zest)

XYZ Club, for seniors 55 years and older, meets every Tuesday morning at Memorial Lutheran Church in Afton. Cards will be played at 9:00 a.m. with a coffee break at 10:00 a.m., followed by more card playing until noon. Programs will be announced as they develop. For information, registration, or cancellation, call Marian Glasbergenner at 651-436-7742 on Mondays.

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Fax: 651-436-8310

E-Mail: lscb@comcast.net

Web Site: www.lscb.govoffice.com

Office Hours: 9:30 a.m. – 1:30 p.m.

Monday, Tuesday & Thursday or call for an appointment.



The Lake St. Croix Beach City Council Meetings
may be viewed on Channel 16.

Schedule:

- Sept. 4 at 1 p.m. and 9 p.m.
- Sept. 5 at 9 a.m.
- Sept. 11 at 4 p.m. and midnight
- Sept. 18 at 1 p.m. and 9 p.m.
- Sept. 19 at 9 a.m.
- Sept. 21 at 7 a.m.
- Sept. 26 at 7 a.m.
- Sept. 28 at 4 p.m. and midnight

Upon occasion, the transmission of these meetings may be delayed or not available due to technical difficulties. Check their website for more information www.vactv.org



HIGHLIGHTS REGULAR CITY COUNCIL

The following are unapproved minutes from the August 19, 2013 City Council meeting. *Minutes may at times be condensed to fit space. (Complete minutes on file at City Hall.)*

Members Present Tom McCarthy, Charles W. Brown, Cheryl Kopp, Cindie Reiter, Jim Unker

Staff Present John Parotti, Kevin Sandstrom, Angel Smith, Amy Truhlar

Others Present Jon Place, Bill Glampe, Janet Tyndall

- **Call To Order** by Mayor McCarthy at 7:01 p.m.
- **Pledge of Allegiance** was said.
- **Approve Agenda** Agenda Item 3
M/S/P (Unker, Brown) TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.
- **Consent Agenda** Agenda Item 6
Councilmember Reiter removed Item A, the minutes of the regular City Council Meeting on July 15, 2013, from the Consent Agenda and placed as Item C under Unfinished Business. Item B, the minutes of the Special City Council Meeting/City Council Budget Workshop on July 25, 2013, was changed to reflect the information provided to Attorney Sandstrom after

review of the Personnel Policy was the City's policy on benefits.

M/S/P (Reiter, McCarthy) TO APPROVE THE CONSENT AGENDA AS AMENDED. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, BROWN – AYE, KOPP – AYE, MCCARTHY – AYE.

M/S/P (Reiter, McCarthy) TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING/CITY COUNCIL BUDGET WORKSHOP ON JULY 25, 2013 AS AMENDED. MOTION PASSED UNANIMOUSLY.

M/S/P (Reiter, McCarthy) TO APPROVE THE ORDINANCE REVISING THE ZONING CODE 509.05 REGARDING GRADING AND BACKFILL. MOTION PASSED UNANIMOUSLY.

• **OPEN COMMENTS FROM THE PUBLIC**

Joe Riley, 1444 Ramada Avenue South, spoke in favor of the proposed Sheriff's substation at City Hall. He stated that the City Council should seriously consider the opportunity and move on to the next step in the process. He noted that he runs Windmill Marina in Afton. They have worked with the Sheriff's Office for over 40 years. The Sheriff's Office retains a slip at the marina for approximately \$1 per year. The presence of the Sheriff's Department at the marina offers the sense of extra safety. He recommended that the City Council take the opportunity to use the City Hall garage area as a Sheriff's substation.

Jon Place, 2030 St. Croix Trail South, noted that even when trying to be thorough, people miss things. He stated that the current state building code requires sprinklers when the use of a building changes and suggested that the addition of the proposed Sheriff's substation changes the use of the building. He reported that he put together a feasibility study and asked the City Council whether he should present it now or later, as it would take longer than three minutes to present. The City Council agreed to allow Mr. Place to present his feasibility study at the time of the discussion of the Sheriff's substation.

Paula Caliguire, 16566 18th Street South, noted that directly to the west of her property there is an unpaved road. The owner of the property directly to the north of her clear cut the section of land that would be the road. She noted that this is city property and asked if the property owner to the north of her was given permission to clear cut the area to gain access to his land. She wondered if zoning issues allowed or prevented the individual from building on the property. Councilmember Reiter noted that she would bring this issue up under her report in the meeting as this was not on the agenda.

• **PUBLIC SAFETY REPORTS**

Presented by Councilmember Kopp
Law Enforcement

- 65 calls, 1 citation

Animal Control

- No calls
- 2 dogs lost, 3 cats lost, 1 dog found

Jim Stanley, deputy chief of the Lower St. Croix Fire Department, presented the July Fire District Board minutes. He clarified that the full-time position is being researched, but the position is not a research position. There were 56 runs in the month of July, 9 of which were in Lake St. Croix Beach. Mr. Stanley also clarified that Kate Piscitello was not acting secretary, but had transcribed the minutes. He noted that there was a relay run that went through all five cities (Lakeland, Lakeland Shores, Lake St. Croix Beach, St. Mary's Point, Afton). He asked the city to notify the Fire Department of events like this in the future so they can prepare in case of an emergency through the area.

The Fire Department is getting bids for the sign. Mr. Stanley asked whether the city has any ordinances/regulations regarding scrolling, LED signs. He noted that any of the five cities will be accommodated if they have events or information they would like to advertise. The automatic electronic defibrillator (AED) should arrive soon. As soon as it arrives, a training will be set up.

• **CITY ENGINEER'S REPORT**

○ **2013 Street Crack Sealing Update**

The street crack sealing was completed in the month of July. John Parotti, City Engineer with SEH, reviewed the work and determined that it was completed in accordance with the contract documents. The contractor, Allied Blacktop Company, submitted an invoice in the amount of \$7,328.00, which is the amount of the approved bid.

M/S/P (Reiter, Brown) TO APPROVE THE INVOICE AND PAY ALLIED BLACKTOP \$7,328.00. MOTION PASSED UNANIMOUSLY.

○ **2013 Street Seal Coating Update**

The street seal coating project has been completed. Mr. Parotti reviewed the work and determined that it was completed in accordance with the contract documents. The contractor, Allied Blacktop Company, submitted an invoice in the amount of \$34,545.25, which is higher than the original bid. When reviewing the difference between the invoice and the bid amount, Mr. Parotti found that the city's street tabulation contained several inaccuracies in street dimensions used to calculate the bid, including incorrect street widths and omission of cul-de-sac areas. He verified these were indeed errors on the part of the city by taking field measurements of each street on the project. City Engineer Parotti noted that although the contractor submitted an invoice for the full amount of work completed, the contract stipulates that 5% of the total will be withheld until the second sweeping is completed in October. Therefore, Mr. Parotti recommended approving a payment of 95% of the total amount of the invoice. The balance will be paid when the second sweeping is completed.

M/S/P (Reiter, Unker) TO ACCEPT THE CITY ENGINEER'S RECOMMENDATION AND APPROVE THE PAYMENT OF \$32,817.99 FOR THE STREET SEAL COATING PROJECT.

Councilmember Unker asked whether there could be other inaccuracies in the city's data regarding street widths and cul-de-sacs. Mr. Parotti reported that every city street has been seal coated in the past several years, other than a few streets that have been determined to far gone to seal coat. There have been no previous problems with the city's data regarding street widths for street projects. City Engineer Parotti noted that the street measurements could be verified before bids are sent out, but he did not think that would be necessary. In the case of a street reconstruct, full field surveys are completed before that work is sent out for bids.

MOTION PASSED UNANIMOUSLY.

○ **Levee Preliminary Survey and Engineering - Update**

The City Council authorized the City Engineer to complete a preliminary survey for the levee improvements required by the US Army Corps of Engineers (ACOE). The survey could not be completed until July due to high river levels. The survey has now been completed, and requirements of the 2012 ACOE inspection. The next step in the process will be a meeting with the City Engineer, Mayor, and City Clerk-Administrator to review the findings of the preliminary engineering work. Following that meeting, the City Engineer, Mayor, and City Clerk-Administrator will meet with ACOE to discuss the requirements and engineering analysis. The project scope will be refined based on the meeting with ACOE. He reminded the City

Council that the city must comply with the ACOE requirements by September 2014.

Councilmember Reiter asked whether the Middle St. Croix Water Management Organization (WMO) would be involved in this work. Mr. Parotti noted that there is no requirement for the involvement of the WMO, but they may be consulted if that need is identified. Councilmember Reiter then suggested that the City Engineer should be involved when work is being done on the bluff to ensure the city's interests are considered, including drainage issues. The Council agreed that the City Engineer could take a look at the work when he is meeting with the mayor and staff regarding the levees.

- **NEW BUSINESS**

- **St. Francis of Assisi Fall Festival**

M/S/P (Reiter, McCarthy) TO APPROVE THE 1 DAY LAWFUL GAMBLING PERMIT AND 1-4 DAY TEMPORARY ON-SALE LIQUOR LICENSE FOR ST. FRANCIS OF ASSISI FALL FESTIVAL. MOTION PASSED UNANIMOUSLY.

- **Flood Run Gambling Permit**

M/S/P (Brown, Kopp) TO APPROVE THE 1 DAY GAMBLING PERMIT FOR THE FLOOD RUN ON SEPTEMBER 22. MOTION PASSED UNANIMOUSLY.

- **Parking Lot Striping Quote**

Mayor McCarthy explained that the decision was made to crack seal and seal coat the City Hall parking lot two years ago. The City Hall parking lot striping was put off until that work was completed. The same company that did the striping on Riviera at Riverfront and the swimming beach provided a phone quote for \$400. Mayor McCarthy asked for the City Council to approve up to \$500 in case of extra charges since the company did not inspect the area prior to the quote.

M/S/P (Kopp, Brown) TO APPROVE THE EXPENDITURE OF UP TO \$500 TO STRIPE THE CITY HALL PARKING LOT.

City Engineer Parotti explained that a plan could be drawn up by him or by the striping company, but most striping companies know the correct width of parking spaces for ADA requirements. There will be additional lines added around the utility pole at the northeast corner of the City Hall property.

MOTION PASSED UNANIMOUSLY.

- **Carpet Cleaning Quote**

City Clerk-Administrator Angel Smith explained that she had obtained some quotes for cleaning the carpets in the City Clerk-Administrator's office space and the open space/kitchen area at City Hall. She noted that the quotes were based on the square footage, the type of carpet, and the amount of soiling on the carpets. Ms. Smith also suggested including carpet cleaning in the budget for annual cleaning to prolong the life of the carpets.

M/S/P (Reiter, McCarthy) TO APPROVE THE EXPENDITURE TO GET THE CARPETS CLEANED IN THE CITY CLERK-ADMINISTRATOR'S OFFICE AND THE OPEN SPACE/KITCHEN AREA. MOTION PASSED UNANIMOUSLY.

- **MS Office 2010 For Laptop**

Councilmember Brown, the city's information technology coordinator explained that the new laptop the city purchased needs some additional software to be compatible with the other computers at City Hall.

M/S/P (Reiter, McCarthy) TO APPROVE UP TO \$200 FOR SOFTWARE FOR THE CITY'S LAPTOP. MOTION PASSED UNANIMOUSLY.

- **Resolution 2013-12, A Resolution Accepting A Donation of 5 Computer Monitors For the City Council Dais**

City Attorney Sandstrom noted that when a donation's value is nominal or an accurate value is difficult to determine, the value does not need to be noted on the resolution.

M/S/P (Brown, Kopp) TO APPROVE RESOLUTION 2013-12, A RESOLUTION ACCEPTING A DONATION OF 5 COMPUTER MONITORS FOR THE CITY COUNCIL DAIS. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN – AYE, MCCARTHY – AYE.

- **Resolution 2013-13, A Resolution Accepting A Donation of A Refrigerator/Freezer**

M/S/P (Brown, McCarthy) TO APPROVE RESOLUTION 2013-13, A RESOLUTION ACCEPTING DONATION OF A REFRIGERATOR/FREEZER. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KOPP – AYE, BROWN – AYE, MCCARTHY – AYE.

- **Parking Meter**

Park Manager Bob Shearer explained that he has been considering a parking meter for the beach parking lot for the past couple years. He found a company that makes the meters used throughout downtown Minneapolis. He noted that the machine will allow the customer to pay by coin, cash, or charge card. The prices can be set at different amounts for different times of day, different days of the week, and holidays. Mr. Shearer estimated that this meter has the ability to increase sales by up to 30%, and expenses would be lowered by \$7,000 - \$10,000 per year in park staff wages. There is an 8-10 year life span for the machine. The wireless plan would cost \$20 per month only for the months the meter is in use. The management system would cost \$35-\$45 per month for the months it is in use. There would be a charge of \$0.08 - \$0.20 per card merchant processor. The meter would be located in the gazebo with a motion detector light and a security camera. Customers would park, pay at the meter, take the receipt, and display the receipt on their dashboard. The meter would need to be included on the city's insurance as is the gazebo.

Mr. Shearer noted that the city would need to appoint an employee, most likely the park manager, to monitor the lot and issue tickets for nonpayment. It was noted that an ordinance would need to be written to allow for this type of administrative fine/ticket.

Councilmember Reiter asked that this issue be tabled until more information could be obtained regarding the process for an ordinance to allow for the administrative fine. The City Council asked that the City Attorney look into an ordinance for this and the process to adopt that ordinance.

- **Bluff Restoration**

Mayor McCarthy explained that there is approximately 80 feet left south of the swimming beach to complete for the south bluff restoration project. There is still some money donated for plants and a credit for plants from previous bluff restoration work. The Park Commission estimates that approximately \$750 will be needed to complete the project. Deputy Clerk-Treasurer Amy Truhlar stated she had emailed the new WMO administrator to determine how much the city still owes for the grant it received two years ago, but she has not yet received the information. The additional money would be used for dirt and erosion netting.

M/S/P (McCarthy, Brown) TO APPROVE UP TO \$750 FOR THE FINAL PHASE OF THE SOUTH BLUFF RESTORATION PROJECT, CONTINGENT UPON FUNDS BEING AVAILABLE. MOTION PASSED UNANIMOUSLY.

- **UNFINISHED BUSINESS**

- **Proposed Sheriff's Substation**

Jon Place reported that he had drafted a feasibility study and retained an attorney for additional input. Councilmember Unker pointed out that they City Council decided at their July meeting to put together a timeline for the process of making a decision regarding the proposed Sheriff's substation at City Hall.

Doug Anschutz, of the Washington County Sheriff's Office, reported that he and Larry Osterman met with Jon Place. The meeting went well. Mr. Anschutz explained that they reviewed Mr. Place's concerns regarding line-of-sight issues and how the deputies leave the city when a call is received. Mr. Osterman obtained the bus stops in the area from the Stillwater School District, which were provided to the City Council. Councilmember Reiter asked how long it would take to construct the space according to their plans. Mr. Anschutz reported that the timeline for building is not available at this time. That information will be available if the City Council allows the plans to move forward.

Councilmember Reiter noted that the city will need to amend its Conditional Use Permit (CUP) for the substation to be located at City Hall. An amendment to the CUP would require a public hearing held by the Planning Commission. The Planning Commission would make a recommendation to the City Council whether to amend the CUP or not. The City Council would then make the final decision on whether to amend the CUP or not. If the CUP is amended, plans for the relocation of the Sheriff's substation could then move forward. City Attorney Kevin Sandstrom suggested that the public hearing for the CUP amendment should not be at the same time as the public hearing for the annual CUP renewals. Attorney Sandstrom advised that the first step should be that the City Council directs the Planning Commission to hold a public hearing for the CUP amendment. He noted that an application should be submitted for an amendment to the CUP.

M/S/P (McCarthy, Reiter) TO DIRECT CITY STAFF TO PUT TOGETHER THE PROPER PAPERWORK TO AMEND THE CITY'S CONDITIONAL USE PERMIT TO ALLOW FOR THE WASHINGTON COUNTY SHERIFF'S SUBSTATION AT CITY HALL AND TO DIRECT THE PLANNING COMMISSION TO HOLD A PUBLIC HEARING IN OCTOBER REGARDING THE AMENDMENT TO THE CUP.

Mr. Place thanked City Attorney Sandstrom for the proper process to proceed with this topic. He expressed concern that the City Council was trying to rush the process and things would be missed. Mr. Place suggested the city should consider the other cities in the area that use the Washington County Sheriff's Office for their law enforcement needs. He stated that the benefits to the city need to be quantified. He noted that the plan for the substation contains only a unisex bathroom, and the route to the shower room meant a walk through most of the substation. He suggested that the Sheriff's Office should be submitting the application, not city staff. Mr. Place stated that there is not enough money planned for the project and extra costs, such as the zero revenue lease, additional insurance, additional building maintenance, and additional lawyer and consulting fees. He suggested that the costs should be divided between the five cities instead of all the costs going to Lake St. Croix Beach. He also suggested that the budget for the project was too low because many items were not considered. He noted that the last City Council meeting did start airing until the week of August 12, 2013 and repeated his desire for full disclosure to the public.

Mr. Anschutz noted that the Sheriff's office has a great relationship with the city and does not want to do anything to jeopardize that. If the city does not feel this would be a good fit, the Sheriff's office was willing to find a different solution.

The Sheriff's office sees this as a win-win situation for both parties. This move will not change anything with the way the deputies patrol the area. Mr. Anschutz pointed out that the deputies know the streets and the area very well as they are out driving every day.

Councilmember Reiter noted that any additional insurance costs would be covered by the Sheriff's office. Mr. Anschutz confirmed this, noting that he had talked with their risk management representative. The portion of City Hall that the Sheriff's office would occupy would be covered by their insurance. Councilmember Reiter pointed out that the application to amend the CUP was for the city's CUP. Therefore, it is the city's responsibility to submit the application, not the Sheriff's office. Councilmember Reiter noted that when the proposed lease was received, it should have been provided to the entire City Council and City Attorney. She also stated government entities are not profit centers, and in this case, a zero revenue lease is satisfactory. Councilmember Unker disagreed noting that if a government entity has assets and can gain revenue from those assets it is advisable to use them in that way, in order to help lower taxes.

Mayor McCarthy called for the vote. The motion was repeated.

MOTION PASSED UNANIMOUSLY.

- **2014 Budget**

Deputy Clerk-Treasurer Amy Truhlar noted that the preliminary budget needs to be certified to Washington County by September 16, 2013. Since that is the date of the next City Council meeting, the City Council will need to approve the preliminary budget before their next regular meeting. The City Council will hold a budget workshop and Special City Council meeting on Saturday, September 7, 2013 starting at 8:30 a.m. The 2012 actuals will be included in the budget spreadsheet prior to that meeting.

- **Minutes of the Regular City Council Meeting on July 15, 2013**

Councilmember Reiter asked that Kathi Pelnar be identified as the animal control officer. In the discussion regarding the employment offer to Angel Smith, the minutes should be clarified to explain the reasons for increasing the offer to \$25. Councilmember Reiter noted that John Sievert spoke clarifying the reasons. She asked that those reasons be included in the minutes. It was noted that issues discussed and not decided upon should be included as unfinished business in the next meeting.

M/S/P (Reiter, McCarthy) TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON JULY 15, 2013 AS AMENDED. MOTION PASSED UNANIMOUSLY.

- **OTHER BUSINESS**

- **Heritage Day Exhibits**

Councilmember Reiter explained that approval for Heritage Day exhibits should be obtained through city staff. She noted that a number of exhibits were set up without approval from staff prior to the event. She felt that exhibits should be limited to tax-based or governmental entities, which can help explain where tax dollars are being used. The City Council asked City Clerk-Administrator Smith to create a document describing what kind of exhibits would be allowed.

- **COUNCIL/STAFF REPORTS**

- **Councilmember Brown's Report**

Councilmember Brown reported that he may be unable to attend the September City Council meetings.

Councilmember Kopp's Report

Councilmember Kopp explained that the Yellow Ribbon Alliance of the Lower St. Croix Valley had an exhibit and meeting at Heritage Day. They have begun planning for the annual Veteran's Day dinner.

Councilmember Unker's Report

Councilmember Unker reported that he was unable to attend the Cable Commission meeting held in August, but they were planning to retain an attorney to aid in the negotiations of the franchise agreement.

Councilmember Reiter's Report

Councilmember Reiter noted that a resident, who received a cost-share grant for a rain garden, spoke to her explaining that the plants have grown extremely well, and it is helping immensely with the drainage in his area. He encouraged other residents to stop by and discuss the issue with him. The Lower St. Croix Valley Partnership Team met on July 31, 2013. They reviewed the Prater project and were pleased with the final result on that application. She asked if the city had received final plans or projected start dates for the project. Mayor McCarthy noted that he spoke to them, and they have been very busy with other items, but hope to begin soon.

Someone leveled an unvacated road just on 18th Street just north of the intersection at Quello Avenue South and 18th Street. Councilmember Reiter noted that many trees were taken out for access to a landlocked property to the north of 16566 18th Street South. She noted that in the past, vacated streets have been offered to neighboring properties. However, this section was never vacated, and still belongs to the city. Permission was not given for the property owner to do this. City Attorney Sandstrom noted that Minnesota State Statutes forbid cutting down trees on property owned by others. The owner of the property can receive damages triple to the value of the trees that were cut down. There are also potential criminal penalties as well.

M/S/P (Unker, Brown) TO DIRECT THE CITY ATTORNEY TO INVESTIGATE THE STATUTES AND WHAT REMEDIES AND RECOURSE THE CITY HAS AGAINST THE INDIVIDUAL RESPONSIBLE FOR THE DAMAGES WHEN HE CUT DOWN THE TREES ON CITY-OWNED PROPERTY.

Councilmember Reiter noted that the parcel appears to be landlocked and looking at the files, there does not appear to be a water stop for this property. One neighbor stated that the owner has a plan to install a septic system, which should not be allowed. She noted that the individual who cut down the trees and owns the vacant parcel previously owned the parcel that now contains 16566 18th Street South. She pointed out that by building on only one parcel and keeping the other parcel separated, she felt that the owner created the landlocked situation. Councilmember Unker suggested notifying Washington County Public Health and the building inspector to stop from any permits being issued for work on this property.

MOTION PASSED UNANIMOUSLY.

Councilmember Reiter noted that if residents have pink tape on vegetation in the right-of-way, they should wait to cut certain vegetation. It was also noted that steel posts in the right-of-way are not allowed.

Mayor McCarthy's Report

Mayor McCarthy reported that there was a water leak in the furnace in the City Hall garage area. He noted that the heating units should have a maintenance check before winter. Mr. Hagen, of Lakeland Heating and Air, stated he would do the maintenance check for \$100. He directed staff to schedule that work with Mr. Hagen.

Sentenced-To-Service crews were in the city in August and removed some of the vegetation on the levee as required by ACOE.

City Attorney's Report

City Attorney Kevin Sandstrom reported that he added an additional provision to the Joint Powers Agreement between Afton, St. Mary's Point, and Lake St. Croix Beach as requested at the July City Council meeting regarding screening of any structures at the treatment system. He presented this additional provision to the City Council. He will forward the agreement to the City of Afton.

Attorney Sandstrom noted that a letter was drafted by Mr. Place's attorney, and he asked if the City Council would like him to draft a response. As there were no legal actions or questions, the City Council decided against any response.

City Clerk-Administrator Smith's Report

City Clerk-Administrator Angel Smith thanked the City Council for the opportunity, and she looked forward to working with them and the community. She attended Heritage Day and was impressed and pleased with the event. On August 20 or 21, she would be meeting with Kohls Foam Systems regarding a leak in the roof. She will be working on setting up a community list-serve for any press releases or citizen information.

Deputy Clerk-Treasurer Truhlar's Report

Deputy Clerk-Treasurer Amy Truhlar presented the bills for the month of August totaling \$61,992.03. Nearly half of this amount (\$29,862.98) was to Washington County for January – June police services. Ms. Truhlar explained the reason for a parking reimbursement. An individual had reserved the pavilion and pre-paid for 20 parking spaces. Only 7 of these spaces were used. Therefore a refund for the remaining 13 spaces was issued to the individual.

M/S/P (Reiter, Brown) TO PAY THE BILLS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

Councilmember Reiter noted that approximately \$163,000 of the budget is remaining in the general fund.

ADJOURNMENT

M/S/P (Reiter, Brown) TO ADJOURN AT 9:44 P.M. MOTION PASSED UNANIMOUSLY.

Acronyms and abbreviations that may appear in this newsletter.

CC	=	City Council
EAC	=	Environmental Advisory Commission
FAC	=	Floodplain Advisory Commission
FEMA	=	Federal Emergency Management Agency
LSCVA	=	Lower St. Croix Valley Alliance
LSCV FD	=	Lower St. Croix Valley Fire Department
M/S/P	=	Moved, Seconded, and Passed
M/S/F	=	Moved, Seconded, and Failed
SEH	=	Short Elliott Hendrickson (City Engineer)
STS	=	Sentenced-To-Service
WMO	=	Middle St. Croix Water Management Organization

Junk Cars

Ordinance 723.01 -- "Junk Vehicle" shall mean any of the following:

- Any type of vehicle requiring a license to operate on any public highway or street, but without a current license attached thereto.
- Any type of vehicle not in operable condition.
- Any type of vehicle that is partially dismantled and is used for sale of parts, or source for replacement parts for repair of other vehicles.
- Any type of vehicle that is kept for salvage or scrap of any sort.

Reminder:

All property owners are required by law to have garbage service, if you have a personal means (such as business ownership) to dispose of household trash it should be on notice with the city. The recycle container provided by Waste Management (yellow top) is to be used for recycle items only. PLEASE READ THE TOP OF THE CART FOR ACCEPTABLE ITEMS.

Hazard Mitigation Topic



Line of Sight

Property owners are urged to check their corners for overgrown shrubs and low-hanging tree branches to ensure a clear line of vision. No vegetation should be allowed to grow in such a manner as to impede vision for pedestrians or vehicle drivers. In most cases, the right-of-way runs about 10 feet from the paved street. Some areas have been marked with pink tape. At corners, clear vision is essential within 15 feet of the intersecting street right-of-way lines.

Ordinance 724.04 **Outdoor Implements** . . . any power lawn mower, snowblower, power hedge clipper, power saw, or such other implement designed primarily for outdoor use, shall be operated only between the hours of 7:30 a.m. to 9:00 p.m. on weekdays, or between the hours of 9:00 a.m. to 9:30 p.m. on Saturdays, Sundays, and State and Federal Holidays. . .

Reminder:

Do not leave recreational fires unattended at any time.

Burning garbage and/or brush and leaves is not allowed in Lake St. Croix Beach.

Exterior Storage

- **Trailers, Boats, RV's, Lawn Equipment, Utility Trailers, Etc.....**
- **Should be stored in rear yard or side yard.**
- **Your yard might not be big enough! There are limits.**
- **Watercraft & Watercraft Trailers: Licensed & owned by resident occupying residential property.**
- **Boats -25 Feet**
- **Boat Trailers – 35 feet**
- **Vehicles – Current registration & operable.**
- **Other items may require that they be stored within a building or fully screened.**

Save Energy By Insulating Your Attic

The single most effective way to make your home more comfortable year-round is to add insulation to your attic. A properly insulated attic reduces your energy needs. If you have less than seven inches of fiberglass or rock wool insulation, or less than six inches of cellulose insulation in your attic, consider adding more. Also, be sure to insulate under floors above unheated spaces, like crawlspaces.



House Numbers

Ordinance 505.045 It shall be the duty of the owner, lessor and/or occupant of every house, apartment, duplex, industrial, commercial, or other building to have house and/or building numbers clearly displayed thereon, either by affixing to said building or sign post . . . The numbers shall not be less than 3 inches in height, in a contrasting color to the base and be so placed as to be easily and clearly seen from the street when approached from either direction.

Non-Toxic Cleaning Recipes

Basic Supplies:

- Baking Soda
- Bon Ami Cleanser
- Borax
- Lemon or Lime Juice
- Liquid Dish Soap
- Vegetable Oil
- Washing Soda
- White Vinegar
- Non-scratch scrubber sponge

DO:

- Read and follow all label directions on all products you purchase
- Label all containers with ingredients, intended use, and date made
- Keep all containers out of children's reach
- Keep all containers closed when not in use
- Use only non-chlorine bleach if you feel you must use a bleach product. Use it by itself
- Control pests by eliminating their food, water, and access

DON'T:

- Use food or beverage containers for cleaning chemicals of any type
- Avoid using bleach and ammonia. **Never** mix these products with each other – or with any other product
- Avoid using chemical pesticides

All-Purpose Cleaner:

- ¼ cup white vinegar
- 2 tsp. Borax
- 3½ cups hot water
- 20 drops lemon or lavender essential oil
- ¼ cup liquid dish soap

In a 32-oz. spray bottle, mix the vinegar, Borax, and water thoroughly. Add essential oil if desired. Add dish soap last. (Abrasive and may cause scratching.)

Floor Cleaner:

- 1/8 cup liquid soap
- ¼ to ½ cup white vinegar or lemon juice
- ½ cup herb tea (peppermint has antibacterial qualities)

Combine ingredients in pail with 3 gallons of warm water. Swirl until it is sudsy. Rinse with 1 cup vinegar in 3 gallons of cool water.

Wood Floor Cleaner:

Use ½ cup vinegar per gallon of water. Wipe dry.

Carpet Spot Remover:

Blot immediately. Sprinkle with baking soda, cornstarch, or borax and let dry. Wash with club soda and vacuum.

Window Cleaner:

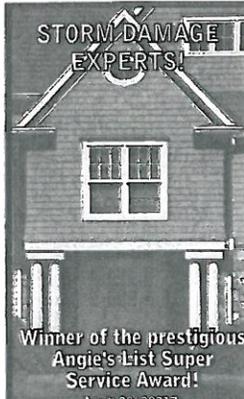
- ¼ cup white vinegar
- ½ teaspoon liquid soap or detergent
- 2 cups water

Combine the ingredients in a spray bottle and shake to blend.

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City Directory

City Council

Tom McCarthy

Mayor, 436-5686

E-Mail: iscbmccarthy@gmail.com

Charles Brown

Councilmember, 612-889-7588

E-Mail: chazbrown@comcast.net

Cheryl Kopp

Councilmember, 214-9665

E-Mail: ck66575@gmail.com

Cindie Reiter

Councilmember, 436-8244

E-Mail: cindie55043@gmail.com

Jim Unker

Councilmember, 340-5800

E-Mail: C6513405800@gmail.com

Services

Animal Control 715-386-7789

Building Inspector 651-436-1405

City Hall 651-436-7031

Fire Hall (non-emergency) 651-436-7033

Lakeland Water Utility 651-436-8044

Police (non-emergency) 651-439-9381

Street Lights Out - Xcel Energy 1-800-960-6235

Well Water Test Kits - Wash. Co. 430-6655

U. S. Post Office - Lakeland 651-436-5469

Waste Management (Recycling) 877-969-2783

Maroney's Sanitation 439-7279

Highland Sanitation 458-0043

Waste Management (Garbage) 437-9201

Fire, Medical & Sheriff Emergency 911

Representatives

Gary Kriesel

Washington County Commissioner 651-430-6213

Kathy Lohmer

Minnesota Representative (District 39B) 651-296-4244

E-mail: rep.kathy.lohmer@house.mn.us

Karin Housley

Minnesota Senator (District 39) 651-296-4351

E-mail: sen.karin.housley@senate.mn

Mark Dayton

Minnesota Governor 651-201-3400

E-mail: mark.dayton@state.mn.us

Betty McCollum

U. S. Representative (District 4) 202-225-6631

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Amy Klobuchar

U. S. Senator 612-727-5220 or 202-224-3244

E-mail: klobuchar@senate.gov

Al Franken

U. S. Senator 651-221-1016 or 202-224-5641

E-mail: info@franken.senate.gov

Meeting Schedule

- Planning Commission – 1st Wednesday
- LSCV Alliance – 4th Monday at Fire Hall at 4:30
- Middle SCV WMO – 2nd Thursday at Washington Conservation District Office
- Park Commission 2nd Tuesday
- Recycle Committee Varies
- LSCV Partnership Team – Varies
- City Council 3rd Mon (2nd Mon in Jan & Feb)
- Land Use Review Committee Varies
- LSCV Fire District – 2nd Wednesday at Fire Hall

Please call the City Hall at 651-436-7031 for the address of any meeting held outside of the City. Check the City's Posting Box for up to day information on City meetings.

Future Newsletter Articles should be submitted to: Newsletter Editor at the Lake St. Croix Beach City Hall.

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